



ADDENDUM #4

January 16, 2024

PROPOSAL NUMBER: UCA-24-027

OPENING DATE: January 24, 2024

OPENING TIME: 9:00 a.m.

PROJECT: Digital Multi-Function Copier Lease & Maintenance

The attached addendum forms a part of the contract documents and modifies or interprets the proposal documents, as noted below.

Revision to Procurement Timetable

RFP Released: December 13, 2023

Mandatory Pre-Bid Meeting: January 24, 2024 at 9:00 a.m. Wingo Hall 214

Pricing Due Date: February 7, 2024 at 9:00 a.m.

Initial Pricing Review Completed: February 13, 2024

Anticipated Contract Award: Upon UCA Board Approval (if required)

Contract Commences: July 1, 2024

If you have any questions concerning this addendum, please contact Daryl Babb at 501-450-5029 or dbabb1@uca.edu

Cordially,

Daryl Babb

Daryl Babb

Buyer