



May 13, 2020 Meeting Minutes

Senators Present: Angela Haynie, Angela Jackson, Ashley Isom, Ashton Hankins, Audreka Peten, Beth Adair, Carlos Herrera, Deloise Mowdy, Dierre Littleton, Elizabeth Gayfield, Henry Smiley, Hunter Roberts, Jason Cole, Kimberly Klotz, Kristin Jetts, Kyana Smith, Lesley Graybeal, Melanie Watson, Nadia Eslinger, Paul Dielmann, Richard Hammond, Shelby Fiegel, Steven Shook, Tabitha Hasson, Veneta Fricks, and William Baker.

2021 Senator Present: Shad Foley

Senators Absent: Jason Davis, Jennifer Day, Jenna Davidson, Michael Hopper, Natalie Shock, Susan Peterson, Tachia Awbrey, and Thomas McDaniel.

I. Call to Order

- A. President Klotz called the Staff Senate to order at 10:08 am on Zoom.

II. Approval of April 29, 2020 Meeting Minutes

- A. The minutes from the April 29, 2020 meeting were reviewed. Senator Adair motioned to approve and Senator Roberts seconded. The motion passed and the minutes were approved.

III. Officer Reports

- A. President, Kim Klotz
 - 1. There was a President's meeting with current Presidents and incoming Presidents of Staff Senate, Faculty Senate, and the Student Government Association.
 - a) The administration will make every effort to make alternative arrangements for at-risk employees.
 - b) A question was brought forth about individuals that care for someone at-risk. So far, there are no options for those individuals,

but there should be more information should come forth in the coming weeks.

c) The Staff Senate Executive Committee sent a memo to the President and Chief of Staff concerning COVID-19. It is attached.

2. President Davis will be in attendance at Staff Senate's meeting on May 27. A link for questions will be sent out to Senators.

B. Vice President, Steven Shook

1. If you are interested in being on Staff Senate Executive Staff, please contact current Executive Staff. Nominations will take place May 13 and elections will be held on May 27.
2. Vice President Shook will send out award nominations soon.
3. Instead of monthly President's meetings, there will be bi-weekly meetings with Staff Senate, Faculty Senate, and SGA leadership.
4. Welcome new Senators!

C. Secretary, Shelby Fiegel

1. No report.

D. Treasurer, Carlos Herrera

1. A few more COVID-19 Professional Development funding awards have been paid.
2. New Senators will get name tags and polos; if past Senators need replacements for either, please contact Treasurer Herrera.

E. Parliamentarian/Historian, Nadia Eslinger

1. No report.

F. Ex Officio, Lesley Graybeal

1. No report.

IV. Senate Committee Report/Highlights

A. Scholarship Committee

1. Met and discussed how to review the scholarship applications. The committee will meet again to pick recipients. There is only \$3,000 to award.

B. Courtesy Committee

1. Please contact Kristin Jetts to send out cards to UCA staff.

C. Employee of the Year

1. The sub-committee chose Billie Hill as the Non-Classified EOY and Nancy Bond as the Classified EOY. The President's Office will send out an official announcement.
2. EOQ nominations are being reviewed by the committee.

V. University Committee Reports

- A. No report.

VI. Campus Q&A

- A. No report.

VII. Constituent Concerns

- A. Constituent Concern: Should employees be wearing face masks on campus? This was addressed in last week's email. Yes, if you are in an enclosed, public space you need to wear a face mask while on campus.

VIII. Old Business

- A. No report.

IX. New Business

- A. Vice President Shook took nominations for the Staff Senate Executive Committee. Elections will be held during the May 27 meeting.

X. Good and Welfare

- A. Senator Graybeal: There are still remote volunteer opportunities available. You can view them at www.uca.edu/outreach/volunteer
- B. Secretary Fiegel: The Center for Community and Economic Development is hosting a live Arkansas trivia show on Fridays at noon on their Facebook page

CDI Central. You can watch, participate, or email any interesting facts you have about your community to sfiegel@uca.edu

XI. Adjournment

- A. Senator Littleton motioned to adjourn and Treasurer Herrera seconded. Motion carried.