

## **Strategic Budget Advisory Committee**

6/13/13, 1:40 p.m.

- A) Minutes of the May 9, 2013 meeting were approved.
- B) Jeremy Bruner, New Controller - introduced by Terri Canino
  - a. Handouts distributed and report given regarding unrestricted/unallocated cash as well as the Operating Summary.
- C) President Courtway – in attendance to answer questions from the March meeting pertaining to the prioritization process of the SBAC; specifically, why some items went through that process as opposed why others did not. He also addressed a question, submitted via e-mail from a faculty member who could not be in attendance, regarding the history of increasing various programs that do not generate significant revenue without making comparable budget cuts.
  - a. Re: Prioritization:
    - a. Capital needs not generally funded from the operating budget are planned transfers, which are prioritized and done at the end of the year by the Executive staff and Board. Larger capital items, especially on the E&G side of the budget, such as “brick and mortar” i.e.; the new Business building, do not go through this committee.
    - b. President Courtway views the dominant role of this committee to be that of prioritization and recommendations of items to the Executive Staff, President and ultimately the BOT regarding new initiatives out of the operating budget with new revenues.
  - b. Re: New programs vs. budget cuts:
    - a. Under the oversight of the Office of the Provost, over the next twelve months, there will be a systematic analysis of programs that are not doing as well to see if there are too many resources being dedicated to any declining programs.
    - b. From the Fall of 2008, graduate enrollment (FTE) has gone from 1,101 to 979 (Fall 2012). The headcount has gone from roughly 1,900 to 1,500. That represents about half a million dollars.
    - c. We are trying to aggressively remarket our on-line graduate programs to meet changing educational needs. This examination applies across the board – academic, administrative, staff, housing, etc.
  - c. Question about distinguishing new money from reallocated money and which pool of money is which.
    - a. Reallocated money might not come before the SBAC.

- i. Dr. Reese pointed out that years ago, it was in the committee's charge to have oversight of reallocated money; however, this is no longer the case.
  - d. Discussion about the cut-back of state lottery funding and how it may negatively impact Fall enrollment.
- D) Update on Budget Strategic Plan Report
  - a. The Strategic Planning Committee has been meeting over the past three months.
    - a. The campus wide forums from the Spring provided a lot of input, and the SPC has been considering all of that input.
    - b. Recommendations for changes to the Strategic Plan have been put in front of the committee for one last look, and then they will be put forward to the institution.
      - i. This committee will get a copy of these recommendations, as will Faculty Senate, Council of Deans, Student Government, etc. The recommendations will also be posted on the website.
  - b. SPARC Executive Committee met with the President and Provost re: prioritizing the objectives of the Strategic Plan.
    - a. The SPC does not want to prioritize goals because they see all six goals as being equal.
    - b. The SPARC Executive Committee believes the objectives should be prioritized because they don't have the time and resources to complete all of the objectives in a single year.
      - i. They would like direction about which one should be first, etc., and then plot the implementation of them out over a five-year period.
    - c. Will go through timely process to get input about prioritization of objectives.
      - i. Would like input from SPC, SBAC, and those who would be approving the prioritization before it goes to the Board.
      - ii. One method under consideration is the use of a questionnaire via Survey Monkey for input re: prioritization of objectives.
      - iii. Any prioritization of objectives would go through the same review process as the proposed changes to the Strategic Plan – that is Faculty Senate, Staff Senate, Council of Deans, and Student Government prior to being sent to the Board of Trustees for review at their meeting in October.

Meeting adjourned at 2:30 p.m.

**\*\*Please place a check mark beside your name to indicate your attendance of the meeting on 6/13/13. Thank you.**

## Membership List Strategic Budget Advisory Committee 2013-14

<u>Capacity</u>	<u>Member</u>	<u>Term Expires</u>
SPARC Chair	Nancy Reese (V if tie)	<input checked="" type="checkbox"/> 2015
President Faculty Senate	Charles Watson (V)	<input checked="" type="checkbox"/> 2014
President Staff Senate	Lindsey Osborne (V)	<input checked="" type="checkbox"/>
President of SGA	Adam Price (V)	<input checked="" type="checkbox"/> 2014
Faculty Representatives		
Health and Behavioral Sciences	Linda Musselman (V)	<input checked="" type="checkbox"/> 2014
Education	Terry James (V)	<input checked="" type="checkbox"/> 2014
Fine Arts and Communication	Dave Harvey (V)	<input checked="" type="checkbox"/> 2014
Business	_____ (V)	<input type="checkbox"/>
Natural Sciences and Mathematics	_____ (V)	<input type="checkbox"/>
Liberal Arts	<u>Tom McElm</u> (V)	<input checked="" type="checkbox"/> <u>2014</u>
Unaffiliated/at-large	Renee LeBeau-Ford (V)	<input type="checkbox"/> 2014
Non-classified staff		
Disability Support Services	Veda Charlton (V)	<input checked="" type="checkbox"/> 2014
University Police	Arch Jones (V)	<input checked="" type="checkbox"/> 2014
Instructional Development Center	Vicki Parish (V)	<input checked="" type="checkbox"/> 2014
Classified Staff		
Instructional Development Center	Sylvia Childers (V)	<input type="checkbox"/> 2014
Financial Accounting	Tracy Spence (V)	<input checked="" type="checkbox"/> 2014
Financial Accounting	Erica Ruble (V)	<input checked="" type="checkbox"/> 2014
Director of Academic Unit (Provost)	Diana Pounder (V)	<input checked="" type="checkbox"/>
Athletic Administration designee	<u>Darrell Walsh</u> (V)	<input checked="" type="checkbox"/>
President-elect, Faculty Senate	Don Bradley (NV)	<input type="checkbox"/>
2013 Vice-President, Staff Senate	_____ (NV)	<input type="checkbox"/>
Vice-President, SGA	_____ (NV)	<input type="checkbox"/>
VP for Finance and Administration	Diane Newton (NV)	<input type="checkbox"/> Permanent
Director, Institutional Research	Amber Hall (NV)	<input checked="" type="checkbox"/> Permanent
Controller, Business Office	Jeremy Bruner (NV)	<input checked="" type="checkbox"/> Permanent
Director of Budget	Terri Canino (NV)	<input checked="" type="checkbox"/> Permanent
Secretary	Leslie Chronister (NV)	<input type="checkbox"/> Permanent
Associate Provost for Finance & Admin.	Laura Young (NV)	<input checked="" type="checkbox"/> Permanent

V = Voting member

NV = Non-voting member

SMGB —

11/13