

Strategic Planning Committee
June 2, 2016
Meeting Minutes

Members present: Tammy Rogers (Chair), Kaye McKinzie, Taine Duncan, Kevin Carter, Donna Bowman, Michael Rubach, Kurt Boniecki, Carmesha Jemerson, Jonathan Glenn, Steve Runge.

Members absent: Colin Stanton, Kelsey Broadrick, Bryce Woods, Phillip Bailey, Brad Teague, Kay Hinkle

Recording secretary: Suzanne Massey

The meeting was called to order at 1:40 pm

Order of Business

1. SPARC Annual Report
 - a. Dr. Rogers distributed the proposed progress report format. Members agreed to delete the column for “summative results” since a five year summary should concern the goals, not actions.
 - b. Requests for action updates on the progress reports will be sent to the primary responsible party only instead of to the multiple “ICW” contacts.
2. Data Collection for key tasks
 - a. There was much discussion on the deployment and governance of new data collection processes.
 - b. The campus communication survey was not distributed this past spring although there was plenty of communication gathered from all constituencies through the SPTF surveys. Dr. Rogers asked if it ought to be sent at this late date. Members agreed to wait on deployment until faculty return in the fall.
 - c. It was decided that SPC ought to serve as a data repository. Constituencies will submit their annual reports and SPC will pull what they need from those existing reports.
 - d. Data for Goal one is already being collected from the SSRC.
 - e. Data for Goal Two will come from annual reports from Student Services, Alumni, and Advancement.
 - f. Data for Goal Three will come from the President’s office, Academics, Finance & Administration, Student Affairs, and Advancement.
3. The new Strategic Plan FY 2017-2022
 - a. Formatting corrections to the document were discussed.
 - b. Questions ensued concerning how much of the plan was funded and who the point of contact would be for overseeing the implementation of the plan.
 - c. Members agreed that the timeline would need to change.
 - d. The role and charge of SBAC will also need to be redefined.
4. Other Business
 - a. Members indicated the need to focus on SP goals and objectives at the fall faculty meetings.

The meeting adjourned at 3:15 pm.

