

STUDENT UNDERGRADUATE RESEARCH FELLOWSHIPS...

are an opportunity for undergraduates in all disciplines to fund their research projects.

Student Eligibility:

- Minimum GPA of 3.25
- 30 or more hours of credit toward degree at the time of funding
- Support of a tenure/track faculty mentor
- Cannot have previously earned a bachelor's degree
- U.S. citizen or a permanent resident alien

All application materials are due in Torreyson West, Ste. 328. See uca.edu/sponsoredprograms/surf for deadlines.

ASSISTANCE SPONSORED PROGRAMS PROVIDES...

Feedback, editing, and proofreading of project descriptions, vitae, budget justifications, and project summaries for students and faculty who seek it.

Cayuse 424 registration and training

Uploading documents into Cayuse 424

Verification of all three budget forms

Routing applications for institutional approvals and submitting the proposal to ADHE



INTERESTED
STUDENTS & FACULTY SHOULD
VISIT OUR [WEB PAGE](#) TO BEGIN
PAPERWORK AND FILING
PROCESS.

NECESSARY DOCUMENTATION

FIND ON SPONSORED PROGRAMS WEBSITE

(<http://uca.edu/sponsoredprograms/surf>)

- ✓ SURF cover page (signed by mentor only)
- ✓ Mentor form
- ✓ Student form
- ✓ Budget & budget justification forms

STUDENTS PROVIDE

- ✓ All of the above forms completed and corrected
- ✓ Current transcript and listing of current semester classes
- ✓ One-page summary of proposed research
- ✓ Description of proposed research (maximum of 5 pages, doubled spaced)
- ✓ Reference list (no page limit)
- ✓ Student and mentor vitae (2 pages each)
- ✓ Two letters of recommendation from faculty members
- ✓ Letter of support from mentor

QUESTIONS? CONTACT OUR STAFF:

For grant writing & editing assistance...

Jennifer Deering, Grant Writer
450-3452

Josh Markham, Grant Writer
450-5062

For budget assistance for students in the Colleges of Health and Behavioral Sciences and Natural Sciences and Mathematics...

Suzanne Wiltgen, Grants Administrator
450-5789

For budget assistance for students in the Colleges of Business, Education, Fine Arts & Communication, and Liberal Arts...

Matthew Smith, Grants Administrator
852-2140

For Compliance Assistance...

Kim Ashley-Pauley, Research Compliance
852-7460

SURF

Student Undergraduate
Research Fellowships



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