



Wednesday, May 28, 2014

### **Call to Order**

The UCA Staff Senate was called to order at 10:00 a.m. on Wednesday, May 28, 2014 in Wingo Hall 315 by President Osborne.

### **Roll Call**

Senators Present: Lindsey Osborne, Chad Hearne, Tracy Spence, Meghan Thompson, Stephanie McBayer, Jane Andis, Mark Heffington, Sandra Hooper, Mary Jackson, Arch Jones, Aaron Knight, Joslyn Kuykendall, Vicki Parish, Susan Peterson, Heather Romine, Erica Ruble, Cheryl Theall, and Theresa White.

Senators Absent: Lori Hudspeth, Kimberly Ashley-Pauley, Jennifer Boudreaux, Diane Farr, Tiffany Johnson, Denicha Kemp, Linda Lentz, Josh Markham, Kim McKee, Jack Phillips, Tyra Phillips, Elizabeth Skinner, Colin Stanton, and Lula Tyus.

### **Dr. Angela Webster-Smith, Division of Institutional Diversity**

Dr. Angela Webster-Smith, Interim Associate VP of Institutional Diversity, addressed Staff Senate to discuss what the division is doing and their plan. She distributed a handout that provided an overview of the Initial Engagement Plan. Dr. Smith explained that there are two dimensions to the Initial Engagement Plan: One is to increase the graduation rates of diverse students and development/performance of diverse faculty. Two is to enhance each person's UCA experience and to cultivate a campus climate of inclusive excellence. The Initial Engagement Plan focal points are: diversity advisory committee; diversity website; diverse faculty recruitment, retention, and development; diverse student recruitment, retention, and graduation; community collaborations; professional development of the division; and measurement and monitoring. Discussion followed.

Acknowledgement of electronic approval of May 14, 2014 minutes.

### **Officers Reports**

President, Lindsey Osborne announced that there will be a Faculty Senate representative attending the Staff Senate meetings on a regular basis.

A staff member that was funded money from disaster assistance emergency fund sent a thank you letter. The disaster assistance emergency fund committee has an application available to staff, faculty, retiree, student, and alumni. Application deadline is June 6.

Board of Trustee meeting is scheduled for May 30. President Osborne will be giving an end of the year address as the outgoing President.

Student Accounts is hosting a baby shower for Chad Hearne and baby Avery on Friday, May 30 at 3:30 p.m. in McCastlain Fireplace Room.

Vice-President, Chad Hearne announced that the appointments committee appointed the new senators to Strategic Plan Committee and Strategic Budget Advisory Committee effective June 1.

The appointments committee appointed Aaron Knight to represent Staff Senate on the newly formed Campus Signage Committee. This committee will review existing signage and take request / ideas for additional campus signs.

Appointments committee decided to have a communication chair instead of a communication committee. The chair person will have an open invitation to the exec meetings and will work with the secretary position.

Secretary, President Osborne for Lori Hudspeth announced today, May 28, is the deadline for the chairs feedback on operations manual. Next Staff Senate meeting we will review the operations manual and vote on it for 2014-1015 year.

Treasurer, Tracy Spence provided an update and handout of Staff Senate accounts.

Parliamentarian/Historian, Meghan Thompson announced the SHAZAM ballot for end of year luncheon. The ballot is to vote for awards of all Staff Senate senators.

Meghan requested that any photos or information be sent to her for the presentation during the end of year celebration.

Meghan announced there has only been three Coca-Cola initiative proposals turned in online. It is still an opportunity for people to give some input.

Front and Center committee set final date for June 18. There will be an invitation sent to everyone that has donated to our foundation fund account.

### **Staff Senate Committee Reports**

Courtesy Committee, Mary Jackson reported that cards were sent to Kimberley Ashley-Pauley, Deanna Schichtl, Deborah Melendez, and Javid Afzal.

Employee Recognition Committee, Stephanie McBrayer announced the committee is accepting application for EOQ IV until the end of June.

### **University Committee Reports**

Academic Integrity & Discipline, Stephanie McBrayer submitted report but did not discuss because the business is confidential.

Student Success & Retention Committee, Lindsey Osborne announced the committee met with the Noel-Levitz consultant and discussed the structure of the committee, programing, and things that we are offering incoming students. A consultant has typically come in every 2-3 years to discuss enrollment management area.

**Old Business**

None

**New Business**

None

**Good and Welfare**

Last regular business meeting of 2013-14: June 11, 10 a.m.

2014-15 Senator Orientation: June 25, 10 a.m.-11:45 a.m., President's Dining Room. Orientation will be for all 2014-15 Staff Senate senators. There will be Strengths Quest at the orientation, Chad Hearne requests your feedback on whether or not you have done it.

End of Year Luncheon: June 25, 12 p.m.-1:30 p.m., President's Dining Room

First meeting of 2014-15 Term: July 9, 10 a.m.

The meeting adjourned at 10:31 a.m.