



Regular Meeting Minutes

July 30, 2025

10:00 am

Wingo 315

Senators Present: 23

Senators Absent:6

Ex-Officio: Present

I. Call to Order

A. President Fricks called the meeting to order at 10:00 am.

II. Approval of the Minutes from the previous meeting

A. Minutes from the previous meeting have been approved and on the website.

III. Guest Speakers

A. Debbie Bringham, Human Resources Fiscal Support Specialist - Admin Support Employee Resource Group

1. Explained what ASERG is- Ongoing professional development program for Administrative support staff.
2. Provides mentoring, Encourages Self-Development, provides opportunities for communication, Inspires connectedness, Improves UCA Culture, Promotes Volunteerism
3. Session Schedule for meetings-September 17- Kick off Meeting; October 22- Google Calendar Training; November 19-Networking & Social Well Being; December 10-Community Service Fun Event; January 14- Post-Award Grants & Contract Accounts Training; February 11- Networking Meeting & Self Care Presentation; March 18- Professional Development; April 21- Administrative Professional Reception
4. Hosts Meet & Eat Lunches- 2nd Friday each month, Executive Dining Room, Christian Cafeteria
5. Special thanks to Michelle Kepke for updating the Admin support website.

IV. Officer Reports

A. President, Dr. Veneta Fricks

1. Back to School Event - August 6th (9am-1pm in the RWSC)
2. Welcome New Senators
 - a) Brandy Davis - Representing Academic Affairs
 - b) Morgan Camp - Representing Athletics
3. Move-In Day Volunteering
 - a) Drinks & Light Snacks from 11am-2pm
4. Board of Trustees Teleconference - 7/31/25

B. Vice President, Sherita Kern

1. Training for Givepulse

C. Treasurer, Shalia Delph

1. Budget Requests Due July 31st

D. Secretary, Teresa Burton

1. No Report

E. Parliamentarian/Historian/Assistant Treasurer, Dylan Richardson

1. Parliamentary Procedures and Name Placards
- F. Ex Officio, Whit Ables
 1. No report
- V. Senate Committee Reports**
 - A. Courtesy Committee
 1. 2 cards
 - B. Employee Recognition Committee
 1. EOQ for Quarter 4- Ended today, Announcement to come soon
 2. Thank you to UCA Bookstore and Aramark for generous donations to award winners.
 3. Certificates and parking spots continue to be part of awards as well.
 - C. Emergency Fund Committee
 1. 1 Request for emergency funds asked & granted
- VI. University Committee Reports**
 - A. None
- VII. Constituent Concerns/Communication**
 - A. Constituent Concern: “Where do employees fall who serve half of their position as faculty and half of their position as staff in respect to voting, funding, birthday lists, and other staff related benefits?”
 1. Response from President Fricks: “Thank you for reaching out with your thoughtful question. When it comes to employees who split their roles between faculty and staff duties, we begin by reviewing how the position is classified through Human Resources. Specifically, we look at the percentage breakdown of responsibilities. If the majority of the position’s duties are staff-related, the individual is considered a staff member for the purposes of Staff Senate voting, funding eligibility, birthday acknowledgments, and other staff-specific recognitions and benefits. Conversely, if faculty responsibilities make up the greater portion, the individual is considered faculty. That said, please know that the Staff Senate is always here to support and advocate for the staff-related needs of all UCA employees—regardless of classification. We value the diverse roles our employees serve and are committed to fostering a welcoming and inclusive environment. Additionally, all employees, whether classified as staff or faculty, are welcome to participate in campus-wide initiatives and events supported by Staff Senate. These include the Angel Bear Program, which assists UCA families during the winter holiday season, as well as annual celebrations like WinterFeast and the Spring Social. If you have additional questions or would like to talk more about how this applies to your unique role, feel free to reach out—I’d be happy to assist.”
- VIII. Old Business**
 - A. None
- IX. New Business**
 - A. Admin Support Resource Group Funding
 1. Motion to award funds for ASERG-Senator Calvery; Second by Senator Smith-Todd
 2. Open for discussion
 3. Motion to close discussion- Senator Johnson; Second Senator Erickson
 4. Funding request for ASERG - Motion carries- Funds awarded
- X. Good and Welfare**
 1. Senator Mahathay-Moved date for IT moving to Burdick- August 15, Student Connect Apps-Email passwords have to be changed every 180 days for students.
 2. Senator Turner- RWSC bathrooms still under construction
 3. Senator Dickson- Purple Passion Aug 5th, first home football game Sept 6th.
 4. Senator Erickson- Move in days- different days/times and groups
 5. Senator Hanshaw- Commencement Aug 9th- Need volunteers
- XI. Adjournment**
 1. Motion to adjourn at 10:48am by Senator Hammond; Second Senator Calvery.

Important Dates:

- July 31st - Board of Trustees Teleconference
- August 6th - Back to School Event (9am-1pm in the Ronnie Williams Student Center)
- August 9th - August Commencement (9am & 12pm at Reynolds Performance Hall)
- August 17th - Living Learning Communities Move-In Day
- August 20th - Fall Convocation (9am at Reynolds Performance Hall)
- September 6th - First Home Football Game vs UAPB (6pm at Estes Stadium)