



## **June 10, 2020 Meeting Minutes**

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**Senators Present:** Angela Haynie, Angela Jackson, Ashley Isom, Audreka Peten, Beth Adair, Carlos Herrera, Deloise Mowdy, Dierre Littleton, Elizabeth Gayfield, Henry Smiley, Hunter Roberts, Jason Davis, Jason Cole, Kimberly Klotz, Kyana Smith, Lesley Graybeal, Melanie Watson, Nadia Eslinger, Natalie Shock, Paul Dielmann, Richard Hammond, Steven Shook, Tabitha Hasson, and Thomas McDaniel

**Senators Absent:** Ashton Hankins, Jennifer Day, Jenna Davidson, Kristin Jetts, Michael Hopper, Shelby Fiegel, Susan Peterson, Tachia Awbrey, Veneta Fricks and William Baker

### **I. Call to Order**

- A. President Klotz called the Staff Senate to order at 10:00 a.m. on Zoom.

### **II. Approval of May 13, 2020 Meeting Minutes**

- A. The minutes from the May 27, 2020 meeting were reviewed during the Zoom meeting. Edits were made and a motion to approve the minutes was made by Parliamentarian/Historian Eslinger and seconded by Senator Isom.

### **III. Officer Reports**

- A. President, Kim Klotz

1. No report.

- B. Vice President, Steven Shook

1. The Staff Senate Operations Manual has been updated and is being printed by Treasurer Herrera. Current chairs will be encouraged to meet with new chairs for the transition in FY21.
2. The Staff Senate orientation has been postponed. There is a potential to host it in the future or transition it to Zoom.
3. Pandemic Response Team updates:

- a) UCA will allow all faculty, staff, and students to be tested for COVID-19 even if you are asymptomatic. Tests will be available soon.
- b) Thanksgiving break will be the last week that classes will be held in-person on campus. After the break all classes will transition to online for the final two weeks of school (primarily finals). School will resume in the spring after Martin Luther King Jr. Day.

C. Treasurer, Carlos Herrera

1. Plaques for EOQ and EOY have been delivered.
2. Invoices have been processed for COVID-19 related professional development training and grant applications.
3. Polos have been ordered for new Senators and name tags have been delivered.

D. Secretary, Shelby Fiegel

1. No report.

E. Parliamentarian/Historian, Nadia Eslinger

1. No report.

F. Ex Officio, Lesley Graybeal

1. Several Staff Senators are participating in the Conway Conversations event on June 11, it will be hosted at 6 p.m.

#### **IV. Senate Committee Report/Highlights**

A. Emergency Fund Committee

1. Senator Peterson will serve as the chair of the Emergency Fund Committee for the remainder of the fiscal year.

B. Courtesy Committee

1. Senator Jackson will serve as chair of the Courtesy Committee for the remainder of the fiscal year.
2. One card will be sent.

**V. University Committee Reports**

A. No report.

**VI. Campus Q&A**

A. No report.

**VII. Constituent Concerns**

A. Several staff members are concerned about needing a webcam upon their return to campus. Purchasing will be purchasing a bulk order of webcams; department heads should be communicating information about this order with their staff.

**VIII. Old Business**

A. No report.

**IX. New Business**

A. No report.

**X. Good and Welfare**

A. Senator Roberts: he is hopeful there will still be a football season and season tickets are currently on sale. Faculty and staff qualify for a discount for season tickets (50% off) and your support is much appreciated. Contact Senator Roberts for more information.

**XI. Adjournment**

A. Senator Watson motioned to adjourn and Senator Roberts seconded. Motion carried.