

RFP UCA-25-007 Questions and Responses

Should the RFP proposal from GPA and Sysco contain duplicates of Attachments 1 through 6 and the "Contract and Grant Disclosure and Certification Form", with 1 copy filled out with Sysco's information and a second copy filled out with GPA's information?

The Contract & Grants Disclosure form must be submitted by the company that the university will be entering into a contract with.

2. Attachment 3: Official Cost Proposal Sheet -

- Janitorial supplies - does this value represent the combined total of "72 - Chemicals" and "73 - Keith Clean Chemicals"?

The Cost Proposal Sheet is being revised. See Addendum 1.

3. Kitchen Supplies - will this represent the total cost of items from "71 - Paper & Plastics" and "85 - Restaurant Supply"? Is the cost of food to be included in this figure? **The Cost Proposal Sheet is being revised. See Addendum 1.**

4. Submission of Proposal - Proposer must submit one (1) complete original hard copy of its entire proposal including one sealed hard copy of the cost proposal and three (3) flash drive copies of the proposal and one (1) redacted flash drive, excluding the cost proposal. The Cost Proposal must be submitted in a separate sealed envelope.

For a GPO, pricing is considered proprietary information. Since the Cost Proposal is to be submitted in a separate sealed envelope and not included on the redacted flash drive, does that mean that the Cost Proposals will or will not be made publicly available?

No, this does not mean that an FOIA request cannot be made for the Cost Proposal information. It will be the decision of UCA's Legal Counsel to determine if this information can be released.

5. On Attachment A, which is the food items containing the quantity of cases shipped in 2020 and 2021. At the pre-proposal meeting, it was confirmed that more recent data cannot be made available. Is the expectation to calculate food costs at the volume of cases from 2020 and/or 2021, or quantity 1 of each item listed that was purchased at least once during the 2 year period?

The Cost Proposal Sheet is being revised. See Addendum 1.

6. Attachment A, 7 - Non-Food - Non-Food Temp Item, and 8 - Equip & Supplies - 83 - E&S Temp Items - No description given. Assumption is to exclude from bid, or is there additional information that can be provided?

The Cost Proposal Sheet is being revised. See Addendum 1.

7. Proposal Page #16 Are you looking for a markup percentage on the costs of the Janitorial and Kitchen supplies? Or are you looking for the total costs of the cases of the items you listed on the velocity reports for 2020 and 2021? Can you give us an example of how you want this filled out?

The Cost Proposal Sheet is being revised. See Addendum 1.

1. What is the budgeted cost per day, per resident, for the facility? **Budget was not established; meals and staff were provided by Aramark.**

2. What is the current cost per day, per resident, at the facility? **Cost per day, per resident unknown, meals and staff were provided by Aramark.**