



November 11, 2020

Meeting Minutes

Senators Present: Angela Haynie, Angela Jackson, Ashley Isom, Audreka Peten, Carlos Herrera, Deloise Mowdy, Dierre Littleton, Elizabeth Gayfield, Garth Clayborn, Gunnar Bartlett, Henry Smiley, Hunter Roberts, Jason Cole, Jason Davis, Jennifer Day, Julia Robison, Kimberly Klotz, Kristin Jetts, Kyana Smith, Lynetta Morris, Maree Herring, Melanie Watson, Nadia Eslinger, Natalie Shock, Richard Hammond, Shelby Fiegel, Steven Shook, Susan Peterson, Taylor Ingram, Thomas McDaniel, Paul Dielmann

Senators Absent: Michael Hopper, Shad Foley

I. Call to Order

- A. President Shook called the Staff Senate to order at 10:01 a.m. on Zoom.

II. Approval of October 28, 2020 Meeting Minutes

- A. The minutes from the October 28, 2020 meeting were reviewed via email and approved electronically.

III. Guest Speaker - Dr. Demers

- A. Dr. Demers shared information about the changes to tuition remission criteria that are being proposed by Faculty Senate to the Employee Benefits Advisory Committee. Some of the proposed changes are:
 1. Tuition discount being applied to all fees (except online and general).
 2. Allowing employees to take more hours per semester.
 3. Allowing the children of employees to receive graduate school discounts.
 4. Raising the age of dependents who are eligible for tuition discounts to 26 years old.
 5. Allowing children who are married to still qualify for the discounts.

IV. Officer Reports

A. President, Steven Shook

1. [COVID-19 updates](#)
2. Questions, Coffee, & Conversations will be November 16, from 2:00-3:30 via Zoom. Staff Senate Vice-President Nadia Elsinger and Faculty Senate President Jen Talbot will be hosting this event.
3. We would like to show appreciation to five areas that have been working exceptionally hard during this unprecedented time. Student Health, IT, CTE, Housing, and Purchasing have been working non-stop since March to make sure that the campus can function as normally as possible. Faculty Senate has agreed to donate up to \$250 to sponsor a luncheon for these groups. Dr. Landry will be working with her dietetics students to provide food service. We will discuss this proposition further during the New Business portion of our meeting.
4. It has been proposed that we cancel our November 25th meeting because it is the day before Thanksgiving. This will also be discussed during the New Business portion of our meeting.

A. Vice-President, Nadia Eslinger

1. No report

B. Treasurer, Carlos Herrera

1. We have turned in 3 check requests for both Angel Bear and Thankful Thanksgiving.
2. Thankful Thanksgiving has spent \$460 on door prizes.
3. We have reimbursed \$20 for items purchased for Angel Bear. We currently have \$6947 in our Angel Bear account and have raised \$543 in donations for the Angel Bear and Food Pantry off of Thankful Thanksgiving ticket sales.
4. The next round of reporting from the Foundation will be done over the weekend and I will have updated reports for our next meeting.

C. Secretary, Ashley Isom

1. No report.

D. Parliamentarian/Historian, Elizabeth Gayfield

1. No report.

E. Ex Officio, Kimberly Klotz

1. No report.

V. Senate Committee Report/Highlights

A. Courtesy Committee: Senator Peterson has sent out seven cards and will be sending out two additional cards.

B. Reynolds Committee: We need two full-time volunteers for the evening Texas Tenor show. If you are interested in volunteering for this, or any other shows, please follow the link to register. [Volunteer Form](#)

C. Thankful Thanksgiving: The committee has decided on the desserts that will be offered during the event, pumpkin pie or pecan pie. Senator Littleton has also created an online event schedule that will include activities, contests, and prize drawings.

D. Angel Bear: All of the trees have been put up and angels are ready for adoption. We had 95 angels this year. Gifts are due on November 23rd and can be turned in at Brewer-Hegeman 103.

E. Employee Recognition: The committee has sent out 14 Employee of the Quarter nomination certificates.

F. Emergency Fund: The committee has received one request and will be voting on the item this week.

G. Scholarship Committee: The scholarship portal is open, and there are three scholarships to apply for. Applications are due January 29, 2021.

H. Football Committee: The last football game of the season is this Saturday and we still have a few spots open for volunteers. The arrival time for volunteers is noon and the game kicks off at 3:00. To volunteer, follow the link provided. [Volunteer Form](#)

VI. University Committee Reports

A. Academic Integrity and Discipline : The committee has met and voted on a student appeal case.

- B. Diversity Advisory Committee: Board chair Maltiba used \$15,000 of his Board funding for diversity initiatives. The committee will also be adding a few additional sub-committees.
1. Community Policing Committee: This subcommittee will examine community policing at UCA to seek optimal outcomes, offer community education, and make recommendations as needed.
 2. Belong Among Online, Commuter, and Nontraditional Students: This subcommittee was created based on the results of the Campus Climate Survey. It will examine the impact of the UCA climate on online, commuter, and nontraditional students to seek optimal outcomes, offer community education, and make recommendations as needed.

If you have any questions about items that were discussed during their meeting, please reach out to Historian/Parliamentarian Gayfield.

VII. Campus Q&A

- A. There has been a lot of confusion surrounding the expectations of working on campus versus working from home after Thanksgiving break. While instruction will be moved online, campus will still be open. The expectation is that each department will be staffed enough to accommodate any visitors their department might receive. Because of department size and departmental duties, we know that work expectations will differ across campus. If you have any questions or concerns, please reach out to the Vice President/Dean of your department.

VIII. Constituent Concerns

- A. Some have expressed their concerns about when their department will be updated to the VoIP phone system. We are still currently in phase two and phases three and four will occur next year. Less than half of the campus has migrated to the new system. If you have questions, reach out to Paige Dutton, pdutton@uca.edu, who is overseeing the project.

IX. Old Business

- A. None

X. New Business

- A. Historian/Parliamentarian Gayfield motioned to cancel the November 25th meeting. Secretary Isom seconded the motion. A vote was taken and the motion was approved. The next meeting will be held via Zoom on December 9, 2020.
- B. Senator Littleton motioned to fund \$250 for the employee luncheon that was discussed earlier in the meeting. Senator Smiley seconded the motion. A vote was taken via Google Form and the motion was approved.

XI. Good and Welfare

- A. UCA Downtown has put up their Winter Showcase. The art will be displayed until December 15, 2020.
- B. Megan Marcin is expecting her first child! Congratulations!!
- C. Next Wednesday President Shook and Dr. Graybeal will be hosting a Conway Conversations event: from Strangers to Neighbors: The Next Four Years of Civic Engagement. If you are interested in attending, follow the [link](#) to register.

XII. Adjournment

- A. Senator Bartlett motioned to adjourn, and Senator Peterson seconded. Motion carried.