Registration Schedule for Spring 2023

October 26 – November 8, 2022

REGISTRATION IS BASED ON YOUR STUDENT CLASSIFICATION. YOU WILL <u>NOT</u> BE ABLE TO REGISTER BEFORE YOUR ASSIGNED DAY. ALL HOLDS MUST BE CLEARED TO REGISTER.

<u>October 26 – 27, 2022 at 7:00 am</u>
ATHLETES, SGA EXECUTIVE STAFF, VETERAN STUDENTS (excluding dependents), HONORS STUDENTS, AND UNDERGRADUATE UCA ONLINE PROGRAM STUDENTS OF ALL CLASSIFICATIONS.
Athletes must be identified in the system as participants in official UCA sponsored sports. Military service members must be identified in the system by UCA Veteran Services Office. Undergraduate UCA Online program students must be identified in the system as students admitted to a UCA online degree program. After October 27th, students in these categories will register on date of their classification.

<u>Opens October 31, 2022 at 7:00 am:</u>
SENIOR classification students with 90 or more earned credit hours **(including in-progress hours)**
POST BACCALAUREATE students
GRADUATE students
INCOMING TRANSFER students (with admit term Spring 2023)
Students approved for priority registration accommodation through **DISABILITY RESOURCE CENTER**

<u>Opens November 2, 2022 at 7:00 am:</u>
JUNIOR classification students with 60 to 89 earned credit hours **(including in-progress hours)**

<u>Opens November 4, 2022 at 7:00 am:</u>
SOPHOMORE classification students with 30 to 59 earned credit hours **(including in-progress hours)**

<u>Opens November 8, 2022 at 7:00 am:</u>
FRESHMAN classification students with 29 or fewer earned credit hours **(including in-progress hours)**

TUESDAY, November 8th for all classifications through the last day to add classes based on the course part of term. Please refer to the Academic Calendar here http://uca.edu/registrar/academic-calendar/ for dates by part of term.

<u>PLEASE NOTE THE INTERNET REGISTRATION SYSTEMS WILL NOT ACCEPT THE FOLLOWING:</u>

1. An approval to add or enroll in a closed course.
2. An overload enrollment that exceeds the maximum hours set by institutional policy.
3. A course for which a student does not qualify based on campus, student or established prerequisite restrictions.
4. A course for which the student will exceed the maximum allowable earned credits for that course.

These types of exceptions must be handled manually. For information on those processes, please contact your advisor.

ALL STUDENTS ARE REQUIRED TO HAVE THEIR REGISTRATION HOLDS REMOVED BY THEIR ADVISOR <u>BEFORE</u> REGISTERING FOR COURSES.