

Banner Policy

Banners are permitted to be displayed outside of the student center with approval from the office of Student Life.

To hang a banner outside the Student Center, the Banner Space Reservation form (<https://uca.campuslabs.com/engage/submitter/form/start/297879>) on CubConnect must be completed 14 days before the date of display.

Once the space is reserved, the Banner Submission form on CubConnect (<https://uca.campuslabs.com/engage/submitter/form/start/294176>) must be completed 2 business days in advance (Monday-Friday) before the banner is reserved to be hung up.

Banner design must be approved before banners can be displayed.

Banners are subject to approval by the Office of Student Life staff and banner spaces may not be occupied for more than five days at a time. Organizations are responsible for putting up and taking down their own banners.