

Strategic Planning and Resource Council Executive Committee  
Meeting Notes – October 11, 2017  
COB 207

Order of Business:

Members present: Tammy Rogers (Chair), Taine Duncan, Erica Ruble, Hershila Lallu

Recording secretary: Suzanne Massey

Members discussed SBAC requests and procedures for the up-coming hearings scheduled for October 24 from 1:40 – 3:00 in the Wingo Hall boardroom.

1. Faculty and Staff Salary Review committees will go first and each have 2-3 minutes for a brief overview of their proposal. These proposals will not be prioritized by SBAC, but rather, will be given directly to President Davis for consideration.
2. T. Rogers will re-organize the SBAC Google Drive to create a more user-friendly abode for reviewing the proposals that are filed there. Empty folders from IST and Athletics will remain on the drive to indicate they did not submit any SBAC requests.
3. Non-voting SBAC members will be allowed to ask questions at the hearing.
4. T. Rogers will request information from Institutional Research and/or Human Resources to verify information on some of the proposals.
5. Presentation order: Each division will get 10 minutes (except AA) for their presentation with 5 additional minutes for Q&A. The list was determined in reverse alphabetical order as follows: University Relations, Student Services, Finance and Administration, Advancement and Academic Affairs.
6. SBAC members will sit in the first three rows on the left side of the boardroom.
7. SBAC members will be asked to put no more than 4 proposals in each category.
8. T. Rogers and S. Charlton will define the best methodology for summarizing the priorities in each category.

The meeting adjourned at 4:30 pm.

The next SPARC meeting is set for Wednesday, November 8<sup>th</sup> at 2pm.