



**September 29, 2021**

## **Meeting Minutes**

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**Senators Present:** Ashley Isom, Audreka Peten, Carlos Herrera, Christy Dade, Jason Cole, Kristin Jetts, Melanie Watson, Nadia Eslinger, Shad Foley, Tina Wells, Garth Clayborn, Hunter Roberts, Jennifer Day, Lynetta Morris, Natalie Shock, Angela Jackson, Kimberly Klotz, Julia Robison, Alison Taylor, Courtney Bryant, Elizabeth Gayfield, Steven Shook, Jennifer Ruud

**Senators Absent:** Jason Davis, Veneta Fricks, Richard Hammond, Taylor Ingram, Thomas McDaniel, Angela Polk, Kyana Smith

### **I. Call to Order**

- A. President Eslinger called the meeting to order at 10:02 am

### **II. Approval of September 8, 2021 Meeting Minutes**

- A. The minutes from the September 8, 2021 meeting were reviewed via email and approved electronically.

### **III. Guest Speakers**

- A. Kevin Carter, University Construction Manager
  - 1. Project Updates across campus
  - 2. Integrated Health Sciences Building up and running
  - 3. Windgate project well underway--expected completion October 2022
    - a) Limited parking around Windgate Center; there will be 8 electric car-charging stations
  - 4. Four upcoming renovations--Snow Fine Arts, Schichtl, Communication Sciences and Disorders Building, and Doyne
  - 5. Indoor Air Quality projects, HVAC upgrades in some buildings across campus
  - 6. New Charter Bus

7. Donaghey Avenue Road Project ongoing
- B. Trevor Seifert, VP of Information Technology
1. Upcoming IT Security Projects
    - a) Enhanced Gmail system to combat phishing
      - (1) ZixProtect Plus to address spam, viruses, malware, ransomware, and phishing
    - b) Enhanced network access controls for wired and wireless devices
      - (1) 802.1x for wired connections. Impact will be for devices not owned or managed by the university.
    - c) Multi-factor authentication
      - (1) Will affect everyone on campus. For certain apps such as gmail, Argos, and Banner, multi-factor authentication via Duo Access will be required.
    - d) Replacing Exterior Firewalls
    - e) Windows 10 updates

#### **IV. Officer Reports**

- A. President, Nadia Eslinger
1. Pandemic Planning Meeting
    - a) Continued decline in COVID numbers; 4.3% positivity rate from testing
    - b) As of last week, only one student in isolation on campus
    - c) It's cold/allergy season. Get your flu shot.
    - d) Read email updates from the President's Office about COVID.
      - (1) If UCA moves to yellow status, our masking policies will change (masks will be encouraged but not required)
  2. ROI Campus Talk
    - a) UCA was well-positioned during COVID because of responsible budget planning
  3. EOY Luncheon being planned for October 8 to recognize the EOY winners and finalists
  4. Google Suite Trainings being planned
    - a) Will be facilitated by Jenny Brewer in Information Technology

5. No Meeting Mondays appreciated; next one on December 6
- B. Vice-President, Carlos Herrera
  1. No Report
- C. Treasurer, Kristin Jetts
  1. No Report.
- D. Secretary, Garth Clayborn
  1. No Report
- E. Parliamentarian/Historian, Melanie Straw-Watson
  1. No Report
- F. Ex Officio, Steven Shook
  1. No Report

## **V. Senate Committee Report/Highlights**

- A. Courtesy Committee: Angela Polk absent. Was asked to send out four cards to staff across campus.
- B. The Compensation Committee met with the AVP of Human Resources, Britni Elder, and the Classification/Compensation Manager, Taylor May. They provided the committee with a brief overview of the Appropriation Act and the Class & Compensation Act. These acts helped to answer questions about how classified positions are allotted, how their pay is determined, and what can be done to get these positions to a higher salary. Britni Elder did share that the university would be embarking on a position audit project that will begin very shortly. This will have employees fill out a PCQ (position classification questionnaire) so that we can address any misclassification and pay discrepancies.
- C. Angel Bear: Monday, October 4th is when applications open for Angel Bear. Applications due on October 27. Contact Kimberly Klotz with questions.

## **VI. University Committee Reports**

- A. Parking Appeals Committee: Heard 7 appeals
- B. Bear X subcommittee: met and went over last year's data
- C. Emergency Appeals Committee: met last week regarding one student

## **VII. Campus Q&A**

- A. Are hats permitted to be worn by staff? Employee Handbook does not specifically address headgear. Will be at supervisor's discretion.

- B. Are masks required at Reynolds performances? Will follow University protocol. Masks required during Red status. Not required but encouraged if at Yellow status.

## **VIII. Constituent Concerns**

### **A. Remote Work Options**

- 1. Make sure the Staff Senate is still advocating for that.

### **B. Can volunteers choose to receive comp. time instead of holiday time for volunteering at football games?**

- 1. Nadia Eslinger is checking but she doesn't believe so

## **IX. Old Business**

- A. Constitution Revision Proposal passed.

## **X. New Business**

### **A. Student Health Staff Recognition**

- 1. Would like to provide a Continental Breakfast and a card to staff in Student Health Center
- 2. Cards and campus email
- 3. Senator Klotz motioned to allocate \$200 to Health Care Staff. Senator Watson seconded. Motion passed.

## **XI. Good and Welfare**

- A. Student Success--96% completion rate of Progress Reports

## **XII. Adjournment**

- A. Senator Watson motioned to adjourn. Senator Herrera seconded. Motion carried.