Dear UCA Students, Faculty, and Staff:

As we transition into spring break next week, I wanted to give you an important update regarding the operating hours of some of our essential campus services. These hours are effective **Saturday, March 21** through **Sunday, March 29**. As noted in my communication to campus on Monday, this move to streamlined, essential services for both remaining and commuter students will allow us to test our ability to continue business operations and essential services, whether those are virtually-delivered or conducted by necessary onsite personnel.

- **Torreyson Library**: Torreyson Library will not be open to patrons but will be available online. Check the [website here](#) for more information and staff contact information.
- **Dining Services**:
  - Christian Cafeteria:
    - 11 a.m.-1 p.m. and 4-6 p.m. Saturday, March 21 and Sunday, March 22
    - 8-9 a.m.; 11 a.m.-1 p.m.; and 4-6 p.m. Monday, March 23 through Friday, March 27
    - 11 a.m.-1 p.m. and 4-6 p.m. Saturday, March 28 and Sunday, March 29
  - P.O.D. C-Store in the Student Center:
    - Closed Saturday, March 21 and Sunday, March 22
    - 9 a.m.-1 p.m. Monday, March 23 through Friday, March 27
    - Closed Saturday, March 28 and Sunday, March 29
  - Chick-fil-A in the Student Center:
    - Closed Saturday, March 21 and Sunday, March 22
    - 7 a.m.-3 p.m. Monday, March 23-Friday, March 27
    - Closed Saturday, March 28 and Sunday, March 29
  - Twisted Taco in Donaghey Hall (for carryout only):
    - 10:30 a.m.-9 p.m. Saturday, March 21
    - Closed Sunday, March 22
    - 10:30 a.m.-9 p.m. Monday, March 23 through Saturday, March 28
    - Closed Sunday, March 29
  - Einstein Bros. Bagels in Donaghey Hall (for carryout only):
    - 7-11 a.m. Saturday, March 21 and Sunday, March 22
    - 7 a.m.-5 p.m. Monday, March 23 through Friday, March 27
    - 7-11 a.m. Saturday, March 28 and Sunday, March 29
  - Marble Slab in Donaghey Hall, BBA Bear Express, Einstein Bros. Bagels in the Student Center, Java City in the College of Business, Starbucks in Torreyson Library, Pizza Hut, Quizno's and the Bear Village C-Store will all be closed during spring break.
- **HPER Center**:
  - Closed Saturday, March 21 and Sunday, March 22
  - 11 a.m.- 3 p.m. Monday, March 23 through Friday, March 27
• UCA Student Center:
  - Closed Saturday, March 21 and Sunday, March 22
  - 7 a.m.-5 p.m. Monday, March 23 through Friday, March 27
  - Closed Saturday, March 28 and Sunday, March 29

• Bear Essentials Food Pantry: The Food Pantry will be open 1-5 p.m. on Wednesday, March 25. In order to abide by social distancing, only one client at a time will be allowed in the pantry and will be assisted by a volunteer. If clients are able to bring their own bags, that would be helpful, as the pantry has a limited supply of bags.

• IT Help Desk: IT is encouraging all faculty, staff and students to request services via the ticketing system by simply clicking this link and using the green “get help” button on the right-hand side of the page to submit a ticket. Beginning March 22, hours are as follows:
  - 12:30-9 p.m. Sunday, March 22
  - 7:30 a.m.-9 p.m. Monday, March 23 through Thursday, March 26
  - 7:30 a.m.-4:30 p.m. Friday, March 27
  - Closed on Saturday, March 28
  - 12:30-9 p.m. Sunday, March 29

• UCA Post Office:
  - Closed Saturday, March 21 and Sunday, March 22
  - 8 a.m.-4 p.m. Monday, March 23 through Friday, March 27
  - Closed Saturday, March 28 and Sunday, March 29

• UCA Bookstore: The bookstore will be open regular hours, 8 a.m.-5 p.m. Monday-Friday.

• UCA Student Health Clinic:
  - Closed Saturday, March 21 and Sunday, March 22
  - 8 a.m.-4:30 p.m. Monday, March 23 through Friday, March 27
  - Closed Saturday, March 28 and Sunday, March 29
  - 8 a.m.-5:30 p.m. Monday, March 30 and Tuesday, March 31

• UCA Tutoring and Supplemental Instruction: All of these services will be available online here: https://uca.edu/success/.

• Academic Advising, Admissions, Financial Aid and the Registrar’s Office: Staff in these offices are available to assist students during regular office hours (8 a.m.-4:30 p.m. Monday-Friday). Due to COVID-19 concerns and to practice social distancing as advised by the CDC, many of these staff members are working remotely. Individuals are strongly encouraged to practice social distancing by calling the office or emailing (information provided on each unit's website linked below) rather than coming to the office. Staff are checking email and voicemail regularly and will attempt to respond within one business day.
  - Academic Advising: https://uca.edu/advising/
  - Admissions: https://uca.edu/admissions-home/
  - Financial Aid: https://uca.edu/financialaid/
  - Registrar: https://uca.edu/registrar/

As a reminder, for your safety and the safety of others, please continue to take the preventive steps that are outlined on our website and on the CDC’s site — wash hands frequently with soap and water for 20 seconds; cough and sneeze into your elbow; avoid touching your eyes, mouth and nose; and stay home when you are sick.
Additionally, I want to encourage all students, faculty, and staff to limit their travel during spring break, especially to locations with crowds. There is great concern nationally about colleges maintaining effective social distancing over this period of time. Please use your good and common sense.

If you are concerned about any health symptoms you may be experiencing, please contact the UCA Health Clinic or your local health care provider immediately.

Houston Davis
President