

**Strategic Planning and Resource Council
Minutes
October 1, 2012**

Dr. Reese opened the meeting at 8:00 A.M. in Wingo Hall 211.

Attendees Present:

Dr. Nancy Reese, Chair

Stephanie McBrayer, President Staff Senate

Spencer Sims, President Student Government Association

Dr. Kevin Browne, President Faculty Senate

Handouts:

- A copy of the agenda for the meeting.
- A copy of the UCA Strategic Planning and Budgeting Key Tasks and Deadlines FY 2012-13.
- A draft copy of the Strategic Goals and Objectives, 2012-2017 one (1) - six (6).
- A copy of the UCA Strategic Plan FY 2013-2014, Goals one (1), two (2) and three (3).
- A copy of the Shared Governance Questionnaire.

Discussion:

- Everyone bring an electronic device to meetings instead of paper copies.
- Dr. Reese addressed the following:
 - Annual Report of the Strategic Planning and Resource Council.
 - The Key Tasks, where we are, the need for actions and revisions.
 - Voting dates on Strategic Plan proposed revisions by all groups.
 - Changes on the Shared Governance Questionnaire. Suggestion by Dr. Reese to update the introduction.
 - Structure and Charge of SPARC. Dr. Reese stressed the need for SGA, Staff Senate, and Faculty Senate to vote by October 10, 2012 and send the results to her. Dr. Reese will take them to President Courtway to take to the Board of Trustees.
- The committee discussed the need to make sure actions for the Strategic Plan Goals and Objectives (as revised) were in place and updated based on progress made in 2012. Committee members each will review three goals, examining each goal and objective in light of the 2012 progress report and actions listed for 2013-17. The review will include:
 - Determining whether there are actions covering all objectives
 - Making sure actions are sufficient to accomplish the objectives
 - Identifying where the holes are in terms of missing actions and who would be best to help formulate actions to fill the holes
 - Rewording actions or desired results as need so they are measureable
- Goal homework assignments to be completed by October 23, 2012 meeting. Assignments are as follows:
 - Goal 1 McBrayer and Sims
 - Goal 2 Browne and Sims
 - Goal 3 Browne and McBrayer
 - Goal 4 Browne and Reese

- Goal 5 McBrayer and Reese
 - Goal 6 Reese and Sims
- Web-site contents. The SPARC section of the UCA website needs to be updated. The Strategic Plan is buried. Once revisions are approved, the Goals and Objectives for FY2013 need to be posted. Dr. Kevin Browne suggested a search option on the UCA web for UCA only, not the world wide web. Also included on the SPARC website should be the Strategic Plan, HLC report, PSARC Progress Report, and a listing of SPARC Committee members. These items also should be accessible from the A to Z list of the home page.
- Agenda for Strategic Budgeting Advisory Committee (SBAC) meeting October 11, 2012. The need may be for input from SBAC on the actions of Goal three (3).

Next Meeting: 1:40 PM, October 23, 2012 in Wingo 211.

Meeting Adjourned: 9:22 AM