

## SBAC – Meeting Minutes

1/10/13, 1:40 p.m.

- Minutes of the 12/13/12 meeting were approved.
- Diane Newton - financial reports
  - Cash Position Statement – unallocated/unrestricted balance is currently \$23.5 million (compared to \$15.8 million at this time last year)
  - Operating Summary – month ending 12/31/12
- Discussion of and questions about SBAC's charge – what the charge means as it currently is and whether any changes should be made
  - The charge says this committee makes recommendations for new funding on a 5-year basis & presents budget concerns to the President and to the general campus.
    - Does making recommendations for new funding only help this group support the goals and objectives of the Strategic Plan?
    - Is there anything else that could be done to help this committee better support the Strategic Plan?
  - Point D of the charge says this committee makes inquiries and looks at the current use of University funds – does this suggest that the committee should be able to make recommendations about uses and reallocations of existing funding?
  - Strategic Plan ties
    - Some ongoing operations are already tied / linked to the Strategic Plan. These are not reviewed by this committee – they are reviewed and evaluated by the division heads via the assessment piece. They determine how effectively budgets and programs are fulfilling goals of the University's mission and Strategic Plan.
    - Progress reports - Might be a good idea to have division heads justify how they're utilizing their existing programs and budgets to meet Strategic Plan / University Mission goals and objectives
  - The inability to fund new requests that would tie to the Strategic Plan objectives is the main frustration – when money isn't there, nothing actually can be funded.
  - SBAC needs to have a clear picture and understanding of how it is supporting the Strategic Plan in order to be able to communicate it to anyone else (campus, Higher Learning Commission, etc.)

- It might be a good idea to request that an item be added to the assessment piece that requires division heads to review their TOTAL resources and how they're used to support goals and objectives of the University mission and/or the Strategic Plan.
  - Division heads can explain how they pull budget money from different revenue streams and/or budget lines in order to fund programs and initiatives.
  - Division heads can make comments on how internally reallocating their existing funding has allowed them to meet certain goals, objectives and requirements and how having to pull it from other areas may have hindered them from meeting other goals, objectives and requirements.
  - Diane Newton & Nancy Reese will work together to request that this be added to the assessment piece
- Long-range budgeting will be discussed at the next meeting.
- The meeting was adjourned at 2:32 p.m.

\*\*Please place a check mark beside your name to indicate your attendance of the meeting on 1-10-13. Thank you.

**Membership List  
Strategic Budgeting Advisory Committee  
2012-13**

<u>Capacity</u>	<u>Member</u>	<u>TermExpires</u>
SPARC Chair	Nancy Reese (V if tie)	<input checked="" type="checkbox"/> 2015
President Faculty Senate	Kevin Browne (V)	<input checked="" type="checkbox"/> 2013
President Staff Senate	Stephanie McBrayer (V)	<input checked="" type="checkbox"/> 2013
President of SGA	Spencer Sims (V)	<input type="checkbox"/> 2013
Faculty Representatives		
Health and Behavioral Sciences	Linda Musselman (V)	<input checked="" type="checkbox"/> 2014
Education	Terry James (V)	<input checked="" type="checkbox"/> 2014
Fine Arts and Communication	Dave Harvey (V)	<input checked="" type="checkbox"/> 2014
Business	Keith Atkinson (V)	<input checked="" type="checkbox"/> 2013
Natural Sciences and Mathematics	Don Perry (V)	<input checked="" type="checkbox"/> 2013
Liberal Arts	Tom McInnis (V)	<input type="checkbox"/> 2013
Unaffiliated/at-large	Renee LeBeau-Ford (V)	<input checked="" type="checkbox"/> 2014
Non-classified staff		
Psychology	Veda Charlton (V)	<input type="checkbox"/> 2014
University Police	Arch Jones (V)	<input type="checkbox"/> 2014
Instructional Technology Support	Vicki Parish (V)	<input checked="" type="checkbox"/> 2014
Classified Staff		
Instructional Development Center	Sylvia Childers (V)	<input checked="" type="checkbox"/> 2014
Financial Accounting	Tracy Spence (V)	<input checked="" type="checkbox"/> 2014
Financial Accounting	Erica Ruble (V)	<input checked="" type="checkbox"/> 2014
Director of Academic Unit (Provost)	Elaine McNiece (V)	<input checked="" type="checkbox"/> 2013
Athletic Administration designee	Darrell Walsh (V)	<input checked="" type="checkbox"/> 2013
President-elect, Faculty Senate	George Bratton (NV)	<input type="checkbox"/> 2013
Vice-President, Staff Senate	Lindsey Osborne (NV)	<input checked="" type="checkbox"/> 2013
Vice-President, SGA	Jovana Ilic (NV)	<input type="checkbox"/> 2013
VP for Finance and Administration	Diane Newton (NV)	<input checked="" type="checkbox"/> Permanent
Director, Institutional Research	Amber Hall (NV)	<input checked="" type="checkbox"/> Permanent
Controller, Business Office	Mary Kay Dunaway (NV)	<input checked="" type="checkbox"/> Permanent
Director of Budget	Terri Canino (NV)	<input checked="" type="checkbox"/> Permanent
Secretary	Leslie Chronister (NV)	<input checked="" type="checkbox"/> Permanent

V = Voting member  
NV = Non-voting member