



COVID-19 Update: April 3, 2020

UCA President's Office <presidentsoffice@uca.edu>

Fri, Apr 3, 2020 at 4:51 PM

Reply-To: noreply@uca.edu

To: FS <fs@uca.edu>

Dear UCA Faculty and Staff:

I hope you all have had a good, productive week and are growing accustomed to our new mode of instruction and operation. I wanted to reach out today with a few additional updates and reminders as we work through the next several weeks.

First, all academic and administrative buildings on campus will continue to remain closed until further notice. Anyone who needs access to one of these buildings needs to continue to seek approval from the vice president, dean, or chair of the respective building.

As we continue to telecommute and interact in a much different way than we have in the past, we are developing a document with tips and recommendations for telecommuting in higher education. This information will be delivered to supervisors in the coming days.

Related to those telecommuting best practices, I want to remind you that every UCA employee must complete the SafeColleges online training module for 2019-20 by the end of the academic year. You are required to complete sessions on workplace harassment prevention/discrimination, diversity, Title IX, child abuse awareness & prevention, FERPA, and email and messaging safety, but there are additional, optional courses available that you are encouraged to review as well. Please ensure that each of your staff members has completed their training by the deadline. For more information about the SafeColleges training, [click here](#).

You should also know that we are working on a timeline for students to return textbooks. Faculty, staff, and students will all receive more information regarding textbook return next week, once we have those details solidified.

Finally, I want to show appreciation to all of our faculty and staff for successfully navigating these past few weeks. I know this has not always been an easy process, but you all have done an exceptional job supporting our students and helping them stay on track as they complete their spring 2020 coursework. I am truly proud to work alongside each and every one of you.

Sincerely,

Houston Davis
President