



ADDENDUM #4

February 10, 2023

PROPOSAL NUMBER: RFP# UCA-23-033
OPENING DATE: February 28, 2023
OPENING TIME: 10:00 a.m.
PROJECT: **Custodial Services**

This addendum forms a part of the contract documents and modifies or interprets the proposal documents, as noted below.

CHANGE(s) SCOPE OF WORK: SECTION(s): 2.4 Services Performed Monthly

ADD Line: 2.4.5 Buff/burnish VCT floors in hallways monthly.
Rejuvenating/restoring chemical will be provided.

2.5 Services Performed Biannually

ADD Line: 2.5.1 These services will be performed when requested.
The recital hall flooring is new and may not need regular refinishing maintenance for some time.

2.6 Services Performed Annually

ADD Line: 2.6.2 Scrub all concrete and ceramic flooring.
ADD Line: 2.6.3 Buff/burnish VCT floors in classrooms yearly.
Rejuvenating/restoring chemical will be provided.

CHANGE: (Section Title) 2.7 “Services Performed When Requested”

ADD Line 2.7.3: VCT Tile maintenance. (Primarily Lewis Science Center)
ADD Line 2.7.3.1 Top scrub and wax. Pricing per sq ft. Wax will be supplied.
ADD Line 2.7.3.2 Strip and wax. Pricing per sq ft. Wax and stripper will be supplied.

CHANGE: Deletion: Section 2.8 Services Performed Daily Delete Line 2.8.11 “Vacuum Furniture”

Addition(s): New Section 2.14 Window/Glass; Lines 2.14.1 to 2.14.5

2.14.1 All interior glass within normal reach should be spot cleaned as needed.
2.14.2 All door glass inside and out should be spot cleaned daily.
2.14.3 All door glass should be fully cleaned a minimum of once per week.
2.14.4 All entrance glass (glass near entrances) that can be cleaned with a short to medium extension squeegee should be cleaned once per month.
2.14.5 All glass that would require a lift or specialized window cleaning would be on request.

If you have any questions concerning this addendum, please contact Jerry Coleman at 501-450-3173

Cordially,

A handwritten signature in purple ink that reads "Jerry Coleman". The signature is written in a cursive style with a large initial "J".

Jerry Coleman
Buyer