



Wednesday, May 13, 2015 Meeting Minutes

Call to Order

The UCA Staff Senate was called to order at 10:02 a.m. on Wednesday, May 13, 2015 in Wingo Hall 315 by President Hearne.

Roll Call

Senators Present: Chad Hearne, Colin Stanton, Heather Romine, Lindsey Osborne, Diana Burroughs, Kevin Carter, Kristin Heffington, Lori Hudspeth, Mary Jackson, Denicha Kemp, Joslyn Kuykendall, Susan Peterson, Reggie Prevoe, Erica Ruble, Marcia Smith, and Lula Tyus.

Senators Absent: Kimberly Ashley-Pauley, Megan Bennett, Aniaya Henderson, Sandra Hooper, Tiffany Johnson, Arch Jones, Aaron Knight, Linda Lentz, Tyra Phillips, Gary Sieg, Tracy Spence, Cheryl Theall, and Theresa White.

Via Proxy Vote: Aaron Knight and Tyra Phillips.

Minutes

The April 29, 2015 meeting minutes were approved electronically on May 6, 2015.

Officer's Reports

President, Chad Hearne

- President's Meeting – No Meeting with the President.
- Disability Concerns - Dr. Angela Webster-Smith, Associate Vice President for Institutional Diversity, spoke with the executive committee about disability concerns on campus. Senate was asked if there were any concerns that were expressed to them. We want people to feel comfortable coming to us with issues. Farris Center having no elevator is an issue. Maybe there needs to be a chair lift, if possible.

Vice President, Colin Stanton

- No Report

Secretary, Heather Romine

- No Report

Treasurer, Tracy Spence

- No Report

Parliamentarian/Historian, Sandra Hooper

- No Report

Staff Senate Committee Reports

Courtesy, Mary Jackson

- Get Well
 - Michelle Reinold
 - Beryline Temples
 - Pam Wardlow
- Sympathy
 - Nena Harness

- Jason Cole
- Pam Massey

Scholarship, Erica Ruble

- There were 12 applicants this year (for 2015-16 academic year). This is up from 4 last year (for 2014-15 academic year). The committee is requesting more funds. Senate will vote on this via email. If it is not approved, the committee will meet again to change the amounts funded. Scholarships funds come from the Foundation account.

Spring Picnic Review, Chad Hearne

- The Spring Picnic went very well this year. Thank you to the Spring Picnic committee and those that helped. There has been lots of good feedback. There were some complaints from faculty and students that were issuing and taking finals in McAlister during the Spring Picnic. It was loud, which made it a distraction for the test takers. Next year it should be considered to have it a week earlier, on dead day, or not during finals.

Commencement Review, Lula Tyus

- It went well. Senator Tyus appreciates the volunteers. The last ceremony was full. We ran out of programs. There were some normal complaints. The comp time has been entered on Human Resources excel sheet on the pool drive. Thank you to Senator Tyus for volunteering to chair.

Child Care Feasibility, Marcia Smith

- Student surveys will remain active until end of Fall term.

Professional Development, Erica Ruble

- The Professional Development applications are open until Monday, May 18, 2015. We have already received 5, which is high for the quarter. Last year there was only 1. Last year, we awarded \$100 in BearBucks to Lea Anne Smith for hosting the multiple excel sessions. The committee voted to do the same for Mark Heffington for leading the Word Press sessions. Senate will vote on this via email.

University Committee Reports

SPC, Chad Hearne

- Voted on minutes electronically. A strategic planning consultant was chosen at the April 30th interviews, Collaborative Brain Trust. They are familiar with Arkansas and UCA and are data driven. They will aid in revising the university's strategic plan; which is 5 years old and more operational than strategic. We are trying to meld the current plan with the President's Foundation for the Future.

Old Business

None

New Business

- Staff Senate Exec Elections
 - Vice President/President-Elect – Kevin Carter by affirmation with no objectives.
 - Secretary – none. Will elect and vote on first Senate meeting of next fiscal year (Wednesday, July 8, 2015).
 - Treasurer – Erica Ruble by affirmation with no objectives.
 - Parliamentarian/Historian – Tyra Phillips by affirmation with no objectives.
- E-votes – Senate will e-vote for scholarship budget increase proposal and the \$100 BearBucks for Mark Heffington for his Word Press sessions.
- WWII Plaques – Will have meeting Friday, May 15, 2015 with President Courtway. Price for WWII memorial plaques has gone down to \$20,000 to \$25,000, because David Williams from the Veterans Office was able to get money from the Marine Corps League to donate the services for pouring the concrete. May have a funding proposal by next Staff Senate meeting. The plaques are 12" x 15" and bronze with a black metal post. There will be a map in front of the Student Center. Each tree will be numbered and the soldiers name on it. Soldiers are being assigned to the trees.

Good and Welfare

- Next Staff Senate meeting is May 27, 2015 at 10:00 a.m. in Wingo 315.
- Next Board meeting is May 15, 2015 at 10:00 a.m. in Board Room.
- BearCard is moving to the Student Center soon.
- Admissions' new director starts on Monday, May 18, 2015. Construction has started in Bernard to extend Admissions offices on the right side of the 1st floor to make room for Student Accounts on the left side of the 1st floor.
- Officers still write tickets in the summer. Visitor parking signs are for visitors only. They are for visitors to campus, not the building. You can park in visitor spots and some meter spots (check the sign on the meter) after 2:30 p.m. during the summer. This is for 4:30 p.m. for the rest of the year. Senator Prevoe will check into the contractor parking spots for Purchasing behind McCastlain.
- Getting ready for the camps to come on campus this summer.
- Physical Plant will be waxing the floors soon. There will be a smell.
- The deadline for handbook revisions has past, but if you have changes send them to Denicha Kemp.
- There is a retired employee that wants to be able to use the Student Health Center for minor issues. This is being checked into.
- Reynolds events for next year are out.
- A new employee is starting in Physical plant on Monday, May 18, 2015. His title is Construction Manager. He will be over all of the Project Managers.
- There is a lot of construction going on in the Student Center. Most of the walls have been painted. There will be some carpet replaced later this summer.
- SOAR starts next week on Wednesday, May 20, 2015. If you have any issues with the students in the orange shirts this summer, contact Colin Stanton.

Adjournment

The meeting adjourned at 10:48 a.m. by President Hearne.