

## Strategic Planning Committee

### Meeting Minutes

April 6, 2017

Members present: Tammy Rogers (Chair), Kevin Carter, Kelsey Broaddrick, Erica Ruble, Donna Bowman, Michael Rubach, John Fincher, Jonathan Glenn, Steve Runge and Brandon Combs (NV)

Members absent: Kaye McKinzie, Taine Duncan, Bryce Woods, Joshua Welch, Ryan Pfaff, Phillip Bailey, Carmesha Jemerson, Brad Teague, Brad Lacy

Recording secretary: Suzanne Massey

The meeting was called to order at 1:45 by T. Rogers.

#### Order of Business:

1. There was not a quorum present to vote on the meeting minutes from March 2, 2017. Minutes will be sent electronically to committee members for the approval process.
2. The slides used for the Campus Talk presentation on April 4, 2017, will be posted to the SPARC website along with a You Tube link. Members suggested inserting the word “some” to the phrase concerning low participation in *some* Supplemental Instruction sections.
3. T. Rogers led a discussion on formatting and gathering data for the SPARC annual report. B. Combs recommended Task-Stream for data collection at the department and/or program level. J. Glenn mentioned the availability of on-going data collection at the university level for the HLC evidence locker. Members agreed to stay with the basic format and report on the retention and graduation Strategic Plan initiatives that were funded this year. Members also suggested a “friendlier” report format by using a table in MS Word instead of using the Excel spreadsheet.
4. President Davis will attend the SPC meeting on May 4, 2017. There will not be any SPC meetings scheduled in June or July. The August meeting will be a joint meeting with SBAC as a follow-up discussion on the governor’s Performance Funding Model. The September meeting will be new member orientation.
5. Dr. Runge announced the next draft version of the SSRC Report will be ready in May.

The meeting adjourned at 2:20 pm.