



## Regular Meeting Agenda

October 11, 2023

10:00am

Wingo 315

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**Senators Absent:** Christy Dade, LeSha Smith, Sherita Kern, Tina Wells

**Senators Present:** Alison Taylor, Angela Jackson, Audreka Peten, Bryttani Bartlett, Carlos Herrera, Dylan Richardson, Eric Fulton, Emily Hall, J.W. Calvery, Jasmine Driver, Jennifer Day, Jennifer Jones, Jennifer Olson, Jennifer Ruud, Jessica Taylor, Melanie Watson, Millie Goins, Nadia Eslinger, Natalie Shock, Richard Hammond, Ricky Harris, Robby Burton, Robyn Smith, Shelley Vangnes, Travis Johnson, Trisha Clark, Veneta Fricks, Whit Ables

### I. Call to Order

A. President Ruud called the meeting to order at 10:00am.

### II. Approval of the Minutes of previous meeting

A. 9/27/23 minutes approved via email and are posted to the Staff Senate website.

### III. Guest Speakers

A. None

### IV. Officer Reports

A. President, Jennifer Ruud

#### 1. Board Meeting

a) The Board of Trustees meeting was held on October 6th, and Staff Senate remarks were given by Senator Ables. Click [here](#) for the agenda from the meeting.

#### 2. Health Insurance Premiums

a) There have been some concerns voiced about the 10% increase to insurance premiums. As we receive those concerns, the executive team will pass them forward.

3. The UCA Staff Senate received a shoutout in a session presented by Florida International University at the national NACADA conference on mental health for staff at universities for the recent W(h)ine and Cheese outreach initiative. There were 3000 people at the conference!

B. Vice President, Whit Ables

1. Sent out notification of the vacancy for Finance and Administration senator, but there was no interest. There will be another email sent to all staff who may be interested in participating as a senator.

C. Treasurer, Angela Jackson

1. Staff Senate's budget looks healthy as much has not been spent yet.

2. Staff Senate has received \$10,000 from the President's office for the annual spring social event.



3. 1 emergency grant has been processed.
  4. Foundation accounts are healthy and interest money has been deposited.
- D. Secretary, Veneta Fricks
1. Committee chairs need to check their respective committee pages to see if updates are needed.
  2. Angel Bear, Basketball, SS exec picture, and SS picture have all been updated on the website.
- E. Parliamentarian/Historian, Melanie Watson
1. As we begin to welcome guest speakers, please raise your hand to be acknowledged and keep good and welfare remarks brief and related to the campus. This will help with the efficiency of the meeting and making sure everyone is heard.
- F. Ex Officio, Carlos Herrera
1. The PO for the shirts for all staff has been processed and 800 shirts have been ordered. Shirts should be in hand by the Tuesday or Wednesday of homecoming week. Staff Senate will have a booth at the Food Truck Fest and other events to hand out shirts to staff. Staff will be required to scan in using their employee BearCard to receive a shirt so to keep track of who receives a shirt.

## V. Senate Committee Reports

- A. Courtesy Committee
1. 2 cards requested and sent to members in the UCA Community.
- B. Outreach & Communications Committee
1. W(h)ine and Cheese was a success with 45 staff who showed up.  
Feedback from constituents follows:
    - a) What staff love from Staff Senate:
      - (1) Staff grants the aid with programs, professional development, and community engagement
      - (2) Employee of the Quarter awards and other recognition that build staff morale
      - (3) Professional development funds that allow staff to attend conferences or receive professional development that they might otherwise not have gotten. It's also not hard to volunteer for 8 hours.
      - (4) Winter Feast is always a fun time to connect with other staff, celebrate the semester, and win prizes
      - (5) Reading the Staff Senate minutes helps staff stay connected to what's going on
      - (6) The UCA Staff Senate is the best. After working at multiple institutions before, a constituent expressed that UCA Staff Senate is the most engaging and efficient. Staff



Senate actually hears constituent concerns, brings them to the President of the University, and gets answers.

(7) Staff Senate makes staff feel valued, and our voices are strong.

b) What staff want from Staff Senate:

(1) Focus on salary increases for staff

(2) Assist staff by giving them tools to address concerns within their departments that are beyond Staff Senate's reach (appropriate channels of communication for concerns)

2. The first quarterly newsletter will be coming out after announcements about employees of the quarter.

3. The Get Up and Get Moving initiative is considering hosting a line dance class once per week. If you know a line dance instructor or have line dances you are interested in learning, please contact Veneta Fricks (vgraham1@uca.edu).

C. Emergency Fund Committee

1. 2 applications were submitted. 1 was accepted and the other rejected.

D. Angel Bear Committee

1. Angel Bear applications opened on Friday, October 6th and will close on Tuesday, October 31st. Applications for this year can be turned in via the Google Form found [here](#).

2. Please see the schedule below for other important Angel Bear Deadlines

a) November 2nd - Applicants will be notified and angels will be available to adopt (Tree locations will be in the HPER, Ronnie Williams Student Center, Wingo and Torreyson Library.)

b) November 20th - Gifts due to BHCC

c) December 14th & December 15th - Gift and food box distribution

E. Basketball Committee

1. Basketball games start in less than a month and are easy and fun to work. Sign up to volunteer [here](#).

## VI. University Committee Reports

A. Health Promotion and Wellness Committee

1. Be Well

a) The last day to receive biometric screening in the Student Health Center for Staff is October 13th, but the last day to get it completed through any PCP is October 31st.

b) This Be Well cycle ends on October 31st, and the new one begins on November 1st.

c) The Be Well kickoff will be November 16th.



- d) Point initiatives being considered include donations for food and clothing, supporting local businesses, contributing to a good cause, physical challenges, step counts, participation in community events, and more!
  2. Narcan Training
    - a) Can be found on Vector Solutions. You will need to search for it.
  3. EAPs will continue.
  4. Wellness Champion Awards
    - a) Will be delayed for a year due to the change in Be Well coordinators.
- B. Homecoming Office Decorating Competition**
1. Judging will take place on October 24th beginning at 10:00am.
  2. The deadline to enter is Wednesday, October 18th at noon.
    - a) Log on to CubConnect using your UCA credentials.
    - b) Click on the forms icon on the left hand menu.
    - c) Scroll down and select "Homecoming 2023 Office Decorating Contest Sign Up Form"
  3. There will be one academic and one non-academic office winner. Each first place winner will receive a free catered meal sponsored by the Homecoming Committee valued at \$300 from Aramark.
- C. House Lease Exemption Committee**
1. Met electronically to vote on housing lease exemption requests.
- D. Parking Committee**
1. 18 appeals were reviewed and all denied.

## **VII. Constituent Concerns/Communication**

- A. BioMetric Screening Tape**
1. Concern: The tape used in the student health center for biometric screenings is hard to get off. Can the SHC use the wraps?
  2. Response from Student Health Office: Yes, wraps are available to staff upon request.

## **VIII. Old Business**

- A. None**

## **IX. New Business**

- A. Constitutional Amendment**
1. Changes are being proposed to reconsider senator elections due to the staff classification changes.
  2. Staff Senate will vote to send out the proposed changes at the October 25th meeting.

## **X. Good and Welfare**

- A. Senator Veneta Fricks**



1. The Office of the Dean of Students, Campus Recreation & Wellness, and Addiction Studies will be hosting the Bear Truth Homecoming Tailgate. Please visit us to grab food from Tacos4Life and Doble, swag (shirts, cups with lids, can tops, key chains, and more), info about alcohol and drug safety. DJ P Smooth of Power 92 Jams will be there as well. Open to all and free for all.
  2. The Dean of Students office will be launching results from the social norming survey for the Bear Truth campaign.
- B. Senator Travis Johnson
1. Volunteer for football by clicking [here](#).
- C. Senator Jessica Taylor
1. Night on the Stripes will be hosted on October 12th. For more information click [here](#).
- D. Senator Natalie Shock
1. Tyler Hilinski's (former Washington State football player) parents will be on campus to host a Tyler Talk and speak with student athletes about suicide awareness on 10/23/23 6:30pm in Reynolds.
  2. Click [here](#) for the different athletic schedules.
  3. Click [here](#) to get you athletic event tickets.
- E. Senator Alison Taylor
1. Holly's Country Cooking will be at tailgate on October 14th at Buffalo Alumni Hall.
- F. Senator Eric Fulton
1. Click [here](#) for Torreyson Library Hours for Fall Break, Thanksgiving, and Extended Hours.
- G. Senator Dylan Richardson
1. UCA Admissions will continue Spanish Speaking tours on November 17th and December 1st at noon beginning at Harrin Hall. To register click [here](#).
- H. Senator Robyn Smith
1. The Office of Accessibility Resources and Services will have an Administrative Assistant position opening.
- I. Senator Angela Jackson
1. The Pride Walk will be held during X-period on October 12th beginning at the Crafton Alumni Pavilion and concluding at the Old Main steps.
  2. Hispanic Heritage month is September 15th through October 15th. For information about events, click [here](#).
- J. Senator JW Calvery
1. Torreyson Library has 2 positions available (Administrative Assistant and Acquisitions.)
- K. Senator Richard Hammond
1. Click [here](#) for the HPER fall break hours.
  2. Track closure will happen beginning October 13th and will continue for 4-6 weeks for resurfacing.



**XI. Adjournment**

- A. Motion to adjourn at 10:41pm by Senator Nadia Eslinger, seconded by Senator Richard Hammond.

**Important Dates:**

October 27th - Food Truck Festival

October 31st - Angel Bear Applications Due

December 5th - Faculty/Staff Senate Holiday Reception 5pm–6:30pm (at the President's house)

December 6th - WinterFeast

December 13th-President's Holiday Breakfast

April 8th–Total Solar Eclipse Events

**Upcoming Guests**

October 25th - Kim Klotz, Canva and Dr. Julia Winden Fey, Student Success

November 8th - Wendy Holbrook

January 10th–Kasey Jordan, Be Well

Feb 28th - Dr. Angela Webster