



August 8, 2018 Meeting Minutes

Senators Present: Alyson McEntire, Angela Jackson, Amanda Smallwood, Audreka Peten, Beth Adair, Carlos Herrera, Deloise Mowdy, Diana Burroughs, Gina Haddick, Holly Gibbons, Jaime Ashmore, Jaleesa Thomas, Jason Davis, Jenna Davidson, Jennifer Day, Karen Pruneda, Kimberly Klotz, Kristin Jetts, Lesley Graybeal, Michael Hopper, Natalie Shock, Paul Dielmann, Shelby Fiegel, Susan Peterson, Thomas McDaniel, Veneta Fricks, and William Baker

Senators Absent: Brandon Combs, Erica Ruble, Jason Cole, Kimberly Ashley-Pauley, Nadia Eslinger, Sharla Ashcraft, Steven Shook, and Tachia Awbrey

I. Call to Order

- A. President Graybeal called Staff Senate to order at 10:00 a.m. in Wingo Hall 315.

II. Approval of July 25, 2018 Meeting Minutes

- A. Treasurer Adair motioned to approve the July 25, 2018 minutes. Senator Davis seconded the motion. The motion passed. The approved minutes available online at uca.edu/staffsenate/meeting-minutes

III. Officer Reports

- A. President, Lesley Graybeal
 1. President Davis will be present at the next Staff Senate meeting to share campus updates.
 2. Progress is being made on Donaghey Hall as scheduled, but the Welcome Center has been put on hold.
 3. Staff Senate has scheduled a Meet & Greet to be held on September 5 from 2:30 - 3:30 p.m. in the Fireplace Room. Staff Senate will send out an announcement for this event to campus.
 4. The next Board of Trustees meeting will be on August 17 at 10:30 am in the Board of Trustees Conference Room in Wingo Hall.
- B. Vice President, Kimberly Klotz
 1. Committee assignments have been made; if you have questions or concerns please contact Vice President Klotz.
 - a) Committees should go ahead and meet to discuss their budget for the upcoming year and share that budget with Treasurer Adair.

- b) If you host a committee meeting, please fill out a committee report form. The form can be found here:

<http://uca.edu/staffsenate/committees/report/>

C. Secretary, Shelby Fiegel

1. Secretary Fiegel shared a physical calendar with all Staff Senate meetings for the next year.

D. Treasurer, Beth Adair

1. Polos will be ordered for new Staff Senators (and returning Senators who need a new size); please share your t-shirt size with Treasurer Adair so she can order your polo. The polo design is the same as last year.

E. Parliamentarian/Historian, Jenna Davidson

1. No report.

F. Ex Officio, Erica Ruble

1. No report.

IV. Senate Committee Reports

A. Courtesy Committee:

1. Three cards were sent out last meeting.
2. Senator Peterson will send out one additional card.

B. Commencement Committee:

1. Summer commencement will be held Friday, August 10. Volunteer positions have been filled and the committee will share a report to Senate next meeting on how the changes made to volunteer positions affected commencement.

V. University Committee Reports

A. Sexual Misconduct Awareness & Prevention Committee

1. Senator Hopper shared that there is a mandatory online training on sexual misconduct awareness and prevention for all incoming students. Students not completing the training by the 12th day of class will have a hold be placed on their account. The committee also brainstormed ideas on how to spread information about sexual misconduct and prevention across campus.

VI. Old Business

- A. The headshot time slot for Staff Senators was utilized by many Senators and the UCA photographer will be sending the headshots to Secretary Fiegel to go on the website. If a staff member needs their headshot taken they can do so on the first Tuesday of every month.

1. Staff Senate will take a group photo once summer casual attire ends.

VII. New Business

- A. No report.

VIII. Good and Welfare

- A. Senator Ashmore reminded Senators that Athletics in partnership with the Chamber of Commerce is hosting an Off the Clock event on Thursday, August 9 from 6:00 p.m. to 8:00 p.m. to meet new UCA head football coach Nathan Brown. Admission is free and there will be lots of fun activities for families and children.
- B. Secretary Fiegel shared updates to the Division of Outreach & Community Engagement. You can view the title changes here:
<http://uca.edu/outreach/facultystaff>
- C. Senator Fricks shared that Housing has hired a new Assistant Director Jenny Butler and a new Residence Life Coordinator Chacha Scroggins. There are also 10 new graduate hall directors and 150 student staff members. Housing and Residence Life is also coordinating Active Shooter trainings.
- D. Senator Hopper shared that Lieutenant Brad Moore is leaving UCA. Sarah Garrett will be taking over his duties. UCA Police is also hiring two new positions and there will be some internal promotions. Mike Shaw has also been promoted to detective.
- E. President Graybeal shared that the Arkansas Coding Academy is hosting a ribbon cutting for their new facility on August 23rd at 3 p.m. at 1835 South Donaghey Ave.

IX. Adjournment

- A. Senator Pruneda motioned to adjourn and Senator Mowdy seconded the motion. The meeting was adjourned by President Graybeal at 10:24 a.m.