



September 9, 2020

Meeting Minutes

Senators Present: Angela Haynie, Angela Jackson, Ashley Isom, Ashton Hankins, Audreka Peten, Carlos Herrera, Deloise Mowdy, Dierre Littleton, Elizabeth Gayfield, Garth Clayborn, Gunnar Bartlett, Henry Smiley, Jason Cole, Jennifer Day, Julia Robison, Kimberly Klotz, Kristin Jetts, Kyana Smith, Maree Herring, Melanie Watson, Michael Hopper, Nadia Eslinger, Natalie Shock, Paul Dielmann, Richard Hammond, Shelby Fiegel, Steven Shook, Thomas McDaniel

Senators Absent: Hunter Roberts, Jason Davis, Lynetta Morris, Shad Foley, Shelby Fiegel, Susan Peterson, Taylor Ingram

I. Call to Order

- A. President Shook called the Staff Senate to order at 10:02 a.m. on Zoom.

II. Approval of August 26, 2020 Meeting Minutes

- A. The minutes from the August 26, 2020 meeting were reviewed via email and approved electronically.

III. Officer Reports

- A. President, Steven Shook

1. Dr. Poulter will be meeting with Staff Senate at 10:00 a.m. on September 23, 2020 via Zoom. Please send in questions that you have for her so that we can make sure that your questions are answered.
2. Reminder that President Davis will be attending our meeting on September 30, 2020. We are also collecting questions for this meeting as well. The hope is to have the majority of his time spent answering questions.

3. Committee meeting expectations: We know that there is a possibility that some events may not be able to be held as normal this year. We still want these committees to meet to discuss alternative ways that programs can be accomplished and to brainstorm ideas.
4. We have partnered with the Arkansas Dept. of Health to offer free COVID testing. This will happen on 09/10/20 from 10 a.m. to 4 p.m. in front of the Student Center. Regular social distancing guidelines and mask protocols still apply. You will not have to quarantine while awaiting your results unless you are exhibiting symptoms or have been exposed.
5. Holiday time: We have emailed HR to see what can be done about holiday time this year. There are far fewer opportunities this year and we want to make sure everyone has an opportunity to accrue time. If you have any ideas for how people could accrue time, please let the executive staff know.
6. [COVID trend update](#)

B. Vice President, Nadia Eslinger

1. Committee updates: Please share any updates your committee has, even if you have not yet met.

C. Treasurer, Carlos Herrera

1. Senator Herrera posted the new budget worksheet. We will look at it more in depth later in the meeting and vote to either adopt or amend the budget.

D. Secretary, Ashley Isom

1. No report.

E. Parliamentarian/Historian, Elizabeth Gayfield

1. No report.

F. Ex Officio, Kimberly Klotz

1. No report.

IV. Senate Committee Report/Highlights

- A. Appointments Committee: Committee will not meet until the end of this semester or the beginning of the spring semester. Senator Eslinger will contact those committee members at the end of October to establish a meeting date and time.
- B. Scholarship Committee: Duties for this committee will not start until the spring, but they will begin meeting later this fall.
- C. Compensation Committee: Committee will have their first meeting on September 28, 2020.
- D. Professional Development Committee: Committee will meet on September 17, 2020 after applications are closed on September 14, 2020.
- E. Winter Feast: Committee will be meeting September 15, 2020.
- F. Employee Recognition: An email will be going out next week to call for nominees for employee of the quarter. The committee will be meeting after that to discuss the nominees.
- G. Handbook Committee: The committee chair has contacted HR but has not received any specific directives on changes.
- H. Angel Bear Committee: An email has been sent out to figure out a time for the committee to meet. The meeting will take place at the end of September.
- I. Reynolds Committee: An email is being sent out to set up a time for the committee to meet. They will be meeting later in September. There are three shows that they will need volunteers for this semester and eight shows in the spring.
- J. Emergency Fund Committee: Committee will meet once they receive their first request.
- K. Football Committee: There will be three home games this year. An email will be sent out next week asking for volunteers.

V. University Committee Reports

- A. Diversity Committee: The committee will be meeting next month, as well as the sub-committee for the lactation suites.
- B. ID Grant Committee: Committee will be meeting for DAC in the middle of October. Remind any faculty members in your department who sign up for the grant that the deadline is approaching.

VI. Campus Q&A

- A. None.

VII. Constituent Concerns

- A. Senator Shook - Are offices allowed to ask Dr. Pastor to come and advise on social distancing or any other concerns?
 - 1. At the moment, Dr. Pastor cannot come out to offices, but if anyone has concerns please reach out to the Social Distancing committee, chaired by John Fincher, to ask for assistance.
- B. Senator Shook - Can students wear face shields instead of masks?
 - 1. No, a face shield is not a replacement for a face mask. A shield and mask can be used simultaneously, but the shield works similarly to goggles in that they protect the eyes. The only time someone can not wear a mask is if they have an exemption and are tested weekly.
- C. Senator Shook - Will UCA be participating in the payroll tax holiday?
 - 1. No. UCA, the U of A System, and the State of Arkansas will not be participating in the payroll tax holiday.
- D. Senator Gayfield - Parking and Stop Signs: People have voiced their concerns about the parking lot near Western and Bruce. Some have asked if you can get a stop sign to make the intersection a three-way stop. The city would have to put the stop sign in. We advise to use extra caution when exiting the area. SGA has met with President Davis to discuss this area and it will be taken care of.
- E. Senator Gayfield - Crosswalk: There is concern about crosswalk safety on Bruce where the light was taken out. Another flashing crosswalk has been added at the pavilion, one will be added near Doyne, and there has been an officer sitting at the crosswalk near the construction at Bruce to make sure that they are slowing down and allowing people to cross.
- F. Senator Gayfield - Weight Management and Diabetes Education Classes: Classes will not be recorded for viewing outside of the designated class times. Because of the content provided, they feel the information will not be as poignant and will get watered down. They hope to offer different times for the classes next semester if the program is a success.
- G. Senator Gayfield - Mask Education: Individuals have voiced their concerns over the lack of education surrounding how to properly wear masks. Many students

are not wearing their masks correctly. These concerns have been shared with the Provost and Chief of Staff.

VIII. Old Business

A. None

IX. New Business

A. New budget: Treasurer Herrera walked the Senators through the changes that have occurred to the budget due to budget cuts. Senator Hammond motioned to adopt the budget, Senator Bartlett seconded the motion. A vote took place and the budget was adopted. (See below).

	125500 - Projected	810013 - Projected
Annual Budget Amount (Beginning Budget)	3,883.00	
Football Game Volunteer Revenue (FY20 Based)		1,665.00
Basketball Game Volunteer Revenue (FY20 Based)		4,920.00
Reynolds Volunteer Revenue (FY20 Based)		1,875.00
Total Revenue	3,883.00	8,460.00
Courtesy Committee		
Postage	50.00	
Cards		100.00
Elections Committee		
Printing	400.00	
Supplies/Binders/Promo/Etc	500.00	
Yr End/Orientation Luncheon	500.00	
Yr End Awards/Plaques		915.00
Staff Senate Operations		
PO Box	20.00	
Staff Senate Polos	300.00	
Winterfeast - Students	300.00	
Meet & Greets	400.00	
Other Donations (BearBoots, Day of Giving, Veteran's)		1,000.00
Employee Recognition Committee		
EOQ Winner Awards		25.00
EOY Winner Awards		20.00
Inscribed Plaques		150.00
Scholarship Committee		
Fall and Spring Scholarships		3,000.00
Winterfeast Committee		
Meal (\$2,500 from President's Office, \$1500 from Aramark)	800.00	
Decorations/Supplies/Printing		500.00
Angel Bear Committee		
Supplies (bags, card stock, index cards)		200.00
Gifts for Unadopted Angels		1,250.00
Spring Picnic Committee		
Meal (\$10,000 from President's Office)	1,600.00	
Decorations/Supplies/Printing		800.00
Total Expenses	4,870.00	7,960.00
Net Gain/(Loss)	(987.00)	500.00

x. Good and Welfare

- A. Senator Jetts: Student Wellness is hosting the “Rethink Your Drink” campaign on September 16th and 17th. They will have a table set up outside of Starbucks in the library with bottles of water as well as drink mixes to encourage drinking more water and less sugary drinks.
- B. Senator Eslinger: This week is First to Go week at UCA, where we celebrate first generation college students. On Tuesday there was a banner where students could take pictures to celebrate their accomplishments. On Wednesday evening there was a Zoom meeting held where students could drop in and talk to upperclassmen who are also first generation students. On Thursday, September 10, during X-period there will be a panel of alumni, current students, faculty, and staff sharing their stories about being first generation college students. For more information go to the Student Success website and click on first generation programs and events.
- C. Senator Smiley: If you know anyone who is interested in signing up for freshmen admission into the Occupational Therapy program they need to make an appointment with Senator Smiley before the deadline on November 1, 2020. To anyone applying for the doctoral program, because of the lack of facilities due to the pandemic, they are waiving the observation requirement. If you have any further questions, please contact Senator Smiley.

xi. Adjournment

- A. Senator Hammond motioned to adjourn, and Senator Smiley seconded. Motion carried.