



**Wednesday, November 29, 2017**  
**Meeting Minutes**

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**Senators Present:** Beth Adair, Sharla Ashcraft, Kimberly Ashley-Pauley, Tachia Awbrey, Diana Burroughs, Kevin Carter, Jason Cole, Jason Davis, Brandon Combs, Jenna Davidson, Austin Dodson, Nadia Eslinger, Shelby Fiegel, Roger Gelwicks, Lesley Graybeal, Gina Haddick, Kristin Heffington, Lori Hudspeth, Kristin Jetts, Kimberly Klotz, Leslie Knox, Leanna McClendon, Thomas McDaniel, Julia Dossett Morgan, Alyson McEntire, Susan Peterson, Tyra Phillips, Karen Pruneda, Erica Ruble, Craig Seager, Steven Shook, Tracy Spence

**Senators Absent:** Carmesha Jemerson, Jaleesa Thomas

**Guest:** Alicia Landry

**I. Call to Order**

- A. President Ruble called Staff Senate to order at 10:00 am in Wingo Hall 315.

**II. Guest Presenter**

- A. Dr. Alicia Landry presented on the progress of the wellness coordinator search and developments of wellness culture at UCA.
1. Our current wellness program is called Be Well. UCA is now self-insured, which means the University takes on greater risk.
  2. Many lifestyle-related diseases are preventable, and creating a culture of health, wellness, and accountability is essential to the success of a self-insured health plan. Insurance costs go up when employees have large medical costs.
  3. UCA has great benefits, and though the costs are greater in the next calendar year, they are not as much as they could have been.
  4. 58% of staff participated in Be Well, completing the three requirements (wellness biometric screening, signing up for WellVibe, and completing a health risk assessment). 538 employees total completed Be Well. This data is helpful for health cost negotiations.

5. Based on the results of Be Well, the three areas of main focus for next year's wellness programming will be cholesterol, triglycerides, and blood pressure.
6. UCA has an agreement with WellVibe that they may not share any data collected, including aggregates.
7. If the wellness program can find a vendor that can help provide this service, biometric screenings may be done on-campus in the future.
8. It is still undetermined whether UCA will hire a wellness coordinator or a wellness firm for future wellness plan coordination.

### **III. Approval of November 8, 2017 Meeting Minutes**

- A. Minutes were approved by Staff Senate as written.

### **IV. Officer Reports**

- A. President, Erica Ruble

1. The Provost search is ongoing. Constituents are encouraged to take part in the process by suggesting names of individuals who might be appropriate for the opportunity via the following online form: <https://www.surveymonkey.com/r/L2GL3V6>. Campus constituents can submit candidates for consideration by January 2. The first round of interviews will be in February, and finalists will visit campus in March.
2. IST will have an interim CIO named before the spring semester.
3. Winter Feast will be on December 6 from 11am to 1pm.
4. Holiday breakfast will be in the McCastlain Ballroom on December 7 from 6:30am to 9am.
5. The board meeting will be on December 8 at 1pm in the Wingo Hall Boardroom.
6. Photos with Santa will be at the President's House on December 9.

- B. Vice President, Lesley Graybeal

1. Vice President Graybeal will contact senators with extended number of meeting absences.

- C. Secretary, Roger Gelwicks

1. Secretary Gelwicks will be resigning from Staff Senate at the end of the calendar year due to schedule conflicts. Staff Senate will need to hold a special election for the secretary position.

D. Treasurer, Beth Adair

1. The polos are now available after the meeting.

E. Parliamentarian/Historian, Jenna Davidson

1. No report

F. Ex Officio, Kevin Carter

1. No report

## **V. Senate Committee Reports**

A. Courtesy Committee

1. The committee sent sympathy, thinking of you, get well, and congratulations cards to several individuals on campus.

B. Winter Feast Committee

1. Conway Printing is sponsoring the Winter Feast event this year. Their sponsorship funds are being used for Angel Bear Tree.
2. Winter Feast will have a food drive this year, as many families in the Angel Bear Tree program also ask for food assistance.

C. Angel Bear Tree Committee

1. 102 angels from 43 families are available for adoption this year, and about half have been adopted. The committee will shop for remaining angels' gifts on December 11 at 8am at the Walmart on Skyline Drive.

D. Football Committee

1. Volunteers will be taking tickets for UCA's first playoff game on December 2, 2017 (versus New Hampshire). Should the Bears win, UCA would host the next playoff game also (versus either Northern Iowa or South Dakota State) and would need volunteers for that game also.
2. Since NCAA playoffs work differently than regular home games, all attendees of the game will need tickets for admission with no faculty/staff or student discounts.

E. Basketball Committee

- a) There are still spots open for basketball.

**VI. University Committee Reports**

A. Health and Wellness Committee

1. The committee is meeting with Stephens, Inc., and the programming subcommittee is meeting weekly to plan next year's events.

B. Strategic Budget Advisory Committee (SBAC)

1. SBAC determined the list of proposals from each division and categorized them by tiers. This full recommendation can be found in the email that SBAC Chair Dr. Tammy Rogers sent to the campus on December 4.

C. Student Success Retention Council (SSRC)

1. Peer coaching has been successful.
2. The Student Success Challenge may potentially be ending due to a lack of return on investment of resources. A partnership is in the works with the John N. Gardner Institute concerning their program Gateways to Completion.

D. Student Evaluation of Teachers Committee

1. Explorance Blue is the survey system that the Office of Assessment is now using. Other departments who pay for another survey system and want to try another tool may contact Dr. Brandon Combs for more information.

E. Diversity Strategic Planning Committee

1. Survey and reporting will proceed after December 8.

**VII. Old Business**

- A. None

**VIII. New Business**

- A. None

**IX. Good and Welfare**

- A. Construction Update

1. Hughes Hall renovation is underway. Conway Hall will follow in the summer.
  2. The drainage project behind the Lewis Science Center is now complete. Bike racks and picnic tables will be installed on the west side of the building.
- B. The next Bear Facts Day is on December 8.
- C. University Relations and Creative Services will host a Lunch and Learn about event marketing on December 1.
- D. The Veterans Day Committee is open for new members; anyone who is interested in being on this committee should contact David Williams or Susan Marcus.
- E. The Community Development Institute will host a Poverty Simulation on December 5 at 12:30-4:30pm. This is something that senators and their constituents may be interested in participating in, as it can help others better understand their community.
- F. Reynolds Performance Hall will host a performance of A Christmas Carol on December 19. This is a fundraiser, so there are no discounted tickets. A food drive for the Bear Essentials pantry will also be part of the event.

## **X. Adjournment**

- A. The meeting was adjourned at 11:04 am by President Ruble.