



Regular Meeting Agenda

November 8, 2023

10:00am

Wingo 315

Senators Absent: Alison Taylor, Angela Jackson, Jennifer Day, Jennifer Olson, LeSha Smith, Millie Goins, Veneta Fricks

Senators Present: Audreka Peten, Bryttani Bartlett, Carlos Herrera, Christy Dade, Dylan Richardson, Eric Fulton, Emily Hall, J.W. Calvery, Jasmine Driver, Jennifer Jones, Jennifer Ruud, Jessica Taylor, Melanie Watson, Nadia Eslinger, Natalie Shock, Richard Hammond, Ricky Harris, Robby Burton, Robyn Smith, Shelley Vangsnes, Sherita Kern, Tiffany Turner, Tina Wells, Travis Johnson, Trisha Clark, Whit Ables

I. Call to Order

A. President Ruud called the meeting to order at 10:00am.

II. Approval of the Minutes of previous meeting

A. 10/25/23 minutes approved via email and are posted to the Staff Senate website.

III. Guest Speakers

A. Wendy Holbrook (Bear Essentials Food Pantry)

1. Thanks for the staff grant funding for marketing and promotions for the upcoming donation campaign.
2. The number of individual clients using the food pantry had increased. Please see the attached documents for the food pantry guidelines, data points, and wishlist.
3. The food pantry is available for students, faculty, and staff.
4. The high demand for the pantry is awesome because it is a resource, but not sustainable due to the influx of people using it and one time grant donations that are not guaranteed for future use. To help make it sustainable, they are looking at ways to assist people with signing up for SNAP assistance if they qualify.
5. Food donations given to the pantry via the Homecoming Food Drive, WinterFeast, Spring Social, etc. are critical for the pantry.
6. The previous 100 ham and turkeys given to faculty and staff will not be available this year as they are donated. However, The BEFP will be giving turkeys in the Angel Bear food boxes.
7. There is an opportunity to receive a BEFP lapel pin for donating! To make donations to the Bear Essential Food Pantry, click [here](#).

IV. Officer Reports

A. President, Jennifer Ruud

1. Kasey Jordan resigned as the Be Well coordinator. For all inquiries about Be Well, reach out to Taylor May in the interim.
 2. The search committee for the Provost position will start the search and recruiting process soon. The search will continue throughout the year with hopes of naming a new Provost by late March/April.
- B. Vice President, Whit Ables
1. The Information Technology Advisory Council needs a senate representative. To express interest, contact Whit Ables.
- C. Treasurer, Angela Jackson
1. No report.
- D. Secretary, Veneta Fricks
1. No report.
- E. Parliamentarian/Historian, Melanie Watson
1. No report.
- F. Ex Officio, Carlos Herrera
1. Congrats to the Food Truck fest committee! The turnout was nice despite the rain. Staff Senate was able to give out 250 shirts during the food truck fest. At this time, we are currently targeting offices with bigger staff pools that missed out on shirts. We will send out an email to the greater staff at a later date.

V. Senate Committee Reports

- A. Courtesy Committee
1. 1 card requested.
- B. Staff Grants
1. The Staff Grant committee met and reviewed 4 applications, accepting 2 and denying 2. \$1975 was awarded in grants for staff. The remaining \$3025 allotment will be available for staff to apply for in the spring semester.
- C. Basketball Committee
1. The Basketball Committee is in need of volunteers. Please sign up [here](#).
- D. Reynolds Committee
1. The Reynolds Committee is in need of volunteers. Please sign up [here](#).
- E. Commencement
1. Commencement is in need of volunteers. Please sign up [here](#).
- F. Winter Feast
1. Tickets are live, and the last day to buy tickets is Friday, December 1st. You can buy your [tickets here!](#)
 2. Door prize donations are due to Melanie Watson and Whit Ables by December 4th.
- G. Angel Bear
1. Angels are available for adoption on trees located in the HPER, Ronnie Williams Student Center, Torreyson Library, and Wingo.
 2. All gifts need to be turned in to the Brewer-Hegeman Conference Center room 103 by November 20th.

VI. University Committee Reports

A. Veterans Day

1. The Veterans Day celebration has moved indoors to the McCastlain Ballroom. Shuttles will be provided, and the event is open to the public.

VII. Constituent Concerns/Communication

A. Birthday Card - There was a constituent concern about birth months for staff being released. The constituent felt that the birthday card would be an invasion of their privacy.

1. Response: The constituent was removed from the birthday card list for their month. If others have this same concern, please reach out to the staff senate (staffsenate@uca.edu).

B. HR Language Regarding Insurance Premiums - There was a constituent concern about HR's language referring to the increase in insurance premiums as an uplift in the messaging.

1. President Jennifer Ruud will present this concern to HR.

C. Food Truck Festival - There was a constituent concern about food trucks taking phone orders while there was a long line of customers waiting at their food trucks.

1. The food truck fest committee will bring this up in expectations for vendors in the future.

D. Remote Days - There was a constituent concern about remote days in spring 2024 as they had not been fully announced. There was also a question about the remote day in January when the university reopens.

1. Response: Information about this will be forthcoming from the President's office before the end of the year.

E. Class Registration - There was a constituent concern about staff registering for classes. The constituent's concern is that first-year students get priority, taking the availability of classes staff need and could register for, and the constituent wants to know if there could be a way for staff to register for classes early.

1. Response: President Ruud will contact the appropriate people in the Registrar's office regarding this concern.

VIII. Old Business

A. Constitutional Amendment

1. Staff Senate received feedback from constituents about the language being presented.
2. The by-laws committee will meet to discuss how to move forward.

IX. New Business

A. None

X. Good and Welfare

A. Senator Jenny Ruud

1. The next Staff Senate meeting is November 29th and not the the Wednesday before Thanksgiving, so please be mindful

B. Senator Nadia Eslinger

1. November 8th is the National First Generation Celebration Day.
 2. Bear Life will be moving to the new building, the Student Success and Veterans Resource Center, on the corner of Donaghey and Bruce at the end of the month.
- C. Senator Emily Reed
1. Please volunteer for basketball. Sign up [here](#).
- D. Senator Jessica Taylor
1. Signing Day is today so check out the athletics social media to see who's joining Bear Country!
- E. Senator Natalie Shock
1. There will be a salute to service during basketball this week. The last home game for football is November 11th.
 2. Click [here](#) for the different athletic schedules.
 3. Click [here](#) to get you athletic event tickets.
- F. Senator Richard Hammond
1. The HPER track is almost done and should reopen in the next week or so.
- G. Senator JW Calvery
1. The Early Career group will meet on November 16th at noon in the Christian Cafeteria.
- H. Senator Jasmine Drive
1. Angel tags are up and available for adoption. Gifts are due to BHCC by November 20th.
- I. Senator Audreka Peten
1. The Sugar Bears won their first game!
- J. Senator Eric Fulton
1. The Torreyson Library is teaming up with ArPBS to host a sweater drive. Please donate.

XI. Adjournment

- A. Motion to adjourn at 10:48am by Parliamentarian/Historian Melanie Watson, seconded by Senator Emily Hall.

Important Dates:

November 20th - Angel Bear gifts due

November 22nd - Remote Work

December 5th - Faculty/Staff Senate Holiday Reception 5pm–6:30pm (at the President's house)

December 6th - WinterFeast

December 13th - President's Holiday Breakfast

December 18th-20th - Remote Work

April 8th – Total Solar Eclipse Events

Upcoming Guests

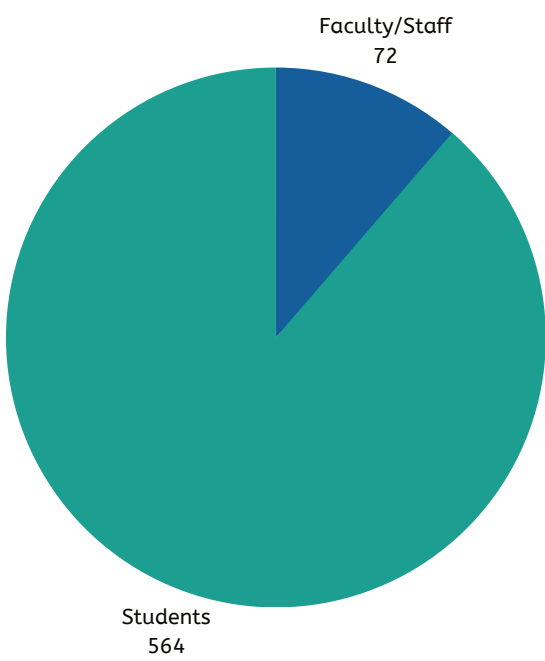
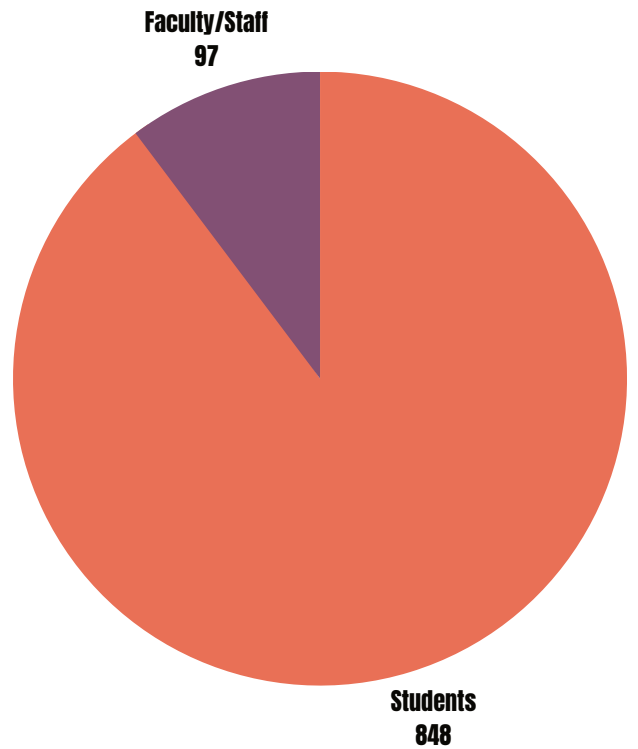
Feb 28th - Dr. Angela Webster

UCA Food Pantry INFOGRAPHIC

1,443

All-Time Total Pantry Clients

945 of these are current active clients (enrolled students and/or current employees).



2,252

Total Pick-ups Since August 1st 2023

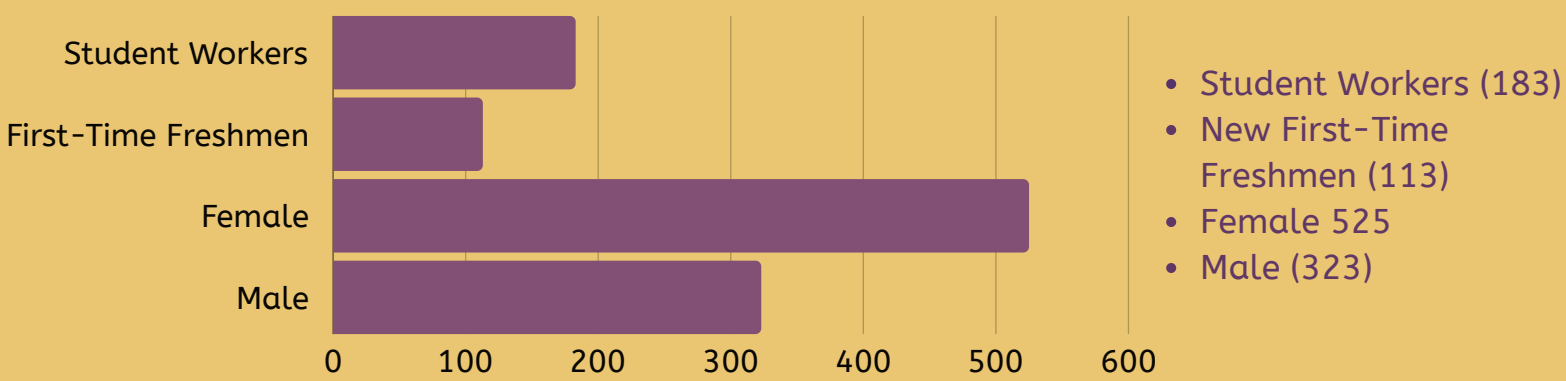
This total includes 636 unique client pick ups.

131

New Clients Since August 1st 2023

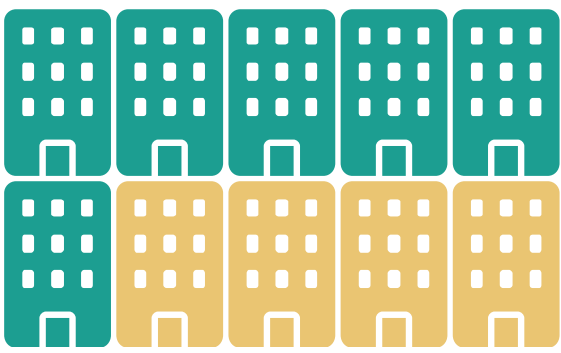
This total includes 67 current students and employees.

Current Student Client Demographics

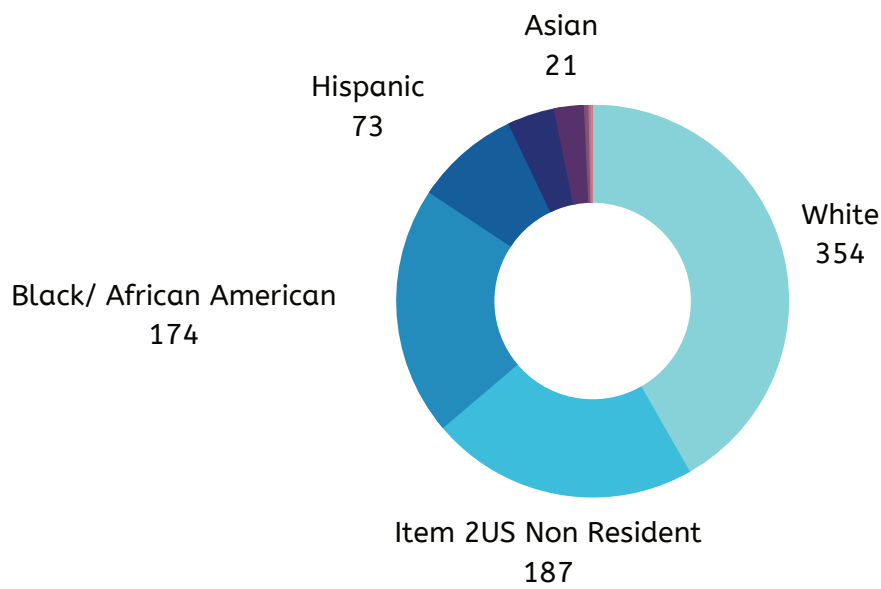


Housing

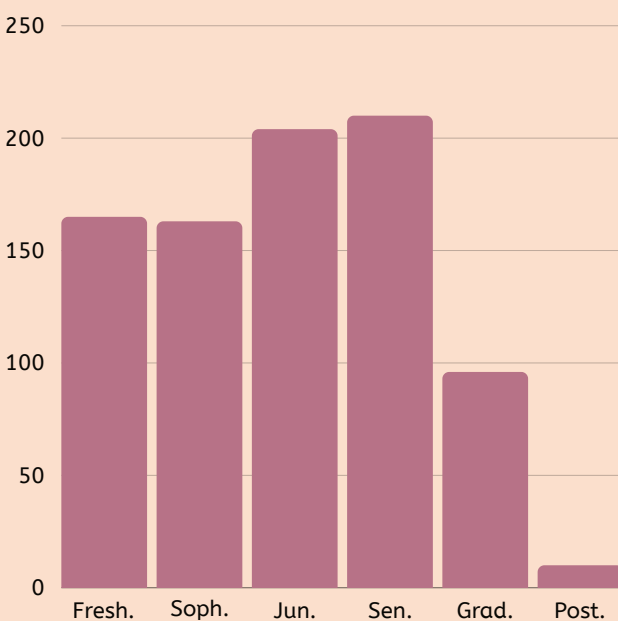
- On Campus Residents (456)
 - 339 have used the pantry this fall.



Race/Ethnicity



Classification



County

County	Total
Pulaski	123
Faulkner	50
Garland	34
Saline	29
Sebastian	22
Lonoke	21
Benton	19
Washington	14
Union	13
Bowie	11
Cleburne	10
White	10



bear essentials food pantry

history

In 2014, the Bear Essentials Food Pantry was established by a group of faculty and staff after recognizing the problem of food insecurity on campus.

mission

Our mission is to provide supplemental food for all UCA students, faculty and staff who are experiencing food insecurity. All services are free of charge.

guidelines

visit weekly

Shoppers can visit the pantry **once per week**. This allows us to track our inventory and restock on a regular basis.

check in

UCA ID required. Let us know if this is your first visit.

follow shelf limits

"**Item limits**" allows us to provide this service at no cost and ensures everyone can receive a variety of options. Special needs can be accommodated.

covid protocols

We follow UCA COVID guidelines. Volunteers sanitize frequently touched areas several times a day to keep everyone safe.

HOURS:

fall & spring:

M - Th : 11 to 5

summer: M - Th : 11 to 4

closed on UCA holidays

LOCATION:

UCA physical plant

room 40

look for the flag

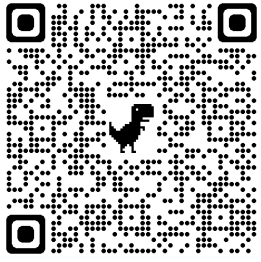
FOOD PANTRY MANAGER:

Will Baker

wbaker@uca.edu

501 269 2593





bear essentials food pantry **WISHLIST**

If you would like to donate, here are some items we would love to have.

scan to donate

grains

rice - all kinds
pasta - all kinds
ramen noodles
cereal
oatmeal
flour
quinoa
barley

proteins

canned tuna
canned chicken
peanut butter
shelf stable tofu
lentils, chickpeas, beans -
dry and canned

hygiene

menstrual products
dental care
soap
shampoo
conditioner
toilet paper
laundry detergent
baby products

snacks

granola bars
fruit cups
chips
popcorn
toaster pastries

misc

can opener
cooking oil
spices & seasonings
soy sauce
oyster sauce
fish sauce
chili pepper paste
soups - all kinds
ready rice / pasta
microwaveable meals

fruit & veg

jelly
pasta sauce
canned fruit
canned vegetables
dried fruit

We love items that accommodate dietary restrictions, represent diverse cultures, and / or are health conscious.



UCA Bear Essentials Food Pantry Year to Year Data

	Number of Visits				Number of Visits Differences			
	2024	2023	2022	2021	2024 - 2023	2023 - 2022	2022 - 2021	
January		404	362	48		▲42 ▲11.60%	▲314 ▲654.17%	
February		532	361	99		▲171 ▲47.37%	▲262 ▲264.65%	
March		490	493	204		▼-3 ▼-0.61%	▲289 ▲141.67%	
April		606	464	219		▲142 ▲30.60%	▲245 ▲111.87%	
May		378	307	162		▲71 ▲23.13%	▲145 ▲89.51%	
June		372	371	316		▲1 ▲0.27%	▲55 ▲17.41%	
July		444	347	302		▲97 ▲27.95%	▲45 ▲14.90%	
August		603	388	286		▲215 ▲55.41%	▲102 ▲35.66%	
September		758	573	435		▲185 ▲32.29%	▲138 ▲31.72%	
October		728	576	356		▲152 ▲26.39%	▲220 ▲61.80%	
November			631	539		▼-631 ▼-100.00	▲92 ▲17.07%	
December			270	176		▼-270 ▼-100.00	▲94 ▲53.41%	
Total		5315	5143	3142				

	Number of Individual Client Visits				Number of Individual Client Visits Differences			
	2024	2023	2022	2021	2024 - 2023	2023 - 2022	2022 - 2021	
January		232	211	-		▲21 ▲9.95%	-	
February		284	203	-		▲81 ▲39.90%	-	
March		294	261	-		▲33 ▲12.64%	-	
April		301	246	-		▲55 ▲22.36%	-	
May		193	154	-		▲39 ▲25.32%	-	
June		182	157	-		▲25 ▲15.92%	-	
July		180	164	-		▲16 ▲9.76%	-	
August		326	217	-		▲109 ▲50.23%	-	
September		412	318	-		▲94 ▲29.56%	-	
October		357	306	-		▲51 ▲16.67%	-	
November			329	282		▼-329 ▼-100.00	▲47 ▲16.67%	
December			193	123		▼-193 ▼-100.00	▲70 ▲56.91%	
Total		2761	2759	405				

Number of New Clients

	2024	2023	2022	2021	Number of New Clients Differences		
					2024 - 2023	2023 - 2022	2022 - 2021
January		38	61	14		▼ -23 ▼ -37.70%	▲ 47 ▲ 335.71%
February		44	60	26		▼ -16 ▼ -26.67%	▲ 34 ▲ 130.77%
March		39	69	47		▼ -30 ▼ -43.48%	▲ 22 ▲ 46.81%
April		45	60	17		▼ -15 ▼ -25.00%	▲ 43 ▲ 252.94%
May		20	31	33		▼ -11 ▼ -35.48%	▼ -2 ▼ -6.06%
June		25	33	88		▼ -8 ▼ -24.24%	▼ -55 ▼ -62.50%
July		18	23	32		▼ -5 ▼ -21.74%	▼ -9 ▼ -28.13%
August		100	49	63		▲ 51 ▲ 104.08%	▼ -14 ▼ -22.22%
September		120	144	88		▼ -24 ▼ -16.67%	▲ 56 ▲ 63.64%
October		59	70	31		▼ -11 ▼ -15.71%	▲ 39 ▲ 125.81%
November			82	66		▼ -82 ▼ -100.00%	▲ 16 ▲ 24.24%
December			23	34		▼ -23 ▼ -100.00%	▼ -11 ▼ -32.35%
Total		508	705	539			

Shopping Bag Weights

	2023		2022		Shopping Bag Weight Differences		
	Average	Total	Average	Total	Average	Total	Total
January	10.79 lb	4,446.70 lb	-	-			
February	11.16 lb	6,181.0 lb	-	-			
March	10.04 lb	4,911.10 lb	-	-			
April	12.16 lb	7,463.60 lb	-	-			
May	15.29 lb	5,962.0 lb	12.13 lb	436.80 lb	▲ 3.16 lb ▲ 26.05%	▲ 5,525.2 lb ▲ 1265%	
June	15.38 lb	5,692.0 lb	13.97 lb	5,002.30 lb	▲ 1.41 lb ▲ 10.09%	▲ 689.7 lb ▲ 14%	
July	13.24 lb	5,996.10 lb	11.19 lb	3,724.82 lb	▲ 2.05 lb ▲ 18.32%	▲ 2,271.28 lb ▲ 61%	
August	13.24 lb	7,042.70 lb	10.18 lb	4,039.71 lb	▲ 3.06 lb ▲ 30.06%	▲ 3,002.99 lb ▲ 74%	
September	10.4 lb	5,447.920 lb	11.71 lb	6,627.38 lb	▼ -1.31 lb ▼ -11.19%	▼ -1,179.46 lb ▼ -18%	
October			9.69 lb	5,087.50 lb	▼ -9.69 lb ▼ -100.00%	▼ -5,087.5 lb ▼ -100%	
November			9.40 lb	5,961.20 lb	▼ -9.4 lb ▼ -100.00%	▼ -5,961.2 lb ▼ -100%	
December			10.41 lb	2,747.85 lb	▼ -10.41 lb ▼ -100.00%	▼ -2,747.85 lb ▼ -100%	
Total		53,143.120 lb	88.68 lb	33,627.56 lb			

Food Donations

Food Donations Differences

	2024	2023	2022	2021		2024 - 2023	2023 - 2022	2022 - 2021
January		1,659. lb	2,854.5 lb	1,466.54 lb			▼ -1,195.5 lb	▲ 1,387.96 lb
February		1,495.6 lb	2,221.9 lb	561.4 lb			▼ -726.3 lb	▲ 1,660.5 lb
March		1,460. lb	2,512.9 lb	1,037.7 lb			▼ -1,052.9 lb	▲ 1,475.2 lb
April		5,558.6 lb	2,605.4 lb	2,863.61 lb			▲ 2,953.2 lb	▼ -258.21 lb
May		2,427.5 lb	2,544. lb	1,352.1 lb			▼ -116.5 lb	▲ 1,191.9 lb
June		337.9 lb	674.3 lb	1,899. lb			▼ -336.4 lb	▼ -1,224.7 lb
July		488.7 lb	450.7 lb	888.9 lb			▲ 38. lb	▼ -438.2 lb
August		792.3 lb	2,310. lb	2,977.1 lb			▼ -1,517.7 lb	▼ -667.1 lb
September		641.8 lb	1,744. lb	2,218.3 lb			▼ -1,102.2 lb	▼ -474.3 lb
October		1,918.2 lb	1,588.5 lb	2,302.2 lb			▲ 329.7 lb	▼ -713.7 lb
November			4,063.5 lb	5,358.8 lb			▼ -4,063.5 lb	▼ -1,295.3 lb
December			3,023.8 lb	3,025.48 lb			▼ -3,023.8 lb	▼ -1.68 lb
Total		16,779.6 lb	26,593.5 lb	25,951.13 lb				