



## Research & Grant Development Program (RGDP) Funds Request for No-Cost Extension

**Instructions:** The PI should fill in the form fields and send as an attachment to [SponsoredPrograms@UCA.edu](mailto:SponsoredPrograms@UCA.edu) at least **30 days before the end of the project period**. A final progress report will be due within thirty (30) days of the new end date. **Note:** No-cost extensions are intended to allow for project completion; if the project is complete, remaining funds revert back to the RGDP Funds account.

<b>Your Name</b>	<b>Date of Request</b>
<b>Department</b>	<b>College/Div</b>
<b>Phone</b>	<b>E-mail</b>
<b>Sponsoring Agency</b>	
<b>Agency Award Number</b>	
<b>Project Title</b>	
<b>Current End Date MM/DD/YYYY</b>	
<b>Requested End Date MM/DD/YYYY</b>	
<b>Grant Index Number</b>	
<b>SPO Number</b>	

<b>Justification for extension, including progress to date. (1000 character limit including spaces)</b>	
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<b>Amount of obligated balance and spending plan. (1000 character limit including spaces)</b>	
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<b>Assurance that all research compliance activities are approved and current.</b>	
<b>Assurance</b>	<b>N/A or Approval Date</b>
Human subjects	
Vertebrate animals	
rDNA/biohazardous materials	
Radioactive materials	
Controlled substances	

<b>Budget Category</b>	<b>Current Budget</b>	<b>Rebudget Request</b>
Salary and wages		
Fringe benefits		
Equipment		
Travel		
Supplies		
Other:		
Total		

*Thank you for taking the time to complete this form.  
Sponsored Programs will respond to your request within five (5) business days.*