

**Staff Senate
Staff Dependent Scholarship Guidelines
(Revised 1/20/17)**

I. PURPOSE

The Staff Senate Scholarship for dependents of UCA staff was established by the Staff Senate of the University of Central Arkansas to assist the dependent of a full-time UCA staff employee, who meets the eligibility criteria for the staff fee waiver as outlined in the staff handbook, in pursuing a degree at the University of Central Arkansas. The value and number of the scholarships awarded depends on available funds and the number of applicants. The value may not exceed \$250.00 per semester. Applicants must be enrolled in UCA financial aid eligible credit courses and meet the requirements each semester to continue the award.

II. VALUE OF THE SCHOLARSHIP

The value and number of scholarships awarded depends on the scholarship funds available and the number of applicants. The maximum value may not exceed \$250.00 per semester.

III. ELIGIBILITY

Any applicant for this scholarship must

- A. The dependent, as defined by the Staff Handbook, fee remission policy, and other appropriate university policies, of a full-time UCA staff employee who meets the eligibility criteria for the staff fee waiver as outlined in the Staff Handbook.
- B. A full-time student currently enrolled in at least 12 hours of UCA course work and in good standing at UCA as prescribed in the *Undergraduate Bulletin* with a minimum cumulative grade point average of 2.5.
- C. A student who has completed at least 30 hours of college credits from UCA or from any other two or four-year college or university by the end of the spring semester of the current application year.

IV. ADDITIONAL REQUIREMENTS

- A. Applications must be submitted online.

V. ADMINISTRATION

- A. The fund will be directed by the Staff Senate Scholarship Committee with the approval of the Staff Senate.
- B. Scholarships may be awarded from the principal and/or interest income. The amount and number of scholarships will be recommended by the Staff Senate Scholarship Committee based on available funds.
- C. The scholarship fund will be deposited in the University of Central Arkansas

Foundation, Inc. and the Staff Senate will be the director of the fund.

- D. Guidelines for the scholarship fund may be changed with a two-thirds (2/3) vote of the members of the Staff Senate.
- E. The scholarship selection committee must have at least three members present to vote on recipients, none of whom are applying for the scholarship and/or related to a scholarship committee member.
- F. The scholarship will be awarded on a yearly basis and dispersed per semester based on eligibility. For the recipient to maintain eligibility, the dependent must have a 2.5 cumulative grade point average at the end of the fall semester

VI. AWARD CRITERIA

- A. The applicant should include a brief statement of his/her educational goals and plans.
- B. The applicant should include a statement detailing his/her efforts to finance his/her education.
- C. The applicant should state his/her need for the scholarship.
- D. Tie Breakers:
 - 1. Grade point average
 - 2. Number of credit hours attempting per semester
 - 3. Number of credit hours completed
 - 4. Efforts to finance education