



Regular Meeting Agenda - Minutes

September 14, 2022 | 10:00 am

Senators Absent:

Elizabeth Gayfield, Jennifer Day, Myron Kuykendall, Paige Dutton, Nicole Sumner, Shad Foley, Veneta Fricks

Senators Present:

Melanie Watson, Christy Dade, Angela Jackson, Audreka Peten, Danielle Kraus, Eric Fulton, Jennifer Olson, Robyn Smith, Travis Johnson, Jennifer Ruud, Julia Robison, Nadia Eslinger, Lynetta Morris, Richard Hammond, Robby Burton, Sherita Kern, Tina Wells, Alison Taylor, Carlos Herrera, Courtney Bryant, Natalie Shock, Ricky Harris, Jessica Taylor, J.W. Calvery, Jennifer Day, Tajaro Hudson

I. Call to Order -

A. President Herrera called the meeting to order at 10:02 am.

II. Approval of the Minutes previous meeting -

A. Motion to approve 08/31/22 meeting minutes by Senator Smith and seconded by Senator Kraus, minutes approved.

III. Guest Speakers –

A. Angela Webster - (IDI) Institutional Diversity and Inclusion.

1. Made a brief presentation about what their office does.

2. Identity based resources for students.

3. Tomorrow begins Hispanic Heritage month, many activities are happening, including Amigo Fest on October 15th. Click here for more information: [Hispanic Heritage Month — Diversity \(uca.edu\)](https://uca.edu/diversity/heritage-month)

4. DBIE week (Oct 3-7) and Fair on Oct. 3rd - Click here for more information: [Diversity, Belonging, Inclusion, & Equity \(DBIE\) Week — Diversity \(uca.edu\)](https://uca.edu/diversity/dbie-week)

5. For more information, click this link: [Diversity — UCA](https://uca.edu/diversity)

IV. Officer Reports -

1. President, Carlos Herrera
 - a. Funds have been approved from the President's Office - \$10,000 for Spring Social and \$2,500 for the Winter Feast.
 - b. Reminder that the bivalent COVID boosters are available.
 - c. Some monkeypox vaccines are available, reach out to SHC for more information.
 - d. 4 Presidents meeting- topics discussed included: low morale, support, campus talk, transparency, bonus in November.
 - e. The Faculty Senate meeting had the same concerns about low morale and encouraged everyone to reach out to support each other.
2. Vice President, Jenny Ruud
 - a. Senator Angela Polk has resigned, we will have an open senate seat. We will also need to replace her on the various committee positions she was on. Asked if anyone would be willing to assume the Courtesy Committee position to please reach out to Jenny Ruud.
3. Treasurer, Angela Jackson
 - a. Budget approval in old business
4. Secretary, Christy Dade
 - a. No report
5. Parliamentarian/Historian, Melanie Watson
 - a. No report.
6. Ex Officio, Nadia Eslinger
 - a. The staff handbook is in the process of being updated to include the wording that mental health is included under sick leave.
 - b. In an effort to boost fellowship and morale among the UCA community, including staff, faculty, and students, etc. we will have a Food Truck Festival on Friday, October 28th, tentatively between the hours of 11 am and 3 pm. It will be located outside of the Student Center circle and streets adjacent to the Snow Fine Arts Center. There will be about 15-20 trucks, and Aramark is helping to coordinate. Patrons must purchase their own meals.

V. Senate Committee Reports -

1. Football Committee
 - a. Will be getting together again in the next few days before the Oct. 1st game. Will need to make sure we get enough volunteers for that game.
2. Courtesy Committee

- a. Need a new courtesy committee person since Senator Polk has resigned.
3. Winter Feast Committee
 - a. Will be held on December 7th.
4. Professional Development
 - a. Applications are currently being reviewed.

VI. University Committee Reports -

1. Committee on Committees
 - a. All appointments have been approved.
 - b. New University Committee-Special Events Committee-was approved.
2. Traffic and Parking Committee
 - a. Appeals were reviewed; make sure to not park in handicap spots unless absolutely necessary
3. Homecoming Committee
 - a. Discussed ideas such as a food drive, an office decorating contest with a traveling trophy/plaque for the winners.

VII. Campus Q & A -

1. What ever happened to Aramark mailing out a free meal voucher to faculty/staff for their birthday? Change in staff, but they are looking into starting it up again.

VIII. Constituent Concerns –

1. Follow up to the 08/31/22 meeting question about during the first week of classes, students park in Faculty/Staff places and receive a warning from UCA PD. Is there something that can be done sooner than the one week grace period before tickets are issued?
 - a. Senator Smith received an email from PD and it indicated that next year they may mail out the parking stickers to students before they come to campus, however, they must complete the required form first though.
2. Applicant tracker - When a person applies for a position with the university, some are reporting they are not receiving a regret letter if they did not secure the position.
 - a. President Herrera will check with HR.
3. Can an employee show support for political things, etc?
 - a. You are allowed to do whatever on your own personal time. Please try to refrain from using work email to distribute anything, and do not do it during office hours.

IX. Old Business

1. Staff Senate budget approved. Motion to approve by Senator Hammond, second by Senator Taylor.

X. New Business

1. None

XII. Good and Welfare

1. Several offices still have positions open.
2. First Generation Students assistance is available, activities are planned for this week. Speak with Nadia Eslinger for more information or click this link: FirstGen@UCA
3. Cheryl Lyons is retiring from the Financial Aid Office.
4. Use the HPER, it is free! Many classes are starting now.
5. Bear Facts Day is October 1st.
6. Library - Banned Book week - Sept. 18-24th.
7. DBIE Fair - [Diversity, Belonging, Inclusion, & Equity \(DBIE\) Week — Diversity \(uca.edu\)](https://uca.edu)
8. October 1st football game - Family Day
9. Tajaro Hudson is getting married.

XIII. Adjournment at 10:47 am

1. Motion to adjourn by Senator Watson; Second by Senator Ruud.