



University Scholarship Policy 2024-25 Emergency Textbook Grant Policy

This policy covers the Emergency Textbook Grant. The Emergency Textbook Grant is a one-time-only grant of up to \$500 meant to help undergraduate and graduate students with the purchase of required textbooks for UCA courses.

Eligibility:

- To be eligible for grant consideration, students must:
 - Be a full or part-time undergraduate seeking a degree;
 - Enrolled at UCA during the semester in which the grant would be received;
 - Be able to demonstrate exceptional need;
 - Be exhausted of all other types of financial aid;
 - Have applied for FAFSA, if US citizen;
 - Have applied for all aid for which they are eligible, including student loans;
 - Be in good standing with Student Accounts;
 - If student owes more than \$200 must be on a Student Account approved payment plan
 - Not have received an Emergency Textbook Grant in the past.
- Emergency Textbook Grants are awarded on a first-come, first-serve basis until all allocated funds have been exhausted.

Timeline:

- *Application Period:*
 - Fall semester – Monday before classes start in August through September (4 weeks)
 - Spring semester – Monday before classes start in January through February (4 weeks)
- *Voting*
 - The Emergency Student Support Committee will consider the completed application and take a vote, usually within two business days but possibly longer during busy periods.

Award Requirements:

- Students are required to submit an application through the Emergency Textbook Grants website.
- Students who fail to provide requested documentation of financial emergency during the semester they applied and are enrolled in will forfeit any offer and the grant will be deemed as declined.

Renewal Requirements:

- This is a one-time only grant that cannot be renewed.

Disclosures:

- There will be no reinstatement of a lost grant.
- The Emergency Textbook Grant does not cover costs associated with Summer Courses.
- Awards are placed on the student's account.
 - An electronic book voucher is issued by Student Accounts.
- All decisions of the committee are final and cannot be appealed.