



**March 9, 2022**

## **Staff Senate Meeting Minutes**

---

**Senators Present:** Ashley Isom, Audreka Peten, Carlos Herrera, Christy Dade, Jason Cole, Kristin Jetts, Melanie Watson, Nadia Eslinger, Garth Clayborn, Lynetta Morris, Angela Jackson, Alison Taylor, Jennifer Ruud, Veneta Fricks, Angela Polk, Jason Davis, Natalie Shock, Elizabeth Gayfield, Kimberly Klotz, Thomas McDaniel, Kyana Smith, Robyn Smith, Richard Hammond

**Senators Absent:** Courtney Bryant, Jennifer Day, Shad Foley, Hunter Roberts, Julia Robison, Steven Shook, Tina Wells

### **I. Call to Order**

- A. President Eslinger called the meeting to order at 10:01 am.

### **II. Approval of February 9, 2022 Meeting Minutes**

- A. The minutes from the February 9, 2022 meeting were reviewed via email and approved electronically.

### **III. Guest Speakers**

- A. None

### **IV. Officer Reports**

- A. President, Nadia Eslinger

- 1. President's Report

- a) Feedback regarding Mask Mandate or decision to go mask optional on campus?

- (1) Natalie Shock - No complaints in Athletics Dept.

- (2) Robyn Smith - Both positive and negative feedback in Student Health Building

- (3) Kim Klotz - no complaints in UMAC

- b) Pandemic Planning Meeting

- (1) 5% positivity rate on campus (3 out of 57)

- (2) Similar to Faulkner County

(3) 29% positivity rate for flu tests

(4) Still focusing on personal issue vs. public health issue

c) Staff Senate Meeting Modalities

(1) First meeting of the month via Zoom, last meeting of the month in-person for the remainder of this fiscal year

d) Meet 'n Greet last week turned out well

(1) Thanks to Melanie, Carlos, and Kristin for setting up

e) Campus Talk on March 17 regarding UCA Budget

(1) Coming enrollment cliff so financial changes need to happen now to prepare ourselves

(2) Please plan to attend

B. Vice-President, Carlos Herrera

1. Nomination form has gone out—8 people have been nominated; 5 have accepted nomination. If you would like to nominate yourself or someone else, please [use this link here!](#)
2. Trying to fill 16 vacancies
3. In regards to Student Affairs reorganization, I don't think there will be too much of a change in senator representation for division but will double check.

C. Treasurer, Kristin Jetts

1. Regular account has \$468.14
2. Professional Development account \$23, 290.54
3. Continuing Fund still sits at \$61,740.07
4. Agency Account has \$26,525.92
  - a) Received funding from the President's Office for Spring Social—has already been used to pay for Adam's Catfish for event catering. Both the received funding from the President's Office and the invoice from Adam's Catfish have been accounted for in the Regular Account total reported today.
    - (1) Received \$10,000 from the President's Office to offset the cost of the Spring Social meal.
    - (2) Adam's Catfish invoiced UCA Staff Senate in the amount of \$11,512.55 for 800 plates at \$12.95 per plate, plus tax, for the Spring Social meal.
5. Foundation Account Report
  - a) Staff Senate Scholarship Fund has \$18,620.04
  - b) Staff Senate Employee of the Year Award Fund has \$5,008.72

c) Staff Senate Enhancement Fund has \$27,397.99

d) Staff Senate Emergency Fund has \$1,170.76

(1) This will need to be voted on in the near future to increase the total if we have more requests for funding come in.

e) Staff Senate Grant Fund has \$3,150.00

f) Angel Bear Tree Fund has \$9,213.53

6. Treasurer Jetts opened the floor for questions or comments about the Staff Senate budget. No questions or comments were made.

D. Secretary, Garth Clayborn

1. No Report

E. Parliamentarian/Historian, Melanie Straw-Watson

1. No Report

F. Ex Officio, Steven Shook

1. No Report

## V. **Senate Committee Report/Highlights**

A. Courtesy Committee

1. No physical cards sent out in last two weeks; ecard sent out

B. Professional Development

1. Q2: Received requests totaling \$15,426.44; awarded \$7, 908.05

2. Q3: Received requests totaling \$26,414.82; awarded \$10, 271.

3. Q4: Received requests totalling \$19,323; in process of awarding

C. Reynolds

1. Thanks for volunteering; we have one more show this month with a few more next month. [\*\*You can volunteer here!\*\*](#)

D. Spring Social

1. In person event on April 29; rain location will be in HPER center

2. Still working to finalize activities

E. Scholarship Committee

1. Awarded scholarships last week

F. Basketball Committee

1. Thank you for volunteering and to Angela Polk for working so hard to find volunteers this season. Season is officially over!

## **VI. University Committee Reports**

- A. Academic Integrity and Discipline Committee
  1. Met and discussed a Student Appeal and disciplinary action and decision was made
- B. Environmental Health and Safety Committee
  1. Buildings have been inspected for Fire Protection Systems
  2. Cleaning of exhaust hoods in kitchen areas
  3. Fire extinguisher checks every 30 days
  4. Chemical disposal in the Biology and Chemistry departments
  5. Sidewalk repairs

## **VII. Campus Q&A**

- A. Question regarding Juneteenth holiday?
  1. Awaiting Governor's Proclamation to make it official

## **VIII. Constituent Concerns**

- A. Concern regarding the last Ice Day that Staff were expected to come to campus when students and faculty did not
  1. Concern - "Does the Staff Senate intend to communicate anything to the administration about staff having to come in on Friday during inclement weather but not faculty or students? The notification for campus mentioned giving time for parking lots and sidewalks to clear - I'm assuming so it would be safe. So, they wanted it to be safe for faculty and students but not staff. Why do they prioritize student and faculty safety but not staff safety?"
  2. Response - "I think the intent from the email about Friday was to not force staff into the office on Friday but rather give the power to the supervisor. We've seen this multiple times over the past year or two where the administration is trying to leave the decision up to the supervisor. We are asking that everyone stays flexible during these times. Fortunately, our Physical Plant was much more prepared for this go around for the ice than last time so the grounds were not as big of an issue this time around. If you do happen to notice a spot that took a bit longer to decide, please let Physical Plant know so they can better focus on that area the next time. We can bring it up to administration to work on their communications for sure though. Thanks for reaching out!"
- B. Request for more "Dress for the Occasion" dress policy

## **IX. Old Business**

- A. None

## **X. New Business**

- A. Senator Jetts motioned to reallocate \$1,000 from the Agency account (810013) to our State Regular Account (125500) to cover printing expenses for Year End Retreat and to buy shirts for new Senators for the 2022-2023 term.
  - 1. Senator Herrera seconded the motion.
  - 2. Motion passed unanimously.

## **XI. Good and Welfare**

- A. Senator Courtney Bryant had a baby (Noah). Mom and baby are doing well!
- B. Tomorrow is Day of Giving! [Find more information here.](#) Please consider donating to the Staff Senate Emergency Fund.
- C. Our next Staff Senate meeting will be held in person.

## **XII. Adjournment**

- A. Senator Clayborn motioned to adjourn. Senator Watson seconded. Motion carried. Meeting adjourned at 10:42 am.