



ADDENDUM#1

May 16, 2024

PROPOSAL NUMBER: UCA-25-009
OPENING DATE: June 4, 2024
OPENING TIME: 9:00 a.m.
PROJECT: Remote Transcription Services

The attached addendum forms a part of the contract documents and modifies or interprets the proposal documents, as noted below.

Receipt of this addendum is required by acknowledgement on the Addendum Acknowledgement page included as page 2 of this addendum, and submitted with your proposal.

Section 3 Requirements under Criteria:

Criteria	Weight
1. The understanding and grasp of the project including the ability to meet the desired specifications of the RFP	30 pts
2. The approach and work plan for the project presented in the Proposal including implementation and support.	30 pts
3. Recommendations and/or references from third parties indicating the respondent's past performance.	10 pts
4. Respondent's cost proposal	30 pts
5. Presentations/Interviews	50 pts
TOTAL POSSIBLE POINTS	150 pts

REPLACE with the following:

Criteria	Weight
1. Experience with Like Projects/References	25 pts
2. Financial stability of Prosper	10 pts
3. Quality of Proposed Solution	35 pts
4. Cost	30 pts
TOTAL POSSIBLE POINTS	<u>100 pts</u>

If you have any questions concerning this addendum, please contact Audra Emerson at aemerson3@uca.edu

Cordially,



Audra Emerson
Buyer

RFP#UCA-25-009 Remote Transcription Services

Addendum Acknowledgement Page

Sign the appropriate line to acknowledge any addendums posted in response to this Request for Proposal.

Addendum #1 _____

Addendum #2 _____

Addendum #3 _____

Addendum #4 _____