



Regular Meeting Agenda

October 25, 2023

10:00am

Wingo 315

Senators Absent: Alison Taylor, Bryttani Bartlett, Dylan Richardson, Jennifer Olson, LeSha Smith, Nadia Eslinger

Senators Present: Angela Jackson, Audreka Peten, Carlos Herrera, Christy Dade, Eric Fulton, Emily Hall, J.W. Calvery, Jasmine Driver, Jennifer Day, Jennifer Jones, Jennifer Ruud, Jessica Taylor, Melanie Watson, Millie Goins, Natalie Shock, Richard Hammond, Ricky Harris, Robby Burton, Robyn Smith, Shelley Vangsnes, Sherita Kern, Tiffany Turner, Tina Wells, Travis Johnson, Trisha Clark, Veneta Fricks, Whit Ables

I. Call to Order

- A. President Ruud called the meeting to order at 10:00am.

II. Approval of the Minutes of previous meeting

- A. 10/11/23 minutes approved via email and are posted to the Staff Senate website.

III. Guest Speakers

- A. Kim Klotz (Canva)

1. Kim Klotz from UMAC is asking the Staff Senate to sponsor 20 Canva Pro seats for staff at \$120 per seat. Purchasing Canva Pro seats for staff benefits the entire UCA campus. Please see attachment for full presentation.

- B. Dr. Julia Winden Fey (Student Success)

1. Dr. Julia Winden Fey from Student Success is asking the Staff Senate to support the exploration of changing the class schedule to allot for 15 minutes of transition between classes instead of the current 10 minutes to give students more time to get to classes. The reasons for this request include the growth of campus, considering student abilities, and decreasing potential disruptions from students entering classes late.

IV. Officer Reports

- A. President, Jennifer Ruud

1. The provost search will be beginning soon. A list with the entire committee will be sent out to campus soon.
2. Staff Senate is working on a date for Bridget Fortenberry to come to a senate meeting and speak.
3. Henderson-Block 15th Year Anniversary Memorial for Ryan Henderson and Chavares Block will take place on Thursday, October 26th during X-period at the Arkansas Hall lawn.

4. UCAPD photos are being updated and placed on the website. The majority are there and a few more need to be added. This is in response to a previous constituent concern.
- B. Vice President, Whit Ables
 1. There is a new senator, Tiffany Turner.
 2. The Parking Committee needs 2 senators.
- C. Treasurer, Angela Jackson
 1. Staff Senate budgets remain healthy.
- D. Secretary, Veneta Fricks
 1. Please review your respective committee pages and let Senator Fricks know if any changes are needed.
 2. Information about using time earned through volunteering with the Staff Senate has been updated on the “Asked & Answered” section of the website.
- E. Parliamentarian/Historian, Melanie Watson
 1. No report.
- F. Ex Officio, Carlos Herrera
 1. Staff shirts are here! Need volunteers to help pass out shirts to staff during the food truck fest on Friday, October 27th from 11am-2pm. All staff can pick up a shirt. Staff must bring their BearCard to receive a shirt. All staff who do not receive a shirt at this time will be contacted for other dates and locations for pick up.

V. Senate Committee Reports

- A. Angel Bear
 1. Applications are due Tuesday, October 31st. Applications for this year can be turned in via the Google Form found [here](#).
 2. Angel Bear has received applications from 21 families, totaling 35 angels.
 3. Please see the schedule below for other important Angel Bear Deadlines
 - a) **November 2nd** - Applicants will be notified and angels will be available to adopt (Tree locations will be in the HPER, Ronnie Williams Student Center, Wingo and Torreyson Library.)
 - b) **November 20th** - Gifts due to BHCC
 - c) **December 14th & December 15th** - Gift and food box distribution
 4. The committee is asking for local grocery stores to donate items for food boxes to assist with items we will receive from the Bear Essentials Food Pantry.
- B. Winter Feast
 1. Winter Feast will take place on December 6th from 11am-1pm in the HPER. Proceeds from ticket sales and food donations will benefit the Angel Bear program and the Bear Essentials Food Pantry.
 2. Information on ticket sales will be forthcoming. You can buy your [tickets here!](#)

3. If you own a business or know someone who owns a business, please consider donating and asking for donations for items to be raffled off at Winter Feast.
- C. Football
1. The football committee is still in need of volunteers. Please sign up [here](#).
- D. Employee of the Quarter 1 Winners
1. Travis Crane - Operations, Trades, Public Safety, Physical Plant (*Director of Soccer Operations/Assistant Coach*)
 2. Connie Ballard - Administrative Specialists, Supports, and Assistants (*Records & Registration, Assistant Registrar*)
 3. Anthony Fillippino - Director (*Associate Director - HPER Center/Marketing*)
- E. Outreach & Communications Committee
1. Monthly birthday card from Staff Senate
 2. The first quarterly newsletter will be coming out soon.
 3. The Get Up and Get Moving initiative is considering hosting a line dance class once per week. If you know a line dance instructor or have line dances you are interested in learning, please contact Veneta Fricks (vgraham1@uca.edu).

VI. University Committee Reports

A. Homecoming Committee

1. The winners of the competition to receive a meal from Aramark sponsored by UCA's Homecoming Committee (valued at \$300) are Elementary, Literacy, & Special Education (Academic) and Conference Services/Outreach & Community Engagement (Non-Academic).
2. Food drive

VII. Constituent Concerns/Communication

- A. Insurance premiums
- B. Job posting salary concern
- C. TIAA deposits late since August
- D. Be Well Program concerns
- E. Pay and cost of living

VIII. Old Business

A. Constitutional Amendment (vote)

1. Motion made by Parli./Hist. Melanie Watson to approve the amendments to the constitution on the senate level before sending to campus for review.
 - a) Motion was seconded by Senator Robyn Smith.
2. The Staff Senate voted and the motion passed.
3. The proposed amendments to the constitution will be sent to campus employees to review for 2 weeks.

IX. New Business

A. Canva

1. Motion made Ex-Officio Carlos Herrea for Staff Senator to sponsor 20 Canva Pro seats at \$120 per seat for staff with the caveats that Staff Senate will receive 1 seat and the other 19 seats will be determined by UMAC; to be paid for from the Continuing fund, as a one time fee.
 - a) Motion was seconded by Vice-President Whit Ables.

2. The Staff Senate voted, and the motion passed.

B. Endorsement of exploration for class schedule change

1. Motion made by Ex-Officio Carlos Herrera to support the exploration of the potential class schedule change with a caveat for Staff Senate to review the potential proposed changes before they are solidified.
 - a) Motion was seconded by Vice-President Whit Ables.
2. The Staff Senate voted, and the motion passed.

X. Good and Welfare

A. Senator Whit Ables

1. Click [here](#) to volunteer for Reynolds and Windgate performances.

B. Senator Natalie Shock

1. Click [here](#) for the different athletic schedules.
2. Click [here](#) to get you athletic event tickets.

C. Senator Angela Jackson

1. Homecoming Step Show

D. Senator JW Calvery

1. Torreyson Library has 2 positions available (Administrative Assistant and Acquisitions.)

XI. Adjournment

- A. Motion to adjourn at 11:01am by Parli./Hist. Melanie Watson, seconded by Senator Richard Hammond.

Important Dates:

October 27th - Food Truck Festival

October 31st - Angel Bear Applications Due

December 5th - Faculty/Staff Senate Holiday Reception 5pm–6:30pm (at the President's house)

December 6th - WinterFeast

December 13th-President's Holiday Breakfast

April 8th–Total Solar Eclipse Events

Upcoming Guests

November 8th - Wendy Holbrook

January 10th–Kasey Jordan, Be Well

Feb 28th - Dr. Angela Webster

Canva

Canva +



Prepared July 2023

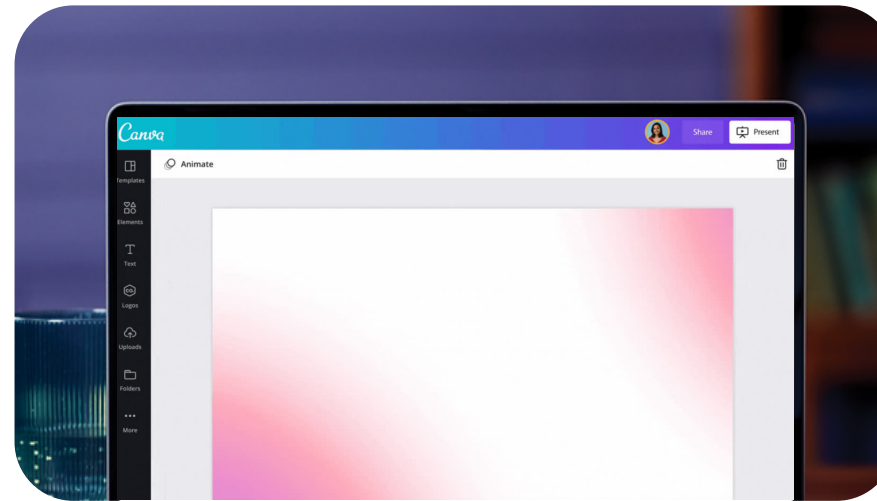


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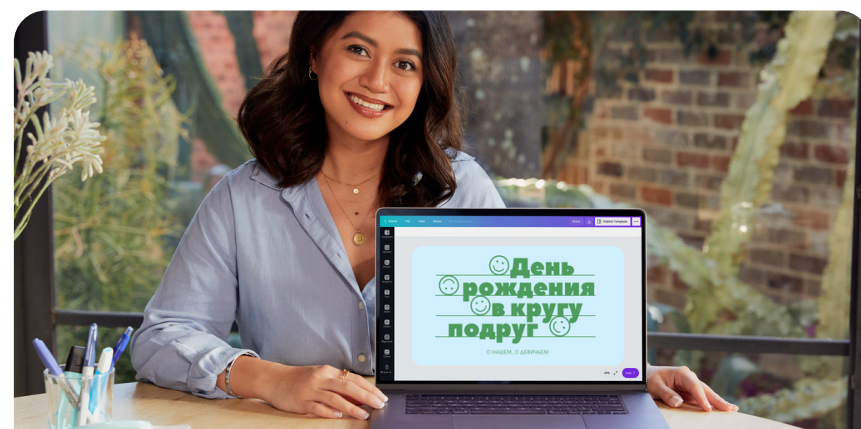
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based on 2022 to present

@UCA.edu

708

Total Users

\$8,178

Amount Spent

55

Paid Users

6,434

Designs Published



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based on usage from the following email domains. Data
based on 2022 to present

@CUB.UCA.edu

6,185

Total Users

\$21,161

Amount Spent

117

Paid Users

15,889

Designs Published

Campus Pricing Quote

OPTION 1

25 users

US\$ 3,049.90

Total cost per annum

OPTION 2

100 users

US\$12,424.90

Total cost per annum

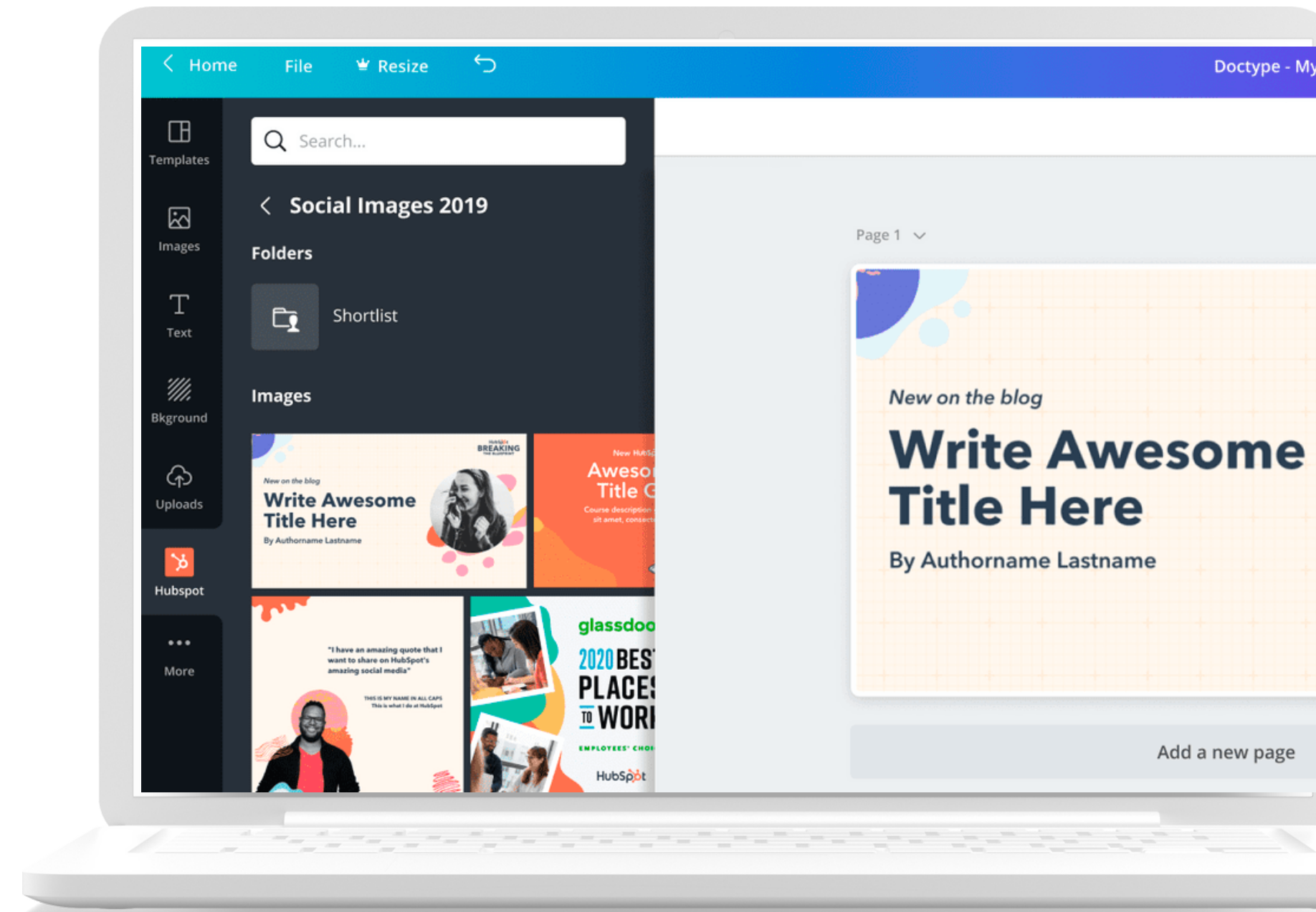
OPTION 3

185 users

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US\$21,944.90

Total cost per annum



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| ✓ Templatized Designs | | |
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| ✓ Real-time collaboration | ✓ Advanced template locking | ✓ LMS Integration |
| ✓ 300 Brand Kits | ✓ Unlimited folders + subfolders | ✓ Pay as you grow features |

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