



UNIVERSITY  
CENTRAL  
ARKANSAS

PROCUREMENT OFFICE  
WINGO HALL 113  
CONWAY, AR 72035

**REQUEST FOR PROPOSAL**

**SHORT TERM INVESTMENTS  
RFP#UCA-25-003**

**PROPOSALS MUST BE RECEIVED BEFORE:  
1:30 P.M. Central Time on April 24, 2024**

Proposal Delivery Address:  
University of Central Arkansas  
Wingo Hall 113  
Procurement Dept.  
Conway, AR 72035

Proposal Opening Location:  
University of Central Arkansas  
Wingo Hall 113  
Procurement Dept.  
Conway, AR 72035

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**REQUEST FOR PROPOSAL  
SIGNATURE CERTIFICATION PAGE**

Proposal Number: UCA-25-003

Buyer: Cassandra McCuien-Smith

Description: Short Term Investments

Bid Opening Date: April 24, 2024

Date: April 5, 2024

Bid Opening Time: 1:30 P.M. CST

PROPOSALS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED ABOVE. THE PROPOSAL PACKAGE AND ENVELOPE MUST BE SEALED AND PROPERLY MARKED WITH THE PROPOSAL NUMBER, DATE AND HOUR OF BID OPENING AND BIDDER'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE UNIVERSITY OF CENTRAL ARKANSAS PROCUREMENT OFFICE.

Company Name: \_\_\_\_\_

Name (Type or Print) \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**FAILURE TO PROVIDE A TAXPAYER IDENTIFICATION NUMBER MAY RESULT IN BID REJECTION:**

\_\_\_\_\_  
Federal Employer Identification Number or Social Security Number

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Offeror, and that the contents of this bid have not been communicated to any other Offeror or any employee of University of Central Arkansas prior to the official review of this bid. **THE BID MUST BE SIGNED IN INK. UNSIGNED BIDS WILL NOT BE CONSIDERED.**

Signature: \_\_\_\_\_

REQUEST FOR PROPOSAL NO UCA-17-086  
SHORT TERM INVESTMENT OPTIONS

1.0 GENERAL

This solicitation is issued in accordance with the requirements for competitive/contracting processes for the state of Arkansas.

It is the Respondent's responsibility to thoroughly examine and read the entire RFP document.

2.0 SCOPE

It is the intent of the University of Central Arkansas (UCA or University) to contract for a SHORT TERM INVESTMENT VEHICLE. The University anticipates issuing contract(s) to a limited number of agencies. Contract awards shall be made in the best interest of the University and selection will be made in the order of the ranking of the proposals. The University intends each contract completed under this RFP to be for an initial term of one (1) with the option to renew for six (6) successive one year periods. Contract cannot exceed a total of seven (7) years.

This RFP does not commit the University to award a contract, to pay costs incurred in the preparation of a bid in response to this request, or to procure or contract for services or supplies. The University reserves the right to accept or reject (in its entirety), any bid received as a result of the RFP, and waive any minor deviations from this RFP during the evaluation process, if it is in the best interest of the University to do so.

3.0 SPECIFICATIONS

The University requests proposals from qualified vendors to provide highly-liquid, highly-secure short-term investment vehicles. The investments are intended to be closely linked with the University's existing daily cash receipts and payments systems and must be structured in a manner to meet desired liquidity and provide absolute safety of the funds while providing investment return.

In order to facilitate the movement of funds into and out of the vehicles, a state of the art electronic funds transfer system must be associated with it suitable for:

- 1) Receiving deposits via wire transfer or non-electronic means multiple times daily.
- 2) Funds must be transferrable into and out of the University's existing disbursement account immediately upon receipt of a University transfer request, which may be electronic.
- 3) Full viewing access to the accounts via internet.
- 4) Security of all information exchanged.

Vendors should include appropriate documentation of system capabilities including a link to a demonstration or test site, if available. Describe the steps required for the University

to initiate this service and specify the latest time the University may submit a request for same day and next day funds availability.

Provide detailed description of fees or other costs, if any, associated with the services provided to include frequency and by what method the charges are applied. Fees charged for wires can be charged to UCA at the same rate charged the bank by the third party service. See Attachment "C", Official Pricing Sheet.

The University requires high standards of customer service. The Vendor should present the timing and method of providing such service including the appointment of primary representatives to address the University's request for service, resolve any problems with administration of accounts, and to provide assistance during implementation.

In addition to access specifications stated above, this investment vehicle must provide

- 1) Absolute security of the invested amount, that is, the risk of loss of principal should be **none**. Examples of acceptable risk are investments in U.S. Treasury securities and other direct and fully guaranteed U.S. Government obligations.

Investments must be collateralized at a minimum of 110% of the deposits/investments with U.S. Treasury securities, or investments insured by government guarantee, FDIC, etc., **See Attachment A-page 14 for university's investment and collateralization policy.**

- 2) Return on investment. It is expected that the return will be at least equal to the then current 30 day CD or Money Market rate offered by the Vendor.

#### 4.0 SUBMISSION INSTRUCTIONS

**COST PROPOSAL "Attachment C", MUST BE INCLUDED UPON SUBMISSION, BUT SEALED SEPARATELY. You must use "Attachment C" Official Pricing Sheet to submit your cost and it must be enclosed in a separate sealed envelope and marked as such. Any reference to cost(s) included with the technical/business proposal or submitting any other form may result in the offeror's proposal being rejected.**

THERE IS NOT A REQUIRED FORMAT FOR THE PROPOSALS THAT ARE TO BE SUBMITTED, it is suggested that each section follow the same format used in this RFP. Tabbing of each section is requested. To insure that all items are addressed and full consideration of the response is evaluated, it is recommended that responses be addressed directly below each line item. In some cases where a defined response is not requested, a simple "acknowledged", "we concur", "understood", etc. could be adequate. (See Section 5.0 for additional instructions).

Vendors are encouraged to submit proposals in the specified format, but may also propose alternatives to the University as additions to the base proposal, where appropriate.

This solicitation is issued by the University of Central Arkansas Procurement Office. Questions pertaining to the solicitation process should be addressed to Cassandra McCuien-Smith, Business Manager, [cmccuien@uca.edu](mailto:cmccuien@uca.edu) (501) 450-5014. Questions regarding the goals and objectives of this RFP should be addressed to Shakarie Murphy, Controller, [smurphy7@uca.edu](mailto:smurphy7@uca.edu), (501) 450-3183. Any request for clarification of specifications must be submitted in writing (email is acceptable) to the Controller on or before April 10, 2024 by 4:00 p.m. Any clarification and answers will be given to prospective proposers on or before April 12, 2024 by 4:00 p.m. as a Q&A Addendum, posted on the UCA Bid webpage for review: [www.uca.edu/purchasing](http://www.uca.edu/purchasing). This page provides access to bid solicitations and tabulations for the University.

Bidders must submit one (1) signed original hard copy and three (3) electronic copies of their proposal. Offers must be received prior to the bid opening time and date at the following address:

Cassandra McCuien-Smith  
University of Central Arkansas  
Wingo Hall 113  
Conway, AR 72035

Bids shall be publicly opened and announced at the time and date mentioned above. **The RFP number and bid opening date must be indicated on the sealed envelope.** University of Central Arkansas reserves the right to reject any and all proposals.

#### 5.0 PROPOSAL PREPARATIONS

Bidders must address each of the requirements of this RFP by the same paragraph number sequence, stating the requirement and providing a response. Bidder responses should contain sufficient information and/or detail for UCA to determine the bidder has met ALL aspects of the requirement and for UCA to further evaluate the merit of the bidder's response. In the event that a detailed response is not necessary, the vendor should state "acknowledged" as the response to indicate that the vendor acknowledges and fully complies with the specification.

Each proposal must contain the following:

- Response to Specifications listed in Section 3.0
- Audited financial statements for the most recent two (2) fiscal years as well as any regulatory enforcement actions containing limitations currently imposed upon the Vendor as a result of examination by any regulatory agency. Vendor should provide copies of such enforcement actions or a link to the website where they may be viewed.
- Sample contract proposed.
- A minimum of three (3) higher education references for which the Vendor has provided services similar in scope and complexity to those sought by the University.

6.0 ORAL AND/OR WRITTEN PRESENTATIONS/DEMONSTRATIONS

In the event UCA deems it necessary to have the bidder further explain or demonstrate various portions of the proposal, the bidder may be requested to make oral and/or written presentations to comply with the requirement. UCA will schedule the time and location of each presentation. All presentations are subject to be recorded. Bidder refusal to honor the request for oral presentation will result in rejection of the proposal.

7.0 PROPOSAL EVALUATION AND SELECTION PROCESS

Individuals from UCA will form the evaluation committee for this RFP. The evaluation committee shall make their recommendation to the UCA Procurement Department. Proposals will be evaluated based on the information provided in response to Section 3.0, the terms of the sample contract and a demonstrated ability to perform the services proposed. In awarding the contract, UCA may take into consideration the skill, facilities, capacity, experience, ability, responsibility, previous work, reputation, financial standing of the bidder or respondents, and the amount of other work being carried on by the bidder. The inability of any bidder to meet all the requirements mentioned above may be cause for rejection of proposal. UCA will award the contract to the respondent(s) who has, in the opinion of UCA, best demonstrated competence and qualification for the type of services required at fair and reasonable prices/compensation and whose proposal is deemed to be in the best interest of the University.

Where contract negotiations with a respondent do not proceed to an executed contract within a time deemed reasonable by UCA (for whatever reasons), UCA may reconsider the proposals of other respondents and, if thought appropriate, enter into contract negotiations with one or more of the other respondents. Proposals shall remain valid and current for the period of 90 days after the opening date for submission of proposals.

Vendors are not limited to providing only the information requested, but may submit any additional information they believe will enhance the evaluator's understanding of their proposal. Evaluators will select, on the basis of demonstrated competence and qualification to perform the services, those companies they believe are qualified to perform under this contract in the best interest of the University.

Each bid will receive a complete evaluation and will be assigned a score of up to 100 points possible based on the items listed below:

1. Response to proposal requirements. 50 Points
  - Security/quality of the investment proposed
  - Meets liquidity requirements
  - Investment return
  - Electronic funds transfer system
  - Customer service
2. The proposed fee structure. 30 Points
3. Vendor Information. 20 Points

- Higher education references
- Regulatory enforcement actions
- Stability and perceived viability
- Other available background information

8.0 ANTICIPATED SCHEDULE OF EVENTS:

1. RFP Issue Date: April 5, 2024
2. Questions Due: April 10, 2024 at 4:00 p.m.
3. Answers Due: April 12, 2024 at 4:00 p.m.
4. Proposal Opening Date: April 24, 2024 at 1:30 p.m.
5. Evaluation Period Complete: April 29, 2024
6. Award Date: July 1, 2024

9.0 ETHICAL STANDARD

It is a violation of the laws of the state of Arkansas to interfere with the Request for Proposal process by exerting undue influence or offering gratuities or kickbacks to influence the outcome of the process. University of Central Arkansas and the employees thereof strictly comply with and enforce the General Ethical Standards as set forth in the State of Arkansas Procurement Law and Regulations.

10.0 DEFINITION OF TERMS

UCA Procurement Department has made every effort to use industry accepted terminology in this RFP and will attempt to further clarify any point or item in question at bidder's request. The words "bidder", "vendor", "respondent", and "contractor" are used synonymously in this document. The competitive procurement process being utilized in this transaction is "Request for Proposal" (RFP).

11.0 CONDITIONS AND TERMS OF BID

All bidders are required to supply proposed contract terms and conditions with their response. If any portion of a bidder's contract terms and conditions are in conflict with the laws of the State of Arkansas, those Arkansas laws shall govern. Any terms and conditions submitted by the bidder must reflect all conditions of the RFP and bidder's response. Standard terms and conditions submitted may need to be altered to adequately reflect all of the conditions of this RFP, the bidder's responses and Arkansas State Law.

12.0 PROPRIETARY INFORMATION

Proprietary and/or confidential information submitted in response to this RFP must be clearly identified as such, then packaged and sealed as a separate component of the proposal, or any subsequent submissions made in connection with this RFP. This information will be processed in accordance with applicable State of Arkansas procurement procedures. Bids and documents pertaining to the RFP become the property of the State and shall be open to public inspection subsequent to bid opening, excluding proprietary information as exempted by law.



### 13.0 CONTRACT INFORMATION

Vendors should note the following regarding the State's contracting authority, and amend any documents accordingly. Failure to conform to these standards may result in rejection of the bid.

A. The State of Arkansas may not contract with another party:

1. To pay any penalties or charges for late payment or any penalties or charges which in fact are penalties for any reason.
2. To indemnify and defend that party for liability and damages (see section 16 below).
3. Upon default, to pay all sums that become due under a contract.
4. To pay damages, legal expenses, or other costs and expenses of any party.
5. To agree to any provision of a contract that violates the laws and constitution of the State of Arkansas.

B. A party wishing to contract with UCA should:

1. Remove any language from its contract which grants to it any remedies other than:
  - The right to possession.
  - The right to accrued payment.
2. Include in its contract that the laws of the State of Arkansas govern the contract.
3. Acknowledge in its contract that contracts become effective when awarded by UCA.

### 14.0 CONDITIONS OF CONTRACT

The successful Bidder shall at all times observe and comply with federal and state laws, local laws, ordinances, orders, and regulations existing at the time of, or enacted subsequent to, the execution of the contract which in any manner may affect the completion of the work. The successful Bidder and surety shall indemnify and hold harmless the agency and all its officers, representatives, agents, and employees against any claim or liability arising from or based upon the violation of any such law, ordinance, regulation, order or degree by any employee, a representative, or sub Bidder of the successful Bidder.

### 15.0 GOVERNING LAW

The parties agree that this contract, including all amendments thereto, shall be construed and enforced in accordance with the laws of the State of Arkansas, without regard to choice of law principles.

### 16.0 INDEMNIFICATION

Under Arkansas law the University of Central Arkansas may not enter into a covenant or agreement to hold a party harmless or to indemnify a party from prospective damages. However, with respect to loss, expense, damage, liability, claims or demands either at law or in equity for actual or alleged injuries to persons or property arising out of any negligent act or omission by the University and its employees or agents in the performance of this Agreement, the University agrees with Seller that: (a) it will cooperate with Seller in the defense of any action or claim brought against Seller seeking the foregoing damages or relief; (b) it will in good faith cooperate with Seller should Seller present any claims of the foregoing nature against University to the Claims

Commission of the State of Arkansas; (c) it will not take any action to frustrate or delay the prompt hearing on claims of the foregoing nature by the said Claims Commission and will make reasonable efforts to expedite said hearing; provided, however, the University reserves its right to assert in good faith all claims and defenses available to it in any proceedings in said Claims Commission or other appropriate forum. The obligations of this paragraph shall survive the expiration or termination of this agreement.

17.0 PUBLICITY

News release(s) by a bidder pertaining to this RFP or any portion of the project shall not be made without the prior written approval of UCA. Failure to comply with this requirement is deemed to be a valid reason for disqualification of the bidder's bid. The University of Central Arkansas will not initiate any publicity relating to this procurement action before the contract award is completed.

18.0 CAUTION TO BIDDERS

The University reserves the right to accept or reject, in part or in its entirety, any bid received as a result of this RFP if it is in the best interest of the University to do so. Bids may be rejected for one or more of, but not limited to, the following reasons:

- A. Failure of the bidder to adhere to one or more of the provisions established in this RFP.
- B. Failure of the bidder to submit the bid(s) on or before the deadline established by the Procurement Department and stated on the bid cover sheet.
- C. Failure of the bidder to adhere to generally accepted ethical and professional principles during the bidding and selection process.
- D. Failure of the bidder to comply with the intent of any statement in this document, which has the word "must", "should", or "shall" in it.
- E. Failure of the bidder to have an authorizing officer sign the bid in ink.

19.0 SOVEREIGN IMMUNITY

Nothing in this contract shall be construed to waive the sovereign immunity of the State of Arkansas or any entity thereof, including the University of Central Arkansas.

20.0 DISPUTES

The vendor and the University agree that they will attempt to resolve any disputes in good faith. Subject to the provisions on sovereign immunity herein, the vendor and the University agree that the State of Arkansas shall be the sole and exclusive venue for any litigation or proceeding that may arise out of or in connection with this contract. The vendor acknowledges, understands and agrees that any actions for damages against the University may only be initiated and pursued in the Arkansas Claims Commission. Under no circumstances does the University agree to binding arbitration of any disputes or to the payment of attorney fees, court costs or litigation expenses.

21.0 TERMINATION OF AGREEMENT

Either party may terminate the agreement at any time without cause, by giving the other not less than thirty (30) days prior written notice of its intent to terminate.

The contract will not be assignable without prior written consent of the University and the Vendor. Any attempted assignment without such consent shall be void and of no effect.

If the Vendor receiving the award for the contract is subsequently purchased by another Vendor, this will be considered an act of assignment and the University will have the option to accept the assignment or terminate the contract with thirty (30) days written notice. The assignment Vendor must offer the same or equivalent services as the contract stipulates.

22.0 PAYMENT OF FEES (if applicable)

If there are fees or other cost associated with the services, a direct charge may be made to the account to pay for those fees incurred. Must address using Attachment "C", Official Pricing Sheet.

23.0 TIME IS OF THE ESSENCE

Vendor and University agree that time is of the essence in all respects concerning this contract and performance hereunder.

24.0 PERFORMANCE STANDARDS

Act 557 of 2015 enacted by the Arkansas General Assembly requires that service contracts include performance standards. This contract will require that services are provided in a timely and professional manner. Should services not be performed in a timely and professional manner the vendor must provide an acceptable remediation plan. Secondly, work products are professional, comprehensive and consistent with the contracted skill level. Should the work products not be up to the standard as required by this contract payment may be withheld in part or in whole until acceptable work products are produced.

## ATTACHMENT-A

### UNIVERSITY OF CENTRAL ARKANSAS BOARD POLICY

Policy Number: 600

Subject: Investments and Collateralizations

Date Adopted: 12/88 Revised: 02/00, 11/01, 02/13, 08/16, 12/16

#### 1. INVESTMENTS

Subject to the direction of the president, the vice president for finance and administration shall be responsible for the management of the cash assets of the University of Central Arkansas. The vice president for finance and administration, or such other persons as authorized by the president, is authorized and directed to invest all funds not needed to meet current cash flow requirements. The university has cash and investments that are held by the State Treasury, the Bond Trustee and the UCA Foundation. The investment and collateralization of these assets is monitored by these other entities and their separate policies.

In investing university funds, the university shall seek to obtain the highest possible rate of return, with due consideration given to the dollar yield after taking into account the date of maturity, date the funds will be needed, the interest rate quoted, and the default risk factor of the investment.

- a. The university may invest in certificates of deposit with a depository institution that is a member of the Federal Deposit Insurance Corporation ("FDIC"), provided that all invested monies in excess of the FDIC limit be collateralized according to the requirements of the university's collateralization policy.

Before investing in certificates of deposit, a formal bid shall be required from depository institutions. The institution submitting the highest stated rate of interest and complying with the university's collateralization and other investment requirements will be awarded the bid. In the event the highest rate offered results in a tie, the bid will be awarded at the discretion of the vice president of finance and administration based on which institution currently holds the investment and/or other objective methods, which are in the best interest of the university.

- b. The university may invest in Treasury bills or other direct and fully-guaranteed obligations of the United States and its agencies. However, funds may also be invested to enhance the investment productivity of endowment, donated and other funds as follows:
  - i. The university may invest endowment and other funds with an investment management service that provides asset allocation assistance for colleges and universities. Under this service the funds chosen for investment will be limited to obligations of the United States; federal agency obligations; domestic and foreign bank certificates of deposit; commercial paper; high

- quality stocks and bonds; Euro-dollar obligations of U.S. banks; and repurchase agreements.
- ii. The university may invest cash or other gifts donated to the university directly in fully-guaranteed obligations of the United States or its agencies; in high quality stocks and bonds; or in other equities and interests.

In order to facilitate the management of university investments, the president is authorized to enter into the appropriate agreements with investment management services or brokers. In all investment transactions, the university's priority will be in the safety, liquidity, and control of its invested cash.

- c. The university may also invest in a short-term investment service with a depository institution that is a member of the FDIC, provided that all invested monies in excess of the FDIC limit are collateralized according to the requirements of the university's collateralization policy.

Before investing in said service, a formal bid must occur. The institution that submits the highest stated rate of interest, complies with the university's collateralization policy, and provides liquidity within 24-hours will be awarded the bid.

## 2. COLLATERALIZATIONS

In order to assure the security of the university's demand deposit accounts and its investments, the university's monies shall be fully, and continuously, collateralized whenever such investments/deposits exceed the limits of FDIC or other insurance. Pledged collateral for the university's deposits/investments must meet the following minimum requirements:

- a. The vice president for finance and administration will have authority to enter into a collateral agreement with depository institutions and custodian banks that conform to the collateral requirements stated in this policy.
- b. Pledged security shall be maintained by the custodian bank's trust department.
- c. Eligible security for deposits must consist of the following: direct obligations of the United States Government; obligations of agencies and instrumentalities created by act of the United States Congress and authorized thereby to issue securities or evidences of indebtedness; bonds of the University of Central Arkansas and; general obligation and revenue bonds issued by United States municipalities and political subdivisions. All pledged securities will have a Standard & Poor's and/or Moody's rating of at least an "A."
- d. All pledged security shall be valued at market (not par) value, and the aggregate must be equal to at least 110% of the deposits/investments. However, in instances where the president deems it to be in the best interest of the university, he or she is authorized to require the security be not less than 100% of the deposits/investments. The collateral is to be adjusted

- immediately by the depository institution when its market value falls below the minimum percentage requirements.
- e. Failure to maintain the minimum percentage requirements may jeopardize the future banking relationship between the university and the depository institution.
  - f. The vice president for finance and administration, or such other persons as authorized by the president, has the right to accept or disallow specific security offered by the depository institution as pledged collateral. In no event shall the acceptance conflict with the university's minimum collateral standards as stated herein.
  - g. The depository institution shall provide a monthly custody pledge statement detailing the pledged securities, their respective market values, and ratings (Standard & Poor's and/or Moody's). They will also deliver notifications of new pledged securities and pledged security releases. These reports shall be furnished to the university by the 10<sup>th</sup> working day of the following month.
  - h. The security shall be delivered only upon the written order and instructions of the university's vice president for finance and administration.
  - i. Responsibility for the university's adherence to this policy rests with the vice president for finance and administration with the assistance of such other persons as authorized by the president.

The collateral requirement as stated above shall not apply to: (a) investments with investment management services; or (b) equity investments representing funds donated to the university from private sources.

## **RIDER**

## **Attachment B**

Any contract or agreement to which the University of Central Arkansas is a party shall be deemed to have the following provisions incorporated by reference:

(1) *“Notwithstanding any other provision of this agreement or contract, the University of Central Arkansas shall not be responsible or liable for any type of special or consequential damage to the other party, specifically including, but not limited to, lost profits or commissions, loss of goodwill, or any other damages of such nature.”*

(2) *“Notwithstanding any other provision of this agreement or contract, the University of Central Arkansas shall never indemnify or hold another party harmless from any damages, liability, claims, demands, causes of action or expenses. However, with respect to any loss, expense, damage, liability, claim or cause of action, either at law or in equity, for actual or alleged injuries to persons or property, arising out of any negligent act or omission by UCA, or its employees or agents, in the performance of this agreement, UCA agrees that:*

*(a) it will cooperate with the other party to this agreement in the defense of any action or claim brought against the other party seeking damages or relief;*

*(b) it will, in good faith, cooperate with the other party to this agreement should such other party present any claims or causes of action of the foregoing nature against UCA to the Arkansas State Claims Commission;*

*(c) it will not take any action to frustrate or delay the prompt hearing on claims of the foregoing nature by the Arkansas State Claims Commission, and will make reasonable efforts to expedite any hearing thereon.*

*UCA reserves the right, however, to assert in good faith any and all defenses available to it in any proceedings before the Arkansas State Claims Commission or any other forum.*

*Nothing herein shall be interpreted or construed to waive the sovereign immunity of UCA.”*

(3) *“The University of Central Arkansas does not have any form of general liability insurance. It does have liability insurance coverage on vehicles, as well as certain professional liability coverage for clinical programs (and students assigned through those programs). Please contact the university department with responsibility for the program involved or the Office of General Counsel, if you have questions concerning insurance coverage.”*

RFP UCA-25-003  
Short Term Investment  
\*Official Pricing Sheet

1. Type of Account: \_\_\_\_\_

Rate: \_\_\_\_\_ %

2. Fee for Domestic Wires \$ \_\_\_\_\_

3. Other Cost (if applicable, list below:

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Authorized Official:  
\_\_\_\_\_

- 1. The University of Central Arkansas will not be obligated to pay any cost not identified this Official Pricing Sheet.
- 2. Any cost not identified by the bidder but subsequently incurred in order to achieve successful operation of the service will be borne by the bidder.

\*Failure to use this Official Pricing Sheet may result in the disqualification of proposal.