

University of Central Arkansas  
Commercial Application for Approval to Solicit

This form must be returned to the Director of the Student Center for consideration of approval to solicit in accordance with University regulations. A copy of any and all advertising must be attached to this form. All solicitation must occur in the Student Center or approved residence hall(s).

Name of Company \_\_\_\_\_ Current Date \_\_\_\_\_

Company Representative and Title \_\_\_\_\_

Company's local address/phone # \_\_\_\_\_

Date(s) solicitation requested \_\_\_\_\_  
(must be at least 7 days after current date)

Commercial Sales ( ) Yes ( ) No Cost of item\$ \_\_\_\_\_

Description of Item \_\_\_\_\_  
(if there is a contract that must be signed, please attach a copy)

**If you are requesting permission to solicit in the residence halls, you must obtain/provide the following:**

Name of hall(s) and Signature of Hall Director(s) \_\_\_\_\_

Signature of Assistant Director of Housing \_\_\_\_\_

Student Organization sponsoring solicitation, complete the following:

Name of Organization \_\_\_\_\_ Advisor's Signature \_\_\_\_\_

Student Contact Name \_\_\_\_\_ Local Phone# \_\_\_\_\_

I understand that approval, if given, places the responsibility upon me and my associates to:

- (1) solicit only in the specified area on the date(s) listed;
- (2) contact the hall Director and the Assistant Director of Housing for Residence Hall solicitation ;
- (3) arrange a time convenient for sales with the Hall Director, within indicated dates.

I clearly understand the University may not wish to have a representative of my company on campus and that completion of this form does not mean that permission will be granted. I also understand the UCA solicitation policy and promise to abide by it and by Arkansas law governing campus solicitation. Signs, posters, flyers, etc. are not to be taped to walls or glass, or left on vehicles on campus.

It is unlawful on the campus of an institution of higher education to offer gifts or any other promotional incentives to any person under twenty-one (21) years of age through direct face-to-face contact in order to entice the person to apply for a credit card. Prior to any personal solicitation of credit card applications in or on facilities of an institution of higher learning in which gifts or any other promotional incentives are being offered, the credit card issuer shall verify the identity and age of the person to be solicited by the review of a valid driver's license or other credible means of identification bearing a photograph of the person. This subsection shall not apply to the solicitation of a credit card application by a bank or credit union located on the campus, if the solicitation is made within its office.

"Credit card" means any card, plate or other single credit device that may be used from time to time to obtain credit. Checks and similar instruments that can be used only once to obtain a single credit extension are not credit cards.

Any credit card issuer violating this act shall be deemed guilty of a misdemeanor and fined not less than five hundred dollars (\$500) nor more than one thousand dollars (\$1000) for each violation.

(Act 1328 of 1999)

The commercial solicitation fee is \$25.00 per day, for a maximum of three days per semester. The fee payment must be received before the solicitation may occur.

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Student Center Asst. Director Date