

The IRB must evaluate the protocol and make the final determination regarding the appropriate review level. The following information will help determine the researcher's initial request. If you believe your protocol requires full review, complete this form [IRB Application for Full Review Form](#). At any point, feel free to contact researchcompliance@uca.edu for guidance.

Full Board Review

Full committee review requires more preparation time for both investigators and the committee. For the most streamlined process, researchers requesting full board reviews must submit their applications two weeks before the 4:30 p.m. deadline listed on the IRB [homepage](#). (Note: Protocols received after the deadline will be reviewed at the subsequent monthly meeting.)

Researchers (and faculty advisers for student protocols) are welcome to attend a small portion of the meeting to answer questions and provide clarification. The researcher will then receive revision feedback within 5 business days after the meeting. All revision requests must be completed and verified by UCA IRB Chair before IRB approval is granted.

Protocols may require full board review for the following populations or research activities:

- In certain cases, subjects under the age of 18
- Pregnant women, fetuses, or neonates (If a subject *becomes* pregnant during the course of the study, the researcher must submit a protocol modification form to be reviewed by the full board.)
- Incarcerated subjects or persons under a correctional sentence (parolees)
- Cognitively-impaired subjects
- False or misleading information to subjects
- Research involving abuse, drug use, sexuality, AIDS
- Withholding information such that subjects' consent is in question
- Biomedical procedures
- Procedures that are **experimental or not accepted practice**
- **Risky procedures or harmful effects**, including discomfort, risk of injury, invasive procedures, vulnerability to harassment, invasion of privacy, or information creating legal vulnerability
- Research involving the use of drugs, dietary assessment/manipulation, or any medical/clinical assessment of non-anonymous patients or volunteers