**RFP #UCA-23-019 Athletic Travel Q&A**

1. Q: Do you currently use the Concur booking tool for individual travel and expense?

**A: No**

1. Q: Do your travelers have access to an on-line booking tool for Air, Hotel and car reservations or are they booking through other search engines?

**A: They can book through any vendor/website that fits their need**.

1. Q: Why do you have an immediate need for a Travel provider for Athletics starting this December, 2022?

**A: Because of the bus driver shortage on campus and also airline travel being so difficult in its current state.**

1. Q: How many group commercial airline tickets do you average a year?

**A: 300-500 airline tickets a year**

1. Q: What is your overall spend on charter flights average per year?

**A: We usually have one charter flight a year in Football around $110,000 -$120,000**

1. Q: What is your overall spend on hotel average a year?

**A: $400,000 - $500,000 a year**

1. Q: What is your overall spend on charter bus average a year?

**A: $300,000 - $400,000 a year**