

Strategic Planning and Resource Council Executive Committee  
Meeting Notes – February 14, 2018  
COB 209

Order of Business:

Members present: Tammy Rogers (Chair), Taine Duncan, Hershila Lallu

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1. Discussed documents and procedures for evaluating SBAC spring proposals:
  - a. Plan to use the Finance & Administration Capital Budget Request Form
  - b. Request for proposals will go out in March after Finance & Administration sends out budget reallocation requests (early March)
  - c. SBAC will forward submissions to Finance & Administration
  - d. Future meeting schedule
    - i. February – no meeting
    - ii. March – review proposals and allow for committee to send questions about submissions
    - iii. April – rank year end capital budget requests
2. Discussed coordinating with VP Newton to avoid overlap of zero base budget and SBAC new budget requests next fall.
3. Discussed SPC suggestions for campus feedback
  - a. Presentation at Campus Talk on February 27 about new processes and procedures of committees
  - b. SPARC Executive Committee will host a meet and greet for campus community on March 7. Possible locations include McCastlain Fireplace room or Wingo Visitors room.
4. Next SPC speakers are
  - a. March 1: Chief of Staff Kelley Erstine and Interim CTO Michael Loyd
  - b. April 5: Interim Provost Michael Hargis

The meeting adjourned at 4:30 pm.

The next SPARC meeting is scheduled for March 14<sup>th</sup> at 3:15 pm.