

Strategic Planning and Resource Council Executive Committee
Meeting Notes – June 19, 2017

Order of Business:

Members present: Tammy Rogers (Chair), Taine Duncan, Erica Rubble, Hershila Lallu

Recording secretary: Suzanne Massey

T. Rogers called the meeting to order at 1:30 pm.

Discussed proposed meeting schedules and agendas for SBAC and SPC for next academic year.

Discussed and approved proposed changes to SBAC charge, membership and procedures.

Discussed Strategic Plan Seed Grants for new programs. Would need to create a SP subcommittee to review the grant proposals.

T. Rogers and S. Massey will begin work on the SPARC Annual Report. Target completion date is early August.

Reviewed new forms and instructions for SBAC funding proposals:

- There will be two forms (1) for one-time money that will be requested in the Spring and (2) money adjustments to the base budget which will be requested in the Fall.
- One-time funding requests will not require a revenue section
- Will try to align the forms with Task Stream data collection and reporting

The meeting adjourned at 3:10 pm.