

STAFF

SEN



*Represent, Serve & Recognize*

**Wednesday, October 28, 2015  
Meeting Minutes**

**Call to Order**

The UCA Staff Senate was called to order at 10:03 a.m. on Wednesday, October 28, 2015 in Wingo Hall 315 by President Stanton.

**Roll Call**

**Senators Present:** Kimberly Ashley-Pauley, Jennifer Boudreaux, John Fincher, Lesley Graybeal, Gina Haddick, Chad Hearne, Kristin Heffington, Aniaya Henderson, Lori Hudspeth, Mary Jackson, Kandace Keeney, Aaron Knight, Leslie Knox, Joslyn Kuykendall, Alyson Lentz, Susan Peterson, Tyra Phillips, Brandon Price, Jennifer Ruud, Gary Sieg, Marcia Smith, Tracy Spence, Colin Stanton, Lula Tyus.

**Senators Absent:** Kevin Carter, Chris Davis, Shelby Fiegel, Apryl Jackson, Carmesha Jemerson, Erica Ruble, Marie Smallwood

**Minutes**

The October 14, 2015 meeting minutes were approved electronically October 26, 2015.

**Officer's Reports**

**President, Colin Stanton**

- Survey sent out from the SPTF to Faculty/Staff and Students about UCA's progress, feedback overall was positive. Majority of respondents indicated most areas in our institution was good but a few areas still need improvement. Documents about the SPTF process are available on MyUca in the SPARC channel. More detailed information to come.

**Vice President, Kevin Carter**

- No Report

**Secretary, Jennifer Boudreaux**

- A thank you note from Dave Robinson was read to Senators.

### **Treasurer, Erica Ruble**

- No report

### **Parliamentarian/Historian, Tyra Phillips**

- No report.

### **Staff Senate Committee Reports**

- Employee Recognition committee met October 15<sup>th</sup> and based on the EOQ evaluation forms, the committee members voted and approved David Haughenbury of Housing & Resident Life as the 1<sup>st</sup> Quarter EOQ winner. Ashley Pettinghill of International Engagement will be distinguished as the runner-up. The committee also discussed and approved providing paper copies of the nomination form for those who do not have internet or printer access. To encourage more Employee of the Year nominations, the committee decided to remove the three required extra references to help accommodate offices with few staff members. Emails will also be sent to the EOQ winner nominators encouraging them to nominate the EOQ winner for Employee of the Year.
- Emergency Fund Committee had a request. There was a pest issue in an apartment and the committee deemed it a "Natural Disaster" due to the nature of the problem. The committee helped pay the bill for Terminex to resolve this issue.
- Football Committee needs ushers for October 31<sup>st</sup> game.
- Basketball Committee will not need ushers for the first two basketball games. They are exhibition games and will not be ticketing or ushering those games.
- Winter Feast Committee needs donations for door prizes. Sign up list will be emailed to senators for sign up. The menu for Winter Feast has been solidified. Entertainment has been confirmed and will be provided by Susan Isom and Stars of Residential College Student Group.

### **Courtesy, Mary Jackson**

- Get Well
  - Chris Knight – ongoing back problems
  - Susan Hall – broken leg
  - Bill Kelly – open heart surgery
- Congratulations
  - Cassidy Carpenter-Nelson – baby boy
  - Marcia Smith – birth of grandbaby

### **University Committee Reports**

- SPARC Executive Committee met October 27<sup>th</sup> to determine the order of presentation on all SBAC submissions. The hearings will be held in the Board of Trustees Conference Room at Wingo Hall starting at 1:40pm on November 12<sup>th</sup>. The presentations will be heard in the following order: Staff Senate Compensation Committee, Faculty Compensation Report, University Relations, Finance and Administration, Student Services and Academic Affairs. SBAC will deliberate and rank the proposals on December 10<sup>th</sup>.

- SSRC is following along closely with the SPTF because a lot of the information coming out of the Task Force is going to inform the work that the SSRC will do. Dr. Jonathan Glenn, who chairs the SSRC, is temporarily removing himself as chair because he is the lead author of the work being done with the HLC monitoring report. Dr. Julia Winden Fey will serve as interim chair.

### **Old Business**

- None

### **New Business**

- None

### **Good and Welfare**

- Next meeting is November 11, 2015 10am, Wingo 315.
- November 5<sup>th</sup> is Veteran's Day Celebration.
- Deadline to drop classes with a W is Friday, October 30<sup>th</sup>.
- Angel Bear Application deadline is November 6<sup>th</sup>.
- Homecoming is October 31<sup>st</sup>. Half Century Club, 50 year reunion will be tailgating on Bruce Street that Saturday morning.
- Grand Opening for Greek Village has been canceled. House tours are from 12:30 - 1:30pm on Saturday, October 31<sup>st</sup>.
- Flu shots are November 4<sup>th</sup> & 5<sup>th</sup> for Faculty/Staff.
- Open enrollment is November 5<sup>th</sup> & 6<sup>th</sup>. If you enrolled in Flexible Spending in the past, you must come and fill out a new form.
- Student Accounts had to drop students who failed to make payments. The number of students dropped was down from last year
- Student Accounts anticipated moving date into Bernard Hall will be around December 1<sup>st</sup>.
- Possible food drive at Winter Feast to help give back to our food pantry in order to help our students who might not get to go home for the holidays. May have partnership with New Life to help give food or donation to help others in need during the holidays.

### **Adjournment**

The meeting adjourned at 10:37a.m. by President Stanton.