

STAFF

SEN



Represent, Serve & Recognize

Wednesday, November 11, 2015 Meeting Minutes

Call to Order

The UCA Staff Senate was called to order at 10:01 a.m. on Wednesday, November 11, 2015 in Wingo Hall 315 by President Stanton.

Roll Call

Senators Present: Kimberly Ashley-Pauley, Jennifer Boudreaux, Kevin Carter, Chris Davis, Shelby Fiegel, Lesley Graybeal, Chad Hearne, Kristin Heffington, Aniaya Henderson, Lori Hudspeth, Apryl Jackson, Mary Jackson, Carmesha Jemerson, Kandace Keeney, Aaron Knight, Leslie Knox, Joslyn Kuykendall, Alyson Lentz, Susan Peterson, Tyra Phillips, Brandon Price, Erica Ruble, Gary Sieg, Marie Smallwood, Tracy Spence, Colin Stanton, Lula Tyus.

Senators Absent: John Fincher, Jennifer Ruud, Marcia Smith

Minutes

The October 28, 2015 meeting minutes were approved electronically November 3, 2015.

Guest Speaker

- Richard Hammond, the new Director of Campus Recreation, was introduced to Senators.
- Christina Munoz Madsen, Associate VP for Communication, Public Relations and Marketing spoke with Senators about our institution being in a transition mode for new advertising and commercial ideas. We have a new agency on board, Eric Rob & Isaac. They have been informed to take ideas and do whatever is best for UCA, be it a new logo, new brand, new look or new image. The agency will give us their recommendation in the spring. Also, the President's report is out and UCA's magazine is ready but hasn't been released yet. As far as creative services are concerned, they are looking at the digital assets management system. It will help create brochures, posters or postcards. It gives access to photos and layouts which will be able to be printed. This will be life changing for our institution to have such technology available.
- Dr. Angela Webster-Smith, Associate VP for Institutional Diversity, updated the Diversity Strategic Plan. The plan affords a common structure for everyone (academic college and most divisions) to report their diversity initiatives. It also allows colleges and divisions to retain their autonomy and unique diversity initiatives. Back in the spring, the Diversity Advisory Committee approved the plan and the President indorsed it. The Office of Institution Diversity will present the Diversity

Strategic Plan Communication Campaign on November 19th from 3p-4:30p in BHCC Room 112/114. It's open to the campus. Please RSVP to Institutional-Diversity@uca.edu.

Officer's Reports

President, Colin Stanton

- Veterans Day Ceremony went very well.
- The UCA bookstore saw a 5.5% increase in the number of books sold and rented in August 2015 compared with August 2014. The better news for our students is that even with the increase of books, they spent less money in Fall 2015 than Fall 2014.
- The President's Office asked Staff Senate to appoint to a few Senators to some upcoming committees. One is a search committee for the VP for Institutional Advancement and Jenny Ruud will serve on this committee. Another committee is a Task Force regarding the Donaghey District and VP Kevin Carter will serve on this task force. The Annual Safe Walk put on by University Police and SGA will take place 11/19/15 at 6pm and Chad Hearne, Chris Davis and Jennifer Boudreaux volunteered to help.
- SBAC hearings will be tomorrow 11/12/15 during X-period.

Vice President, Kevin Carter

- Gina Haddick stepped down as Senator. Need a replacement for Finance and Administration for remainder of this year. Please nominate someone and send it to Kevin Carter.

Secretary, Jennifer Boudreaux

- No Report

Treasurer, Erica Ruble

- No report

Parliamentarian/Historian, Tyra Phillips

- Attended Faculty Senate meeting November 10th. Reminder for Staff to get their flu shots was mentioned.

Staff Senate Committee Reports

- Winter Feast Committee needs donations for door prizes. Senators need to sign up for duties for Winter Feast. Tickets are now on sale. Winter Feast will be held December 3 at 11:30am in the Student Center Ballroom. \$5 dollar donation for you ticket will fund the Angel Bear tree program. Purchase your tickets from Mary Jackson (Burdick 106B), Marcia Smith (Torreyson West 305), Tyra Phillips (Wingo 104), Brandon Price (Student Center 207), Aniaya Henderson (Harrin 110) or Erica Ruble (Wingo Lobby). Door prizes will be available and the Food Drive Contest will benefit the UCA Bear Essentials Food Pantry.
- Professional Development Applications are now being accepted by Staff Senate to fund requests for the third quarter of the 2015/2016 fiscal year. Deadline to apply is November 30, 2015. The following link can be used to access the application: <http://uca.edu/staffsenate/staff-senate-professional-development-application/>

- Trees for Angel Bear applicants will go up on Monday, November 16th. Please stop by one of the 5 tree locations: Wingo Lobby, Library, Student Center, HPER Center and The Foundation Office and help an Angel Bear this holiday.

Courtesy, Mary Jackson

- Thinking of you:
 - Tracy Monin – son having trouble with medicine
 - Bill Kelly – not doing well after heart surgery
 - Marcia Smith – mom has medical issues
- Congratulations:
 - Rheo Morris-Stapleton – birth of girl
 - Megan Bennett – birth of son, Jack
 - Gary Sieg – quit smoking
 - Crystal Hill – received Distinguished Professional Award
 - Josh Markham – received New Professional Award
- Sympathy:
 - Karen Pruneda – loss of grandmother

University Committee Reports

- Faculty Handbook Committee still meets regularly and is updating, eliminating, restructuring and cleaning up the committees as needed.

Old Business

- None

New Business

- Proposal to reschedule 11/25/15 Staff Senate meeting to 12/2/15 and still have the 12/9/15 meeting as schedule was motioned by Senator Tyra Phillips and seconded by Senator Chris Davis. Motion carries.

Good and Welfare

- Colin will attend Presidents meeting 11/12/15 at 11am.
- Wednesday, December 9th the President is hosting a Holiday Reception for Faculty and Staff Senate at the President's home starting at 6pm.
- December 1st is move in day for Student Accounts to Bernard Hall.
- Graduation is December 12, 2015. Need volunteers.
- Applications for those staying on campus during winter break are ready.
- If you are having wireless problems, call IT for help to get your device registered.

Adjournment

The meeting adjourned at 11:18a.m. by President Stanton.