



## **February 12, 2020 Meeting Minutes**

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**Senators Present:** Angela Haynie, Angela Jackson, Ashley Isom, Ashton Hankins, Audreka Peten, Carlos Herrera, Dierre Littleton, Deloise Mowdy, Elizabeth Gayfield, Jason Cole, Jason Davis, Jenna Davidson, Jennifer Day, Jocelyn Kuykendall, Kimberly Klotz, Kristin Jetts, Kyana Smith, Lesley Graybeal, Melanie Watson, Nadia Eslinger, Natalie Shock, Paul Dielmann, Richard Hammond, Shelby Fiegel, Steven Shook, Susan Peterson, Tachia Awbrey, Thomas McDaniel, and William Baker.

**Senators Absent:** Beth Adair, Hunter Roberts, Henry Smiley, Michael Hopper, Tabitha Hasson, and Veneta Fricks.

### **I. Call to Order**

- A. President Klotz called the Staff Senate to order at 10:00 am in Wingo 315.

### **II. Approval of December 11, 2020 Meeting Minutes**

- A. The minutes from the January 29, 2020 meeting were approved at the meeting. Senator Awbrey motioned to approve, Senator Hankins seconded. The motion carried.

### **III. Guest - Dr. Julia Winden Fey, Director of the Office of Student Success**

- A. Winden Fey shared updates about the Gateways to Completion (G2C) initiative:
  - 1. G2C is a three-year, evidence-based process for creating an institutional plan to improve student learning and success in high-enrollment courses that have historically resulted in high rates of Ds, Fs, Withdrawals, and Incompletes (DFWI) especially for low-income, first-generation, or historically underrepresented students. High-risk gateway courses at UCA are those with DFWI rates of 20% or higher, and/or significant achievement gaps in completion among student populations. This initiative is in partnership with the John N. Gardner Institute for Excellence in Undergraduate Education.

2. The G2C process at UCA began in Spring 2018. During the summer, faculty and administration selected the following four courses to be part of the first G2C cohort:
  - a) Principles of Accounting I (ACCT 2310)
  - b) Psychological Statistics (PSYC 2330)
  - c) Principles of Sociology (SOC 1300)
  - d) Introduction to College Writing (WRTG 1310)
3. The goal of the initiative is to assess course outcomes and identify potential changes to the curriculum, pedagogy, or course support efforts geared toward improving success rates and narrowing achievement gaps in these courses.
4. An update of the progress and changes made so far can be found [here](#).

#### **IV. Officer Reports**

##### **A. President, Kim Klotz**

1. The next UCA Board of Trustees meeting will be on February 21 in the Boardroom in Wingo Hall at 10 a.m.
  - a) Shelia Vaught and Bunny Adcock will be honored at the board meeting. Pastor E.C. Maltbia will assume the position of Chairman of the Board.
2. The next ROI meeting with the President's Office will be in the College of Business auditorium on February 18 during x-period.

##### **B. Vice President, Steven Shook**

1. No report.

##### **C. Secretary, Shelby Fiegel**

1. No report.

##### **D. Treasurer, Carlos Herrera**

1. Staff Senate is waiting on reimbursement for the Holiday Dinner from the Faculty Senate.
2. Upcoming will be disbursements for Professional Development awards.

E. Parliamentarian/Historian, Nadia Eslinger

1. No report.

F. Ex Officio, Lesley Graybeal

1. No report.

## **v. Senate Committee Report/Highlights**

A. Courtesy Committee

1. The committee will send out one card.

B. Emergency Fund Committee

1. The committee received a request and it was funded at \$500.

C. Professional Development Committee

1. An email will be sent out about funding for Quarter 4 and the deadline for applications has been extended.

D. Reynolds Committee

1. The only show that still needs volunteers is the Buddy Holly Show in April.

## **vi. University Committee Reports**

A. Benefits Advisory Committee

1. A new online portal for benefits is live for new employees and will be live for everyone else on campus soon. The pharmacy provider for UCA changed this year and the results have been positive.
2. The new Wellness Coordinator is Moriah Bruner.
3. The committee plans to issue another benefits survey to campus.

B. Diversity Advisory Committee - Politics and Religion

1. The committee will serve as support for organizations on campus that already have established and planned events.
2. They are working on developing a spirituality panel in the fall.

## **vii. Campus Updates**

- A. The construction on Buffalo Hall is tentatively expected to be done by this fall (Homecoming). The new space being added will feature an event space and new offices. The expansion is being paid for via the UCA Foundation.
- B. If you are a faculty/staff member who is a first generation college student, please contact Nadia Eslinger to share your story and be highlighted on campus.

## **VIII. Constituent Concerns**

- A. Changes have been made to the Purchase Justification forms and staff across campus are questioning why those changes were implemented. President Klotz will seek further clarification.

## **IX. Old Business**

- A. No report.

## **X. New Business**

- A. The Staff Senate Emergency Fund currently stands at \$1,059.79. The only contributions this fund receives are from payroll contributions. The question posed to the Senate was, do we want to contribute other funds to this fund?
  - 1. Additional funds to the Emergency Fund would come from the agency account. The agency account is expected to receive roughly \$5,000 from basketball volunteers, \$2,000 - \$3,000 for Reynolds volunteers, and has received \$2,250 from football.
  - 2. President Klotz and Treasurer Herrera suggested transferring the \$2,250 received from football volunteers.
  - 3. Senator Jetts with the Emergency Fund Committee shared that the committee receives a few requests every semester and almost all requests meet the guidelines for funding and are awarded the maximum amount of \$500.
  - 4. Senator Hammond motioned to move the \$2,250 to the Emergency Fund account from the agency account. Senator Isom seconded the motion. The motion carried.

## **XI. Good and Welfare**

- A. Senator Isom: There were a lot of yarn donations to make winter apparel for students that can be picked up in the library. If you are interested in assisting with making more apparel out of the yarn, please contact Senator Isom.

- B. Senator Shock: The basketball game tonight (2/12) is Galentine's Day themed; flowers and scrunchies will be handed out at the game. Baseball starts this weekend.

## **XII. Adjournment**

- A. Vice President Shook motioned to adjourn and Treasurer Herrera seconded. Motion carried.