



Wednesday, February 14, 2018 Meeting Minutes

Senators Present: Beth Adair, Sharla Ashcraft, Kim Ashley-Pauley, Tachia Awbrey, Diana Burroughs, Jason Cole, Jason Davis, Austin Dodson, Julia Dossett Morgan, Nadia Eslinger, Shelby Fiegel, Lesley Graybeal, Gina Haddick, Kristin Heffington, Lori Hudspeth, Carmesha Jemerson, Kristin Jetts, Kimberly Klotz, Leslie Knox, Leanna McClendon, Thomas McDaniel, Alyson McEntire, Susan Peterson, Tyra Phillips, Karen Pruneda, Erica Ruble, Craig Seager, Steven Shook, Tracy Spence, Jaleesa Thomas

Senators Absent: Kevin Carter, Brandon Combs, Jenna Davidson

Special Guest: Martha Pierce

Relay for Life is being held in the Farris Center. The theme is “Putting Cancer on Pause.” April 6th 8pm to 2am. Signups are \$10 per person. You may contact Treslyn Fletcher for any questions.

I. Call to Order

- A. President Ruble called Staff Senate to order at 10:01 am in Wingo Hall 315.

II. Acknowledgement of January 31, 2018 Meeting Minutes

- III. President Ruble acknowledged the electronic approval of the last meeting’s minutes.

IV. Officer Reports

- A. President, Erica Ruble

- 1. Announcements on Donaghey Hall will be made within the next few weeks.
- 2. The next board meeting will be May 11 at 1 p.m.
- 3. Provost interviews will be in Little Rock where the final candidates will visit in late February or early March.

- B. Vice President, Lesley Graybeal

- 1. No report

C. Secretary, Diana Burroughs

1. No report

D. Treasurer, Beth Adair

E. Reynolds and football volunteer money is coming in - updates to come.

F. Parliamentarian/Historian, Jenna Davidson

1. No report

G. Ex Officio, Kevin Carter

1. No report

V. Senate Committee Reports

A. Courtesy Committee

1. The committee sent sympathy, thinking of you, get well, and congratulations cards to several individuals on campus.

B. Basketball Committee

C. There are five spots needed to be filled for Saturday's game - it is a double header. (Rainy weather).

D. Spring Picnic Committee

1. Spring Picnic is scheduled for April 27, 2018 at the Amphitheater.
2. The dunk tank is reserved and the committee is in the process of booking Kona Ice.

E. Professional Development Committee

1. This committee is accepting applications for Q4 and will close Friday. We received 12 applications for a total funding request of \$18,000.
2. Scholarships are due March 9th with 18 current applications.

VI. University Committee Reports

A. None

VII. Old Business

A. Staff Senate volunteer requirements will now operate on hour long volunteer shifts with a minimum of 12 hours per fiscal year starting July 1, 2018.

VIII. New Business

- A. Staff Senate endorsed a survey to be sent to administrative assistants about how to create a portal to centralize access for faculty to university information on specific job duties/files instead of having to search for updated documents every year.

IX. Good and Welfare

- Closed registration for Bear Necessities Day at 165 applicants.
- Every third Thursday there is training in URCS.
- Pinkalicious raised \$10,000 - thank you to everyone who volunteered!
- You can continue to sign up for the Big Event, there are about 90 jobs and 450 volunteers.

X. Adjournment

- A. The meeting was adjourned at 10:45 am by President Ruble.