

STAFF

SEN



*Represent, Serve & Recognize*

## **Wednesday, March 30, 2016 Meeting Minutes**

### **Call to Order**

The UCA Staff Senate was called to order at 10:01 a.m. on Wednesday, March 30, 2016 in Wingo 315 by President Stanton.

### **Roll Call**

**Senators Present:** Jennifer Boudreaux, Diana Burroughs, Kevin Carter, John Fincher, Lesley Graybeal, Chad Hearne, Kristin Heffington, Aniaya Henderson, Lori Hudspeth, Apryl Jackson, Mary Jackson, Carmesha Jemerson, Kandace Keeney, Aaron Knight, Leslie Knox, Joslyn Kuykendall, Alyson Lentz, Susan Peterson, Tyra Phillips, Brandon Price, Erica Ruble, Jennifer Ruud, Marie Smallwood, Tracy Spence, Colin Stanton, Lula Tyus.

**Senators Absent:** Kimberly Ashley-Pauley, Shelby Fiegel, Gary Sieg, Marcia Smith.

### **Minutes**

The March 9, 2016 meeting minutes were approved electronically March 15, 2016.

### **Special Guest**

Director of Campus Recreation, Richard Hammond, presented possible amendments to Board Policy 647 concerning HPER Center membership fees, membership time usage and services offered by HPER Center. Amendments will go before the Board of Trustees and if approved, the changes will take effect August 2016.

### **Officer's Reports**

#### **President, Colin Stanton**

- Presidents Meeting was held March 28<sup>th</sup> but President Stanton was unable to attend.
- Board Retreat will take place on campus Thursday, March 31<sup>st</sup> after the Board Meeting at 9am. On agenda for discussion will be Presidential search process and Board Policy 202. The search committee is close to being finalized. There will be a budget workshop to go over the proposed budget for new fiscal year, which will be voted on at the May Board of Trustee's meeting. The Strategic Plan will be discussed, as well as construction at Donaghey Hall and other sites across campus. President Stanton will give Senators an update on the Budget workshop at the next

- Senate meeting.
- Staff Senate Meet & Great will take place Wednesday, April 6<sup>th</sup> from 11-1pm in the President's Dining Room in Christian Cafeteria. It will be a drop-in event to meet current Senators, enjoy free food and receive information about becoming a Senator.
- Executive Committee Elections for next fiscal year will take place May 11<sup>th</sup> during Senate meeting. Executive committee must be in place no later than May 15<sup>th</sup>.

#### **Vice President, Kevin Carter**

- Vice President Carter met with President Stanton to discuss ballots for upcoming Senate elections. Nominations are now being accepted. We have 15 Senator positions open. Email will be sent campus wide with nomination ballots and election date.

#### **Secretary, Jennifer Boudreaux**

- No Report

#### **Treasurer, Erica Ruble**

- Gave handout on updated account balances.

#### **Parliamentarian/Historian, Tyra Phillips**

- No report.

#### **Courtesy, Mary Jackson**

- Four sympathy and two get well cards were sent to individuals on campus.

#### **Staff Senate Committee Reports**

- Spring Picnic Committee will meet today right after Senate meeting. Rain location for event will take place at the Athletic Center (formerly the Pepsi Center).
- Spring commencement is April 30<sup>th</sup>. Senator Burroughs will chair this event. Senator Tyus needs volunteers.

#### **University Committee Reports**

- Safety Committee met March 15<sup>th</sup>.

#### **Old Business**

- None

## **New Business**

- Senator Burroughs motioned that Staff Senate allocate \$1000 out of the Agency Account from Angela Conrad to purchase flashlights for Spring Picnic as promotional item. Senator Tyus second the motion. Discussion followed. Motion fails with 6 yes and 18 opposed.
- Senator Smallwood motioned that up to \$500 from the Agency Account to be allocated for door prizes as incentive for staff members to vote at Spring Picnic. Senator Hearne second the motion. Motion passes with 16 yes and 9 opposed.
- Senator Price motioned to amend previously adopted motion to make everyone who votes in Staff Senate elections eligible for door prizes to be given away in drawing at Spring Picnic. Senator Ruud second the motion. Motion passes unanimously.

## **Good and Welfare**

- Next meeting is Wednesday, April 13, 2016 at 10am in Wingo 315.
- Mud Bugs and Bears is Saturday, April 9<sup>th</sup> from 12-2:30pm. Spring football game begins at 3pm. Crawfish and beverages will be served. Tickets are \$15. Tickets are online at [uca.edu/alumni](http://uca.edu/alumni).
- Students can apply for summer financial aid by going to the Financial Aid Office. No applications on-line.
- Summer housing applications are online.
- Summer 2016 rates were approved in May 2015. Fall 2016-Spring 2017 rates will be approved this May.
- President Stanton recognized Senators Spence, Peterson and Burroughs for being finalists for Employee of the Year.

## **Adjournment**

The meeting adjourned at 11:08a.m. by President Stanton.