



September 12, 2018 Meeting Minutes

Senators Present: Alyson McEntire, Amanda Smallwood, Angela Jackson, Audreka Peten, Christopher Brown, Beth Adair, Carlos Herrera, Deloise Mowdy, Gina Haddick, Holly Gibbons, Jaleesa Thomas, Jason Cole, Jason Davis, Jenna Davidson, Karen Pruneda, Kristin Jetts, Lesley Graybeal, Paul Dielmann, Sharla Ashcraft, Steven Shook, Tachia Awbrey, Thomas McDaniel, Veneta Fricks, and William Baker.

Senators Absent: Brandon Combs, Diana Burroughs, Erica Ruble, Jaime Ashmore, Jennifer Day, Kimberly Klotz, Kimberly Ashley-Pauley, Michael Hopper, Nadia Eslinger, Natalie Shock, Shelby Fiegel, and Susan Peterson.

I. Call to Order

- A. President Graybeal called Staff Senate to order at 10:01 a.m. in Wingo Hall 315.

II. Approval of August 29, 2018 Meeting Minutes

- A. The minutes from the August 29 meeting were passed out to Senators to review before voting on approval.
 1. Senator Shook motioned to accept the minutes and Senator Awbrey seconded the motion.
 2. There were some suggestions on changes to the minutes before they are sent out to campus; those changes will be made by Secretary Fiegel.
 3. The motion carried.

III. Officer Reports

- A. President, Lesley Graybeal
 1. The Staff Senate Executive Committee will be attending a meeting tomorrow with the Education Advisory Board during their campus visit.
- B. Treasurer, Beth Adair
 1. Shirts have been ordered for new Senators, and we are just waiting on delivery.
- C. Parliamentarian/Historian, Jenna Davidson
 1. There was a great turnout at the Staff Senate Meet & Greet. A lot of new people connected with Staff Senate.
 2. A date still needs to be set for the group Staff Senate photo.

IV. Senate Committee Reports

- A. Courtesy Committee
 - 1. No report.
- B. Football Committee
 - 1. The first game went smoothly.
 - 2. Senator Davis said he needed a team lead for the Homecoming game on November 3rd. Senator Jetts said she would volunteer to lead the game.
- C. Reynolds Committee
 - 1. There are only a few volunteer spots remaining. There are still some slots available for the following shows: Chicago, Buddy Guy, Junie B. Jones, and Rat Pack.
 - 2. The committee chairs will send out an email a week before to volunteers reminding them that is signed up to work and sharing their responsibilities to work performances.
- D. Professional Development
 - 1. A report was shared from Ex-Officio Ruble: \$13,750 was awarded this quarter, with everyone awarded receiving 74% or higher of what they requested.
 - a) Senate discussed renewing the Academic Impressions membership and it was added to the agenda as a new business agenda item.
- E. Emergency Fund
 - 1. The committee met and talked about basic guidelines and procedures.
 - 2. A new change was discussed for implementing a number system for applicants to add an additional layer of confidentiality and privacy.

V. University Committee Reports

- A. None

VI. Old Business

- A. No report.

VII. New Business

- A. Budget Approval
 - a) President Graybeal presented the FY2019 budget with income and expenses provided by Treasurer Adair.
 - b) Senator Mowdy made the motion to accept the budget and Senator Jetts seconded the motion; the motion passed.
- B. Academic Impressions Membership
 - 1. President Graybeal read the email from Ex-Officio Ruble on pricing and feedback based on utilization of the previous Academic Impressions membership.

- a) 1 year membership with 3 platforms cost: \$6,295
 - b) 1 year membership with 5 platforms (including Academic Affairs, Advancement, and Enrollment Management) cost: \$9,495
- 2. Staff Senate discussed how to fund the membership and asked questions about previous usage over the summer.
- 3. President Graybeal agreed to provide more information to senators via email and call for an electronic vote before the next meeting, since multiple constituents were interested in using the membership in October
- C. StrengthsQuest
 - 1. Senator Elsinger previously approached Senator Shook to see if Staff Senate could sponsor some Strengths Quest trainings.
 - 2. Senator Shook shared that 50 codes would cost \$600.
 - a) To utilize the codes, Staff Senate would sponsor two or three trainings. Two trainings of 25 people or three trainings with 16 or 17 people.
 - 3. If Staff Senate purchased the codes, an email would be sent out to staff members explaining StrengthsQuest and allowing staff to sign up for a code and a training event. Once the email was sent out it would be first come, first serve on the codes/spots. The idea would be to have mixed departments.
 - 4. Senator Haddick motioned to purchase the 50 codes using either the Staff Senate Continuing or Enhancement Funds. Senator Ashcraft seconded the motion. The motion passed.

VIII. Good and Welfare

- A. Parliamentarian/Historian Davidson: Student Life will be hosting an the RSO Fair from 12 p.m. to 3 p.m. at the amphitheater on Thursday, September 20. The Rethink Your Drink campaign is in progress.
- B. Senator Awbrey: Tomorrow is the deadline for 75% refund to drop. Regular holds put in for spring registration. Title IX training will need to be completed before registering for first time students and all student athletes.
- C. Senator Jackson: Saturday from 11 a.m. to 3 p.m. Amigo Fest will be held in the Student Center Courtyard. There will be free giveaways and activities for kids. Health assessments will also be available for free.
- D. Senator Pruneda: Starbucks is closed but is projected to open by the end of October.
- E. President Graybeal: Outreach booklets went out in mail. The Women's Leadership Network kick off event will be held on Friday, September 14 at UCA Downtown from 3 p.m. to 5 p.m.

IX. Adjournment

- A. The meeting was adjourned by President Graybeal at 10:49 a.m.