| Q # | Questions | Answers |
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| 1 | Our proposed solution is modular and services are based on what module need to be implemented. Should the costs include implementation of all the following?  Request Management  Work Order Management (Demand/Preventative)  Asset Management  Inventory Management  Mobile  Integrations  Capital Prediction Modeling  Project Management  Key Management  Motor Pool Management  Space Planning | Request Management  Work Order Management (Demand/Preventative)  Asset Management  Inventory Management  Mobile  Integrations |
| 2 | Are there any specific milestones or deadlines we should be aware of? | Launch date of 1/1/26 |
| 3 | How many locations (i.e., Properties, Buildings, Floors, Spaces) will be managed in the system? | 176 buildings, 3.4 million squre feet |
|  | **Data** |  |
| 4 | Will data migration be required? If so, how much and what type of data? Will the client want to be involved in the data migration process? | Yes, 20 + years of work order data |
| 5 | What type of format is your current asset data in? | Mainsaver |
| 6 | How many maintenance procedures, inspections, etc. need to be migrated?  Typically, how many steps does each procedure have? | Unknown |
| 7 | What types of people data do you need to manage in TRIRIGA? (e.g., employees, contractors, students) | Employees, Students, and Contractors |
| 8 | Will historical work orders be migrated into this system? | Yes |
| 9 | Do you have concerns regarding the quality or completeness of your current data? | No |
| 10 | Are there any specific data migration challenges that you foresee? | Large volume |
|  | **Assets/Work Orders** |  |
| 11 | How do you currently receive work requests? | Via campus submissions |
| 12 | How many assets do you perform preventive / repair maintenance on? | Unknown |
| 13 | What types (i.e., furniture, building equipment, art work, computers, etc.) of assets and how many of each type are being managed? Other asset types? To what extent are these managed? | Unknown |
| 14 | How many Work Orders by type (i.e., Demand/Corrective, Planned, Preventive, etc.) does your organization currently process in a week, month, year? | Unknown |
| 15 | Do you capture facility condition assessment data today? If so, how? |  |
|  | **Integrations** |  |
| 16 | Are the only integrations to be included in pricing for Banner and Bank of America? | Unknown at this time |
| 17 | Are integrations one-way, bidirectional, flat file, etc? | Unknown |
| 18 | What of type of records/information will need to be integrated with Bank of America? | Unknown |
|  | **Space** |  |
| 19 | Do you require floorplans to be viewable and accessible within the software solution? | Possibly |
| 20 | If you have floorplans are they polylined? If not, do you want pricing for that service? | yes |
| 21 | How many square feet of drawings do you have? What format are the drawings in? (e.g. .dwg, .pdf, .rvt) | 3.4 million square feet. TIF and PDF |
| 22 | Will move requests be managed in the proposed solution? | Yes |
| 23 | What other space requests will be managed? | Unknown at this time |
|  | **Projects** |  |
| 24 | How do projects typically get requested or identified? | Staff requests |
| 25 | Do you request funding for projects?  Or is funding predetermined before a project begins? | Funding is predetermined |
| 26 | How many projects are you managing per year?  At any one time?  (by type:  New Builds, Renovation, Retrofits) | 250+ |
| 27 | How many project managers do you have?   Besides Project Managers, who else gets involved with Projects in your organization? | 8. Finance and Administration and Procurement |
| 28 | Do projects roll up to a program or other type of high level grouping?  Do projects have sub projects or child projects? |  |
| 29 | What budget/cost controls and chargeback mechanisms are required? | Unknown |
|  | **Key Management** |  |
| 30 | Does the system need to track key cuts and core locations? Or just key requests and assignments? | No |
|  | **Training** |  |
| 31 | How many users will require training? | 8 |
| 32 | Can a train-the-trainer approach be used? |  |
|  | **Users** |  |
| 33 | Please define the number of users including for (named or concurrent?):   * 1. Administrative with complete read/write access?   2. Occasional users?   3. Approvals and reporting only?   4. Self-service(Request)?   5. Mobile users/devices (Technicians, work order completion) What types of devices | * + - * 1. 4         2. 12         3. 12         4. 100         5. 50 |
|  | **SaaS/Hosting** |  |
| 34 | What is the desired solution type, on-premises or SaaS? How many environments? |  |
| 35 | If SaaS is FedRAMP required? |  |
|  | **Other** |  |
| 36 | Can  an extension of due date to May 16th be issued? | No |