



## January 9, 2019 Meeting Minutes

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**Senators Present:** Alyson McEntire, Angela Jackson, Audreka Peten, Beth Adair, Carlos Herrera, Gina Haddick, Jaleesa Thomas, Jaime Ashmore, Jason Davis, Jenna Davidson, Jennifer Day, Karen Pruneda, Kimberly Ashley-Pauley, Kimberly Klotz, Kim Newman, Kristin Jetts, Lesley Graybeal, Nadia Eslinger, Natalie Shock, Sharla Ashcraft, Shelby Fiegel, Susan Peterson, Tachia Awbrey, and Thomas McDaniel.

**Senators Absent:** Amanda Smallwood, Deloise Mowdy, Erica Ruble, Holly Gibbons, Jason Cole, Lauren Zylks, Michael Hopper, Paul Dielmann, Steven Shook, Veneta Fricks, and William Baker..

### I. Call to Order

- A. President Graybeal called Staff Senate to order at 10:00 a.m. in Wingo Hall 315.

### II. Approval of December 12, 2018 minutes

- A. The December 12, 2018 minutes were approved via email. Staff Senate meeting minutes can be found [here](#).

### III. Officer Reports

- A. President, Lesley Graybeal
  1. Reminded Senate that the mid-year retreat will be held on January 30 from 10:00 a.m. to 12:00 p.m. at UCA Downtown. The agenda will include team building, updating the Staff Senate mission, and upcoming Staff Senate events.
- B. Vice President, Kim Klotz
  1. Tabitha Hasson will replace Christopher Brown on Staff Senate.
- C. Secretary, Shelby Fiegel
  1. No report.
- D. Treasurer, Beth Adair
  1. The \$500 to co-sponsor the holiday meal during winter break was paid through the Staff Senate Aramark Purchase Order, and other organizations on campus that co-sponsored the event also contributed their funds to Staff Senate to pay the full order to Aramark.
  2. All payments for Winter Feast have been made.

3. Football volunteer money has been received.
  4. Treasurer Adair will share further updates next meeting.
- E. Parliamentarian/Historian, Jenna Davidson
1. Twenty three Staff Senators have completed the mission statement survey for the retreat; if you have not completed the survey yet please do so before the next meeting. An email will be sent as a reminder.
- F. Ex-Officio, Erica Ruble
1. No report.

## **IV. Senate Committee Reports**

- A. Compensation Committee
1. The committee is currently still reviewing the report from the compensation survey and plans to share the results of the survey with the campus community when the review is complete.
- B. Courtesy Committee
1. Two cards were requested to send out.
- C. Scholarship Committee
1. The online application for spring is open and will close on March 15. The link to apply and more information can be found [here](#).
- D. Staff Handbook Committee
1. The committee submitted additional suggestions and changes to Human Resources.
- E. Basketball Committee
1. There are only two games that are still in need of volunteers: Saturday, January 12 and Saturday, March 2 (double header). Please volunteer if you are able. The link to sign up can be found [here](#).
- F. Reynolds Committee
1. The first three shows are open for volunteers to sign up. [Update: all volunteer spots for the first three shows are now filled.]
- G. Groundskeeper Day Ad-Hoc Committee
1. There will be a meeting held next week to discuss the agenda. Please send any ideas you have to Erica Ruble.

## **V. University Committee Reports**

- A. No report.

## **VI. Old Business**

- A. Staff Senate voted in November 2018 to allocate \$15,000 towards the purchase of a limited number of standing desks for university staff employees upon request. The executive committee has created a request form that will be shared with the

university community by email on Tuesday, January 22nd at 9 am. Staff members will be able to request a standing desk using the form on a first-come, first-served basis until funds are depleted. The form will include two options for standing desks and a third option to request another type of standing desk of your choice (cost not to exceed \$150). All requests must be submitted using the online form. If you have any questions about eligibility or the request process, please contact Lesley Graybeal, Staff Senate President, at [staffsenate@uca.edu](mailto:staffsenate@uca.edu).

B. Holiday Feast

1. Approximately 60 to 75 students attended the feast; and many faculty and staff also attended. The games were a hit! Staff Senate hopes to continue the event in years to come.

## VII. New Business

- A. No report.

## VIII. Good and Welfare

- A. Treasurer Adair shared information about the new event Laurels & Stripes that will take the place of Night of Distinction. Laurels & Stripes is a time to raise funds — and bring down the house. Get ready to celebrate UCA's Distinguished Alumni, support scholarships and change lives, all while kicking up your heels at the biggest party of the year. Ready to renew your commitment (and have an absolute blast)? Join us for Laurels & Stripes, a whole new take on tradition. Hosted at the HPER Center on UCA's campus on Saturday, March 30, 2019, this is a night you don't want to miss. Learn more [here](#).
- B. Senator Ashmore shared that it's still basketball season and encouraged everyone to attend the spring games. The men's basketball schedule can be found [here](#) and the women's can be found [here](#).
- C. Vice President Klotz shared that you can pick up a copy of the University's annual report in the University Marketing and Communications office.
- D. Senator Jackson shared that Bear Boots on the Ground Memphis is still looking for student volunteers. Learn more [here](#). The Annual MLK Prayer Breakfast will be held Friday, January 17 and the guest speaker is the Mayor of Fort Smith.
- E. Senator Ashley-Pauley shared that Tuesday, January 22 is Project Homeless Connect through CAPCA. This event provides services to our homeless population, and you can learn more about the event [here](#).
- F. President Graybeal shared that you can sign up for the Big Event to complete community jobs now. Learn more [here](#).

## **IX. Adjournment**

- A. The meeting was adjourned by President Graybeal at 10:29 a.m.