

STAFF

SEN



Represent, Serve & Recognize

Wednesday, July 29, 2015 Meeting Minutes

Call to Order

The UCA Staff Senate was called to order at 10:05 a.m. on Wednesday, July 29, 2015 in Wingo Hall 315 by President Stanton.

Roll Call

Senators Present: Kimberly Ashley-Pauley, Jennifer Boudreaux, Chris Davis, Shelby Fiegel, Gina Haddick, Chad Hearne, Kristin Heffington, Lori Hudspeth, Mary Jackson, Carmesha Jemerson, Leslie Knox, Joslyn Kuykendall, Alyson Lentz, Tyra Phillips, Brandon Price, Erica Ruble, Jennifer Ruud, Gary Sieg, Marie Smallwood, Tracy Spence, Colin Stanton and Lula Tyus.

Senators Absent: Kevin Carter, John Fincher, Aniaya Henderson, Apryl Jackson, Tiffany Johnson, Aaron Knight, Susan Peterson, Marcia Smith.

Minutes

The July 8, 2015 meeting minutes were approved electronically on July 14, 2015.

Officer's Reports

President, Colin Stanton

- President Stanton reminded everyone to accept their google calendar invites for future staff senate meetings.
- He informed us of the closing of Bruce Street, which right now will be temporary until construction is complete on the Lewis Science Center expansion. The closure will be from Western Ave. west to the entrance of Farris Center. Parking in front of the PT building will still be accessible from the west. There is discussion with the city about permanently closing the street or gating the street off during certain hours once construction is complete. Closing will probably happen the day after move-in day, Aug. 17th. Parking lot next to Farris Center will still be accessible.
- There will be a Board meeting Friday at 11am. A consultant from Tripp Umbach will be there to discuss their feasibility study of starting an Optometry School. This study cost \$30,000 and was paid for with the President's contingency funds - NO E&G money was used for this study. The Board of Trustees will hear the report and vote on this matter in a later meeting.
- At our next meeting Vice President Carter will discuss the subject about plan transfers. No details at this time.
- UCA is going to look at establishing uniform evaluation policies and procedures for non-classified staff. The Compensation committee has asked for money in the past for the merit pool and they are told no because there is no way to evaluate non-classified staff. In the May Board meeting, a board member asked why there wasn't a way to evaluate our non-classified staff, so President Courtway has indicated that he will work with Staff Senate and HR to discuss the matter. More than likely a committee will be formed from Staff Senate to work with HR to figure out what we need to do to implement evaluation processes for our non-classified staff so we can justify equity, merit pay and bonuses.
- SPARC executive committee met and decided they didn't need meetings in August for SBAC or SPC

because on Aug. 10th and Aug. 11th the Strategic Planning Task Force is having a 2 day retreat to talk about strategic planning and budgeting. So if you're on the Task Force Committee be sure to have those two days blocked. Still waiting on agenda to see what will be discussed.

- President Stanton reminded Committee Chairs to submit reports once they start meeting with their members.

Vice President, Kevin Carter

- No report

Secretary, Jennifer Boudreaux

- No report.

Treasurer, Erica Ruble

- Verbalized 2nd reminder for Committee Chairs to send budget request for the year.

Parliamentarian/Historian, Tyra Phillips

- No report.

Ex Officio, Chad Hearne

- No report

Staff Senate Committee Reports

Appointment Committee

- E-mail was sent out with Senators sign up committee assignments. If anyone has questions or needs to change or sign up for a committee, email Vice President Carter. Employee Recognition Committee needs a few more people to sign up. Football Committee needs one more and Basketball Committee still needs someone to Chair it. Commencement Committee still needs people to work August graduation.
- First time Senators introduced themselves: Chris Davis, Jennifer Ruud, Leslie Knox, Gina Haddick and Lori Hudspeth.

Courtesy, Mary Jackson

- Congrats
 - Cassidy (Carpenter) Nelson; married
 - Chad Hearne; promotion to Director of Student Accounts
 - Linda Lentz; promotion to Budget Director
 - Jacob Corkran; birth of baby, Hadley
- Get Well
 - Mike Reynolds; back surgery
 - Louisa Moseley; knee surgery
 - Kathy Carol; son in hospital
- Sympathy
 - Gleb Polovtsev; loss of grandmother in Ukraine
 - Sharon Kuhn; loss of mother in Canada
 - Tiffany Johnson; loss of grandmother

University Committee Reports

- SPARC was previously discussed in President's report.

Old Business

- None

New Business

- None

Good and Welfare

- President proposing to allocate \$15,000 each to Faculty Senate, Staff Senate and SGA to be built into base budget.
- There will be a one-time transfer of \$250,000 for professional development allocated to Faculty and Staff. Faculty will be allocated \$200,000 to Academic Affairs for professional development and Staff \$50,000 for professional development.
- Move in day August 16th.
- Open enrollment starts in October and Benefit Fair will begin soon.
- Fee payment will be in Student Center room 213 & 214 August 17-21.
- August Commencement is soon. Still need a few more volunteers.
- Weekend before school starts IT Help Desk hours will change to 7am-9pm, Monday thru Friday and 10am-7pm, Saturday and Sunday.
- UCA has purchased property off Donaghey Ave by Greek Village. Will be used for parking lot.

Adjournment

The meeting adjourned at 10:53 a.m. by President Stanton.