



Wednesday, June 13, 2018 Meeting Minutes

Senators Present: Sharla Ashcraft, Kimberly Ashley-Pauley, Brandon Combs, Jason Davis, Jenna Davidson, Lesley Graybeal, Gina Haddick, Carmesha Jemerson, Kristin Jetts, Leslie Knox, Leanna McClendon, Thomas McDaniel, Alyson McEntire, Deloise Mowdy, Susan Peterson, Tyra Phillips, Karen Pruneda, Erica Ruble, Jaleesa Thomas

Senators Absent: Beth Adair, Tachia Awbrey, Diana Burroughs, Jason Cole, Austin Dodson, Nadia Eslinger, Shelby Fiegel, Kristin Heffington, Lori Hudspeth, Kimberly Klotz, Steven Shook, Tracy Spence

Guest: Mike Lloyd

I. Call to Order

- A. Vice President Graybeal called Staff Senate to order at 10:00 am in Wingo Hall 315.

II. Guest Presenter

- A. Mike Lloyd provided IT updates & discussed goals
 1. Help desk expansion planned for this summer beginning July
 2. Blackboard 24/7 help will become insourced because outsourcing costs exceeded the need/usage
 3. IT participated in a team driven re-branding, developed core values & mission statement
 4. Network refresh is a top focus
 5. Ticket tracking system to be adopted

III. Approval of May 30, 2018 Meeting Minutes

- A. Minutes were approved by Staff Senate as written.

IV. Officer Reports

- A. President, Erica Ruble

1. Dr. Graham Gillis will be meeting with Staff Senate execs to discuss various questions that have been received by staff members across campus.
 - a) Discussion topics will include catastrophic leave process, maximum hours threshold for holiday comp time, policies for shift workers

B. Vice President, Lesley Graybeal

1. EOY Retreat reminder: June 27 at Bear Hall Skyboxes
 - a) 9am-12pm for new and returning senators
 - b) 11am-12pm for outgoing senators
2. Operations Manual updates are needed as soon as possible
 - a) Due by Wednesday, June 20
3. Reminder to complete StrengthsQuest

C. Secretary, Diana Burroughs

1. No report

D. Treasurer, Beth Adair

1. No report

E. Parliamentarian/Historian, Jenna Davidson

1. No report

F. Ex Officio, Kevin Carter

1. No report

V. Senate Committee Reports

A. Courtesy

1. The committee sent sympathy, thinking of you, get well, and congratulations cards to several individuals on campus.

B. Professional Development

1. Committee met to award funding for Q1 of FY18/19
2. Applications will open for Q2 funding in August

3. Reminder to utilize the Academic Impressions membership
- C. Emergency Fund
1. Committee worked to update guidelines & processes
 2. Provided recommendations for website & application updates
- D. Scholarship
1. Committee met to award funding for Fall '18 and Spring '19.
 - a) 3 Staff Scholarships, 2 Dependent Scholarships, 1 Lily Harmon Book Scholarship

VI. University Committee Reports

VII. Old Business

- A. None

VIII. New Business

- A. Outstanding Senator Vote

1. Nominate a senator (non exec) to be recognized at retreat for going above and beyond normal senate duties

IX. Good and Welfare

- A. HPER is getting a golf simulator that will be located near racquetball and a ropes course
- B. Accounts Payable mailed out EOY memos - please return as soon as possible
- C. URCS has open position for Videographer/New Media Producer

X. Adjournment

- A. The meeting was adjourned at 10:40 am by President Ruble.