

**UCA Strategic Planning Committee
Minutes
September 25, 2012**

Dr. Reese opened the meeting at 1:40 p.m. in Wingo Hall 315.

Attendees Present:

Dr. Nancy Reese, Chair
Dr. George Bratton
Dr. Kevin Browne
Dr. Wendy Castro
Jovana Ilic
Stephanie McBrayer
Shelley Mehl
Lindsey Osborne
Colby Qualls
Bobby Reynolds, BOT, Chair
Dr. Michael Rubach
Dr. Steve Runge
Dr. Jay Ruud
Spencer Sims
Patricia Smith
Mayor Tab Townsell

Absent:

Dr. Brian Bolter
Dr. Jonathan Glenn
Adam Price
Kim McKee

Guests:

President Tom Courtway
President Courtway addressed the committee regarding questions raised by Dr. Ruud via email concerning the Strategic Plan Action Steps.

Handout: A copy of the Shared Governance questionnaire.

Discussion:

- A motion was made by Dr. Steve Runge to approve the Minutes from September 6, 2012. Shelley Mehl seconded. The motion passed unanimously.
- Dr. Kevin Browne made a motion to approve the Progress Report FY2012 with the changes that had been transmitted via email. Shelley Mehl seconded. The motion passed unanimously. The Progress Report will be included in the Annual Report of SPARC due to the Faculty and Staff Senates and SGA on October 1.
- Dr. Reese addressed changes in the Strategic Plan Goals and Objectives brought forward by the SPARC Executive Committee. Discussion ensued and the following actions regarding the Strategic Plan Goals and Objectives were taken by the Committee:

1. A motion was made to consolidate Goals two (2) and three (3) into Goal two (2) by Dr. George Bratton, with a second by Colby Qualls. The motion passed unanimously.
 2. A motion was made to switch Objective (A) and (B) of Goal two (2) by Dr. Steve Runge, with a second by Shelley Mehl. The motion passed unanimously.
 3. Dr. Steve Runge moved to accept Objective (A) of the new Goal three (3). Shelley Mehl seconded. The motion passed unanimously.
 4. Much discussion occurred regarding the wording of Objective B under the new Goal three (3). The following wording was suggested: "A plan will be developed and implemented to provide annual funds devoted to cost-of-living, equity, and merit increases to faculty and staff". Dr. George Bratton moved to replace Objective (B) of the new Goal three (3) with the suggested wording. Dr. Jay Ruud seconded. The motion passed unanimously.
 5. Discussion ensued regarding changes in the wording of objective C under Goal three (3). The following wording was suggested: "Faculty, staff, and student research and development funds will be established or augmented to provide sufficient annual funding for travel, development, and research support". A motion was made by Shelley Mehl to change the wording of Objective (C) to that suggested. Dr. George Bratton seconded. The motion passed unanimously. In the discussion, Dr. Steve Runge expressed that the objective should be met through the use of multiple funds rather than single fund.
 6. A motion was made to change the year in Objective (D) of Goal three (3) to read 2017 instead of 2016 by Dr. George Bratton, with a second by Dr. Jay Ruud. The motion passed unanimously.
 7. A motion was made by Dr. Kevin Browne to add the new Goal three (3), along with Objectives as amended. Shelley Mehl seconded. The motion passed unanimously.
 8. Discussion occurred regarding the need for the last phrase of Objective E under the newly consolidated Goal two (2), relating to resources, given the presence of the new Objective C, Goal three (3). Dr. Reese made a suggestion to delete the final phrase of Objective E, Goal two (2) beginning with "which require adequate, reliable..." so that the new objective would read: "Foster life-long learning by providing faculty and staff with ongoing professional growth opportunities." Dr. Jay Ruud moved to approve Objective (E) of Goal two (2) with suggested changes. The motion was second by Dr. Steve Runge and passed unanimously.
 9. A motion was made to accept Objective (B) of Goal six (6) by Dr. Jay Ruud, with a second by Dr. Kevin Browne. The motion passed unanimously.
- Dr. Reese addressed the Shared Governance questionnaire and stressed the need for feedback by October 15, 2012.
 - Dr. Reese addressed the Strategic Planning Committee Report to the university community.

Next Meeting: 1:40 PM, November 1, 2012 in Wingo 315

Meeting Adjourned: 3:10 PM